

Minutes start on a new page, and run in the order December to January

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 6th DECEMBER 2011 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : A Brown, (Chairman). K Otton, A Carr, R Burdett, T Hoyle, M Hoyle.

APOLOGIES : T Dodkin (unwell)

OTHERS PRESENT : David Sharland, Mike Rae.

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities (Model Code of Conduct) Order 2007.

MINUTES OF THE MEETING HELD ON 8th November 2011, having been circulated, were signed as a true and correct record. Proposed M Hoyle, seconded A Carr, all in favour.

MATTERS ARISING : None

PLANNING: 2011/2664 23-24 Butleigh Wootton- Removal of chimney pot and replace with higher pot. Re-point chimney stack and cut remaining thatch back 50mm from the chimney stack and replace existing cement fillets. Recommend Approval Proposed A Carr, seconded R Burdett, All in favour.

Affordable Housing Scheme in Chapel Lane : A Carr reported on the minor changes proposed. It was agreed that this proposal was acceptable.

Decisions : **2011/2460 2 Rood Cottages** – Retention of converted building for use as holiday let – Refused.

GRIT DISTRIBUTION: T Hoyle reported : Summary – A round figure of £550 is proposed for the 2012-2013 precept to cover the cost of supplying the parish with three grit bins. No ongoing maintenance cost is envisaged. Grit bins are available on next-day delivery. **Why?** – The aim of the PC supplying grit bins at critical places around the village is to enable the safe, albeit temporary, passage of pedestrians and vehicles in extreme icy conditions. They would not be intended to replace any District Council facility but would supplement council gritting –if any. I don't think it would be safe or practical for any member of the public to undertake to keep Wootton Hill or the High Street passable for any length of time.

By having the grit in a covered container it would be in a suitable state to be used when needed. It is not proposed to use lockable bins to avoid theft of the grit as the grit is not easily transported loose and anyone taking grit when it is not obviously needed is likely to be noticed.

Where?- It is proposed to locate bins in three places:-

- Outside the shop – 200litre bin
(785mmWx480mmDx785mmH)
- Top of Wootton Hill – 400litre bin
(1051mmWx610mmDx1051mmH)

- Top of High Street – 400litre bin
(1051mmWx610mmDx1051mmH)

Use – Mendip Highways would fill the bins each year, at least once in about October. Spreading of the grit would be carried out by individuals using their own spades/shovels in order to overcome a short term hazardous period – e.g. early morning after a frost. It is assumed that the shop could have a spade left outside and that locals to Wootton Hill and the High Street would use their own spades if the car drivers were not carrying one.

Alternatives – Mendip Highways have stated that they do not enter into any arrangement with local farmers for gritting/de-icing but in the event of snow they may contact farmers on a previously approved list to seek their help in snow clearance.

Mendip District encourage parishes to pick up around 10 off 25Kg. Bags of de-icer each year – these could be used to replenish used grit in the bins which would be a secure way of making them available to the villagers (apart from any other specific immediate use).

Cost – Quotation from F.Parr, Redditch

ESE021 - 200ltr Gritbin @ £124.95 + VAT

ESE026 - 400ltr Gritbin @ £163.95 + VAT

Giving a total price of £543.42 inc.VAT inc.delivery

It was agreed to look into purchasing 20 bags of salt to be located locally and to keep a watching brief on the winter situation this coming winter to discuss grit bins again next year. Proposed A Carr, seconded R Burdett, All in favour. T Hoyle to purchase.

QUEENS DIAMOND JUBILEE CELEBRATIONS : K Otton reported that a schedule of events has been arranged on Butleigh Playing Fields on Sunday 3rd June. There will also be a Flower Festival in the Church. Monday 4th and Tuesday 5th will also hold events including a Tea Party, Barn Dance and the Butleigh ‘Dash’. Funds to help cover the cost of the marquee will be requested of Butleigh Parish Council. Mugs to be arranged and will be self funding. Villagers will be asked to put red white and blue hanging baskets out.

COMMUNITY LED PLANNING: T Hoyle reported As stressed by Keeley Rudd at the last meeting a Parish Plan needs to be owned by the community; it will not work if it prepared by the Parish Council. However it is recognised that the Parish Council is instrumental in causing the community to come together, and, if they take it forward, the Parish Council has a responsibility to facilitate to process.

Thus the Parish Council needs to make a collective decision as whether or not to promote and support the preparation of the Butleigh and Butleigh Wootton Parish Plan.

Apart from the work involved I cannot think of any reason why we should not create a Parish Plan; it will however be important that individuals’ own expectations may not be met. A Parish Plan is not intended to solve housing problems or to overcome cutbacks in spending on resources and facilities.

A Parish Plan is intended to provide a reference framework for the future direction and facilities of the Parish and to establish a means of realising specific facilities in the future. It is likely that in the absence of such a Plan then we as a parish would be left at a disadvantage when the district Council make decisions that directly affect us. Several local Parishes have started, or completed, such Plans e.g. Baltonsborough, Barton St.David, Keinton Mandeville. The initial steps would be to publicise the activity and describe what a Plan might contain and achieve. A kick-off parish meeting would be held which would enable villagers to “have their say” and would also formally record the wish of the villagers to proceed with the preparation of the Plan. A steering group, and possibly some working groups would need be established;

it is important that the community is seen to be running with this rather than the Parish Council on its own. Probably one of the first jobs of the steering group would be to issue a questionnaire and to actively follow up getting as many responses as possible. The steering group would have to make contacts with all outside bodies who may be interested in the plan preparation e.g. Local authorities, local Parishes, Service providers, funding sources. The Tool Kit left by Keeley Rudd is very comprehensive and will enable good coverage of all potential issues that might be raised. Once all the issues have been bottomed out and analysed the Parish Plan can be drafted, reviewed and issued.

Then the hard work starts in order to realise the specifics identified and planned!

It is proposed that notice boards, Parish Magazine and flyers would be used in January, February and March and the initial meeting would be held sometime towards the end of March 2012.

A small amount of funding (say £20) would be required from the Parish Council to cover the cost of hiring the Church Rooms, refreshments, some A0 flip chart paper, pencils and post-it notes™.

Follow up funding to support the activities involved in the generation of the Plan, including the printing and publishing would be sought by the steering group from agencies such as CCS (Community Council for Somerset)(needed to seek outside help and guidance in the preparation of the Plan itself), and Lottery Funding.

A Carr stated that this would be a 2 year project and the MDC Local Plan will have been adopted by the time this plan is complete. It was also agreed that if no community interest is shown in a Plan by the Parish in non attendance at the initial meeting, the Parish Council do not pursue.

It was suggested that this is arranged for the Annual Parish meeting in April.

T Hoyle proposed that the Parish Council support the concept of a Parish Plan, Seconded by A Carr. All in favour.

MOTION TO CLARIFY INVOLVEMENT IN BUTLEIGH EMERGENCY GROUP:

The Chairman has received a Toolkit to produce an Emergency Plan. The Plan has to be initiated within the Community. It is questioned if there is a need for this, however, the Chairman stated he will be putting this Plan together with the help of others and it will be updated annually. A Brown proposed that the PC support the initiative of forming a Community Emergency Group and a Community Emergency Plan. Seconded T Hoyle. All in favour.

M Rae left the meeting

PARISH NEWS ARTICLES : The Clerk asked if all Parish Council linked items for the Parish Magazine should go through the Parish Council and be under Parish Council news or notes. The Chairman proposed that anything directly and indirectly linked with Parish Council business should be agreed by the Chairman and Vice Chairman before it is put in the Parish Magazine. Seconded by R Burdett. 4 For AB, RB, KO, AC), 2 Against(MH, TH)

WAR MEMORIAL : R Burdett reported that several stone masons have shown interest in the renovation of the War Memorial. The commemoration service at the War Memorial was very well received and will be repeated in 2012.

BUS SHELTER: A Brown reported that the internal walls of the Bus Shelter are in a poor decorative state with some graffiti. He proposes to give it a spring clean up with some assistance from Graham Kirk using stone paint to brighten up it's appearance.

All in favour of proceeding with this.

FINANCE : CURRENT AC

BALANCE £ 1674.67

- But Lscape £ 60.00

+ BPFA rent £ 4.00

Balance £ 1618.67

BR AC

BALANCE £ 13511.54

Balance £ 13511.54

Proposed M Hoyle, seconded A Carr. All in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure : £60

Butleigh Landscaping- October Village Green Maintenance. Proposed T Hoyle, seconded K Otton. All in favour.

£40 donation to Royal British Legion. Proposed M Hoyle, seconded K Otton. All in favour.

PRECEPT : Discussed.

LEAD COUNCILLORS REPORTS : A Carr: A member of Butleigh School staff has had their car tyres deflated several times in Grenville Close.

M Hoyle : Brian Marshall, the volunteer for Cedar Avenue has now more volunteers to help and has found 5 dead trees. Tree guards are being renovated.

Speed Watch. One to be held this week and once monthly until April then possibly twice monthly. Litter Picking exercise, volunteer to 'shadow' the Chairman to take on for future years.

MATTERS OF REPORT : Casual Vacancy. To approve money for Cedar trees and materials for guards.

The meeting closed at 9.55 p.m. with the Chairman wishing all a very happy Christmas and prosperous New Year.

The next meeting 3rd January 2012.

Chairman
3rd January 2012.

Prior to the meeting the Chairman introduced Keeley Rudd, the Community Involvement Officer from the Community Council for Somerset regarding Community Led Planning.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 8th NOVEMBER 2011 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : A Brown, (Chairman). K Otton, A Carr, R Burdett, T Hoyle, M Hoyle, T Dodkin.

APOLOGIES : Cllr K Maddock

OTHERS PRESENT : Mary Acland-Hood, Richard Chaddock, David Sharland, Anthony Laver, David Chadburn, Richard Edge, Mr & Mrs G de Wilton, N Woolcombe-Adams. Joyce Brown

PRE MEETING STATEMENT AND QUESTIONS:

A Laver: Traffic Calming in Sub Road.

R Edge : Spoke on behalf of Richard Chaddock regarding the planning application at Rowley Farm and clarification of the chosen site.

M Acland- Hood informed the Parish Council that she wishes to apply for Listed Building Consent to install solar panels on the roof of Wootton Hill Farmhouse

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities (Model Code of Conduct) Order 2007.

T Dodkin – declared a personal interest regarding the 2011/2460 Rood Cottage planning application.

MINUTES OF THE MEETING HELD ON 4TH October 2011, having been circulated, were signed as a true and correct record. Proposed T Hoyle, seconded A Carr, all in favour.

MATTERS ARISING : None

PLANNING: 2011/2441 Harepits Farm Cottage : Erection of extensions to an agricultural building and change of use Class B1 (Business), and change of use of adjacent land for associated open storage and vehicle parking (including space for an HGV) (part retrospective). Recommend Approval, Proposed A Carr, Seconded R Burdett, All in Favour.
2011/2460 Rood Cottage, Kingweston Road. – Retention of converted building for use as holiday let. Recommend Refusal. Proposed A Carr, Seconded R Burdett, All in Favour with the exception of T Dodkin who abstained.

2011/2594 2 Court Park – Proposed felling of and works to trees in a Conservation Area. Recommend Leave to the Planning Officer, Proposed A Carr, Seconded M Hoyle, All in Favour

2011/0970 Rowley Farm. A Carr reported changes and a revision of an elaborated landscaping scheme. This was favourably received.

Decisions : .2011/2183 Woodbine Cottage, Compton Street – Proposed felling of and replacement of a tree in a Conservation Area- Approved

2011/2222 Mendip View, Wood Lane : Application for removal of condition 4 of planning permission 067481/002 (limiting the occupation of the dwelling to persons employed or last employed, full time in agriculture). – Refused.

2011/1993 Moor House : Removal of condition 5 of planning permission 2010/0069 which restricts occupation to holiday accommodation – Approved.

2011/2310 Butleigh Churchyard: Proposed works to trees in a Conservation Area – Approved.

2011/2356 Ladies Walk : Proposed pruning of a eucalyptus tree in a Conservation Area- Approved.

2011/1694 Church Precinct, Butleigh Court : Proposed replacement of main door and surround- Approved

VISITING COUNCILLORS REPORT : N Woolcombe-Adams reported on the Moor House planning decision and the proposed affordable housing in Chapel Lane. Being delayed due to English Nature input.

RESOLUTION TO ADVERTISE A CASUAL VACANCY: A Carr proposed a resolution to advertise a casual vacancy, this was seconded by T Hoyle. A Flyer to be sent round the parish with a closing date of 1st December.

TRAFFIC CALMING ON BARTON ROAD: R Burdett reported his concerns regarding the speed of cars in Barton Road. Councillors agreed and also added Sub Road as a major concern. Speed Watch is still being undertaken but a new co-ordinator is required. M Hoyle agreed to be co-ordinator.

PROPOSAL OF A LIFT SHARING SCHEME IN BUTLEIGH : R Burdett asked for a this item to be deferred

HIGHWAY MATTERS: T Dodkin meeting the Highway Engineer regarding HGV use of the High Street and how it can be stopped.

QUEENS DIAMOND JUBILEE CELEBRATIONS: The Chairman reported that the open meeting on 1st November was well attended and a steering group has been formed. The Chairman and Keith Otton to be on the committee. Ideas including a 2 day beer festival, tea party, and a barn dance. Consultation notices sent out to all houses in the parish.

CORRESPONDENCE: A letter has been received from Simon Small in reply to the letters to farmers regarding the complaint of inconsiderate tractor drivers. R Chaddock reiterated his dismay at receiving the letter also.

WAR MEMORIAL: R Burdett reported that he has received help from Colin MacNamee from Baltonsborough. Stone Masons to be asked to look at the lettering with the sub committee, agree what work is to be done and how the money will be raised. A wreath laying ceremony to be held on 11th November at the War Memorial.

FINANCE : CURRENT AC

BALANCE £ 394.67

- But Lscape £ 720.00

BR AC

BALANCE £ 15509,59

- tfr £ 2000.00

| | | | |
|---------|-----------|------------|------------|
| + TFR | £ 2000.00 | | |
| - | | + Interest | £ 1.95 |
| Balance | £ 1674.67 | Balance | £ 13511.54 |

Proposed A Carr, seconded K Otton, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure : : £60
Butleigh Landscaping- Village Green Maintenance October : Proposed K Otton, seconded R
Burdett, all in favour

GRIT BINS: T Hoyle reported: 3 bins may be proposed to be placed at the top of the High Street, Butleigh Shop and Wootton Hill. A cost of approx £150 per bin. Highways to advise on the positioning of the bins and fill them. Discussion regarding the distribution of grit during freezing conditions, also the distribution of the grit bags already collected from Highways. Sub Road is on the secondary gritting schedule. It was agreed to ask the Highways Manager to deposit large bags at Rowley Farm for distribution.

**RESOLUTION TO PURCHASE A REMEMBRANCE DAY WREATH AT £40
DONATION TO THE BRITISH LEGION:** Proposed by the Chairman, seconded R
Burdett, all in favour. Proposed A Carr, seconded M Hoyle, All in favour.

RESOLUTION TO APPROVE VOLUNTEER WORKER IN CEDAR AVENUE : A Carr reported at he had met Brian Marshall regarding the voluntary up keep of the trees in Cedar Avenue.

DRAFT PRECEPT : Discussed.

LEAD COUNCILLORS REPORTS : K Otton reported the verge at the bottom of Cedar Avenue is being driven on.
T Hoyle asking for interest in a village website.

The meeting closed at 9.55 p.m.

The next meeting 6th December 2011.

Chairman
6th December 2011.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 4th OCTOBER 2011 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : A Brown, (Chairman). K Otton, A Carr, T Hoyle, M Hoyle, T Dodkin.

APOLOGIES : Cllr K Maddock, Cllr N Woolcombe-Adams, Richard Burdett (Family Commitments).

OTHERS PRESENT :

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities (Model Code of Conduct) Order 2007.

MINUTES OF THE MEETING HELD ON 6th September 2011, having been circulated, were signed as a true and correct record. Proposed T Hoyle, seconded A Carr, all in favour.

MATTERS ARISING : None

PLANNING: 2011/2222 Mendip View, Wood Lane- Application for the removal of condition 4 of planning permission 067481/002 (limiting the occupation of the dwelling to persons employed, or last employed, full time, in agriculture). (*The Chairman declared a prejudicial interest*). Recommend Refusal, Proposed A Carr, Seconded M Hoyle, 4 in favour, 1 Against.

2011/2310 Butleigh Churchyard, Church Path – Proposed works to and felling of trees in a Conservation Area. Recommend Leave to Planning Officer, Proposed A Carr, Seconded T Dodkin, All in favour.

2011/2356 Ladies Walk, Church Path – Proposed pruning of a eucalyptus tree in a Conservation Area. Recommend Leave to Planning Officer, Proposed A Carr, Seconded K Otton, All in favour.

Rowley Farm nothing to report (AC)

Decisions : 2011/1956 Ladies Walk – Proposed works to 3 trees in a Conservation Area- Approved.

2011/1795 Chapel House- Replacement of first floor bay window, portion of hanging tiles and 3 ground floor casement windows to the south elevation of the dwelling house.- Approved.

2011/1534 The Old Stable, Higher Rockes – Erection of detached outbuilding/ store – Approved.

2011/1375 Rood Farm- Partial demolition of workshop/barn and alterations to south elevation and construction of tennis court with 3 metre perimeter fence.- Approved

RESOLUTION TO APPROVE REQUEST FROM BUTLEIGH POST OFFICE FOR SUPPORT IN APPLYING FOR THE RELIEF FROM NATIONAL NON-DOMESTIC RATE UNDER THE LOCAL GOVERNMENT FINANCE AND RATING ACT 1997 – RURAL RATE RELIEF. A letter of support as per 2010 to be sent. (*The Chairman declared a Prejudicial Interest*). Proposed M Hoyle, Seconded K Otton, All in favour.

CASUAL VACANCY: The Casual Vacancy had been advertised pursuant to Section 87(2) of the Local Government Act 1972. The request in writing expires on 7th October, therefore the casual vacancy cannot be filled by co-option until after the November meeting. A further notice asking for nominations will be displayed following a motion at the November meeting. An expression of interest has been received from Mr Paul Burton. Alan Carr made a statement regarding the co-option of councillors and a debate followed.

UPDATE ON SOLAR PARK PROGRESS : A Carr reported that both parks have been switched on and are now producing electricity. Fencing and CCTV being installed. A hog roast lunch to be held on 8th October at 12 noon. It was suggested an open day is held when the planting has been done in November.

HIGHWAY MATTERS : Speed Indicator Device: T Dodkin reported that the review has been completed and the Butleigh Sub Road and junction with Kingweston Road site will be added and funded by Somerset County Council. 3 dates have been given and an analysis will be sent following the installation.

QUEENS JUBILEE CELEBRATIONS : The Clerk reported back regarding the letters received in reply to an invitation to take forward the Jubilee celebrations. An inaugural meeting to be arranged on 1st November at 7 p.m.

CORRESPONDENCE: Somerset County Council Highways Dept have given permission to the owner of Silver Buckle, West Park to remove a Maple Tree in the verge. Somerset County Council Highways Dept notification of road closures at Glastonbury. D Heeley : Cars and Tractors speeding in village- Clerk to write to Messrs Small, Chaddock and Clapp. Parking at school times - A Carr to speak to school to address parents and Speedwatch in High Street.

WAR MEMORIAL : The Chairman reported a meeting he had had with R Burdett. Simon Small has agreed to cut the grass round the War Memorial. Richard to approach Mrs MacDonald if she wishes to continue to do the flower borders. An article to be out in the Parish Magazine requesting interested persons to come forward.

| FINANCE : CURRENT AC | | BR AC | |
|-----------------------------|----------|--------------|------------|
| BALANCE | £ 709.84 | BALANCE | £ 15507.46 |
| - But Lscape | £ 120.00 | + int | £ 2.13 |
| - (July& Aug) | | | |
| - Mendip Com | | | |
| - Transport | £ 50.00 | | |
| - BPFA | £ 145.17 | | |
| Balance | £ 394.67 | Balance | £ 15509,59 |

Proposed K Otton, seconded A Carr , all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure : £720 Butleigh Landscaping (Street Sweeping £435, Footpath Clearance £225 & Village Green £60). Proposed K Otton, Seconded T Dodkin, All in favour.

DRAFT PRECEPT : Presented by the Clerk for consideration and adjustment at the November meeting.

LEAD COUNCILLORS REPORTS : M Hoyle- No land available for a Jubilee Wood but Brian Marshall is willing to take on looking after Cedar Avenue with others.

T Hoyle – Community Led Planning. Keeley Rudd of the Community Council to come to explain on 8th November at 6.45p.m.

T Hoyle – Parish Mapping software circulated.

A Brown- Rural Isolation Paper.

T Dodkin- HGV lorries and speeding, subject taken forward with Highways.

K Otton – Speedwatch Training session 11th October.

A Brown – M Pusey wishes to cease being the Speedwatch co-ordinator. Successor required.

M Hoyle – Questioned why Parishioners cannot now raise a point or question that is not on the Agenda. This is due to Standing Orders dated February 2011. A notice to be put on the notice board to this effect.

MATTERS OF REPORT : Motion to advertise a Casual Vacancy.

T Hoyle – Grit Bins

T Dodkin – Dog Waste Bins

The meeting closed at 10.10 p.m.

The next meeting 8th November 2011.

Chairman

8th November 2011.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON
TUESDAY 6TH SEPTEMBER 2011 IN THE CHURCH ROOM, BUTLEIGH.**

PARISH COUNCILLORS PRESENT : A Brown, (Chairman). K Otton, A Carr, T Hoyle, M Hoyle, T Dodkin

APOLOGIES : R Burdett(NATO)

OTHERS PRESENT : G de Wilton Mrs I de Wilton, Mrs S Walls, Cllr Nigel Woolcombe-Adams, Gary Durbin, Ann Durbin, David Heeley, Paul Burton, Marjory Brunt, Mark Edgar.

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities (Model Code of Conduct) Order 2007.

MINUTES OF THE MEETING HELD ON 5th July 2011, having been circulated, were signed as a true and correct record. Proposed A Carr, seconded K Otton, all in favour.

MATTERS ARISING : Casual Vacancy to be advertised formally.

PLANNING: 2011/1694 Church Precinct, Butleigh Court – proposed replacement of main door and surround. (*Mr M Edgar left the meeting*)

2011/1795 Chapel House, Chapel Lane – Replacement of first floor bay window, portion of hanging tiles and 3 ground floor windows to the south elevation of the dwelling house. Recommend Approval. Proposed A Carr, seconded T Hoyle, All in favour.

2011/1534 The Old Stable, Higher Rockes – Erection of detached outbuilding/store. Recommend Approval, Proposed A Carr, seconded T Hoyle, All in favour.

2011/1956 Ladies Walk – Proposed works to 3 trees in a conservation area. Recommend Leaving to the Planning Officer. Proposed A Carr, seconded T Hoyle, All in favour.

2011/1993 Moor House- Removal of condition 5 of planning permission 2010/006 restricting occupation to holiday accommodation. Recommend Refusal, Proposed A Carr, seconded M Hoyle, All in favour. (*Mr & Mrs Durbin left the meeting*)

2011/1375 Rood Farm, Butleigh – Partial removal of workshop/barn and alterations to south elevation and construction of tennis court with 3 metre perimeter fence. Recommend Approval, Proposed A Carr, seconded T Hoyle, All in favour.

2011/2183 Woodbine Cottage, 1 Compton Street. –Proposed felling and replacement of a tree in a Conservation Area. Recommend Approval, Proposed A Carr, seconded M Hoyle, All in favour

Decisions : 2011/1229 The Annexe, Church Close House – proposed felling of 3 trees in a conservation area- Approved

2011/1171 20 Holm Oaks – Proposed felling of a tree in a conservation area – Approved

2010/3053 Rood Farm, Kingweston Road- Stables, ménage, outside lighting and upgrading of existing access – Appeal dismissed

2011/1466 91 Sub Road – Replacement of garage door – Approved.

2011/0781 Land adjacent to Park Wood – Installation of solar photovoltaic park for a temporary period (25 years) (including solar photovoltaics and associated buildings).- Approved

2011/1366- 1 Court Park- Approval of variation of condition – Approved

2011/1399- 1 Court Park -Approval of details reserved by condition 2 – Approved.

Planning Contravention Notice : 2 Rood Cottages- Without planning permission, the conversion of an attached barn to residential use/holiday accommodation.

VISITING COUNCILLORS COMMENTS: N Woolcombe –Adams reported that the planning application for the site at Chapel Lane was approved. However a new scheme to coincide with the conservation area design will be submitted at a later date. The planning decision was made as there was an option to purchase the land by 1st November and the developer wishes to build a more in keeping development. The Butleigh Hospital application was deferred.

T Hoyle suggested that the Parish Council invite the developer for the Chapel Lane site to present the new scheme to the parish.

PLANNING INFORMATION PACK: A Brown attended the Parish Forum at Mendip District Council regarding planning. The packs given to Mendip District Councillors has been forwarded to all Parish Councillors through the Clerks electronically.

COMMUNITY LED PLANNING AND GUIDANCE DOCUMENT: T Hoyle discussed a Butleigh ‘Parish Plan’, now called Community Led Planning. This process is encouraged by the Community Council for Somerset and is not Parish Council led, involves the whole community, but is supported by the Parish Council. He proposed that the Community Council officer comes to speak to the Parish Council who can then enthruse the village to take on the preparation of a Parish Plan.

Website : Most websites are village websites and Parish Council business is just part of it- the village needs a website.

(Cllr Woolcombe-Adams and P Burton left the meeting)

COMMUNITY RESILLIANCE: Senior Civil Contingencies Officer has written to parishes to produce an Emergency Plan. Chairman to take the lead.

FINANCE : CURRENT AC

£ 1591.84

- But Lscape £ 645.00
- (June & S Sweep)
- Moore Stephens£ 162.00
- SALC Training £ 75.00

Balance £ 709.84

BR AC BALANCE

BALANCE £ 15507.46

Balance £ 15507.46

Proposed K Otton , seconded M Hoyle , All in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure : £120 Butleigh Landscaping July and August village green. Proposed M Hoyle, seconded T Dodkin, all in favour.

Butleigh Playing Field Association £145.17. Proposed A Carr, seconded K Otton, all in favour.

SOLAR PARKS: A Carr reported that he had spoken to Angus McDonald. The Reynalds Way site has been finished. The Park Wood site 30 deliveries are due. The cable laying is almost finished \and the entire job will be finished by 16th September.

(Mrs S Walls and Marjory Brunt left the meeting)

POSSIBLE WEIGHT RESTRICTION THROUGH BUTLEIGH: T Dodkin reported that the Forsey Wall had been knocked down yet again by a lorry. An HGV is a vehicle over 7.5 tons. Weight restrictions, under a Traffic Regulation Order can be validated for various reasons. A suitable alternative route needs to be available and enforcement can be difficult as access is required for businesses. Suggest advisory signs are requested.

JUBILEE WOOD: Mary Hoyle reported the Woodland Trust proposal of 60 Jubilee Woods of 60 acres. It was thought that this parish could plant a 1 acre Jubilee Wood if the land was available with public access

QUEEENS JUBILEE CELEBRATIONS: The Chairman suggested that a flyer is given out asking the village what they would like to do to celebrate. Also to write to the various organisations and Butleigh School. Perhaps a Village Day could be organised.

LEAD COUNCILLORS REPORTS : Chairman - SALC AGM 24th September at Long Sutton.

Chairman and Vice Chairman to attend the Community Council for Somerset AGM 20th September- Riches Cider Farm, Watchfield, Highbridge.

T Dodkin – overhanging vegetation in High Street. Julian Forsey to be thanked for clearing the plums. Also letter to those who co-operated.

Speed Watch, members of the Parish Council are being asked to be trained to operate the Speed Watch camera. M Pusey wishes to give up being co-ordinator from October 2011. T Hoyle and K Otton volunteered to be trained

The meeting closed at 10.25 p.m.

The next meeting 4th October 2011.

Chairman
4th October 2011.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 5th JULY 2011 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : A Brown, (Chairman). K Otton, A Carr, T Dodkin

APOLOGIES : T Hoyle, M Hoyle. Cllr K Maddock (SCC)

OTHERS PRESENT : Cllr N Woolcombe-Adams

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities (Model Code of Conduct) Order 2007.

MINUTES OF THE MEETING HELD ON 7th June 2010, having been circulated, were signed as a true and correct record. Proposed A Carr, seconded K Otton, all in favour.

MATTERS ARISING : The Chairman announced that Mrs C Simpson will not be signing the Declaration of Interests form, she will therefore not be a Parish Councillor and a Casual Vacancy now exists.

PLANNING: 2011/1229 The Annexe, Church Close House – Proposed felling of 3 trees in a Conservation Area. Recommend Leave to Planning Officer, Proposed A Carr, Seconded K Otton - All in favour

2011/1171 20 Holm Oaks – Proposed felling of a tree in a Conservation Area. Recommend Leave to Planning Officer, Proposed A Carr, Seconded T Dodkin- All in favour

2011/0970 Rowley Farm – Erection of a new livestock and grain store buildings with associated hardstanding/ apron. Recommend Approval with conditions regarding screening of the site. Proposed A Carr. Recommend objection due to visual impact and highway safety. Proposed A Brown, Seconded K Otton, All in favour with the exception of A Carr.

2011/1466 91 Sub Road- Replacement of garage door with window. Recommend Approval, Proposed A Carr , Seconded T Dodkin, All in favour

2011/1366 1 Court Park – Variation of condition 8 (tree protection measures and protective fencing) to enable the use of timber post and rail and plastic barricade fencing in lieu of approved scaffold and weld mesh fence and variation of condition 9 to enable the use of timber post and rail and plastic barricade fencing in lieu of pre-commencement requirement to provide further details of tree protection measurements. Recommend Approval. Proposed A Carr Seconded T Dodkin. All in favour

Decisions : 2011/0591 The Haven, Henley Lane – Convert the existing garage to a utility room. Single storey side extension to the front to include a new garage. Single storey side extension to provide a car port, single storey extensions to rear. Installation of solar hot water and solar pv panels – Approved

2011/0931 91 Sub Road- Certified Lawful Use – Replacement of garage doors with a window and internal alterations to form an ensuite- Refused as not lawful.

2011/0688 Land at Higher Hill Farm, Butleigh – Installation of a solar photovoltaic park for a temporary period of 25 years- Approved

REPORT FROM DISTRICT COUNCILLOR : Cllr Woolcombe-Adams updated the Parish Council regarding the Butleigh Hospital site and the affordable housing at Chapel Lane. Accommodation of staff about to be reviewed at Mendip District Council.

FINANCE : CURRENT AC

BALANCE £ 1711.84

- But Lscape £ 60.00
- (April)
- But Lscape £ 60.00
- (May)

Balance £ 1591.84

Proposed A Carr, seconded K Otton, all in favour.

BR AC

BALANCE £ 15507.46

Balance £ 15507.46

FINANCIAL APPROVALS : Resolutions to approve the following expenditure : Moore Stephens Audit Fees £162, Proposed K Otton , seconded A Carr, all in favour
 SALC Training Fees £75.00, Proposed K Otton, seconded A Carr, all in favour
 Butleigh Landscaping, village green – June, street sweeping and footpath clearance £645
 Proposed K Otton, seconded T Dodkin, all in favour

WAR MEMORIAL : The Chairman reported that Andrew Morland has taken many photographs of the lettering on the War Memorial. A sub - committee is to be formed with Richard Burdett, Tony Brown and Christine Simpson.

HIGHWAY MATTERS: Tessa Dodkin has been in touch with the Highways Superintendent Derek Davies for an update.

LEAD COUNCILLORS REPORTS : A Carr- date for Rood Farm Planning appeal 26th July. Permission given to A Carr to speak on behalf of the Parish Council if required. It was agreed that A Carr and A Brown jointly take over Community Facilities (Parish Assets) and Community Wellbeing temporarily.
 Fire hydrant loose Water Lane by grass triangle. T Dodkin to arrange repair.

The meeting closed at 9.24 p.m.

The next meeting 2nd August 2011.

Chairman
 2nd August 2011.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 7th JUNE 2011 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : A Brown, (Chairman). K Otton, A Carr, R Burdett

APOLOGIES :

OTHERS PRESENT : Mrs Christine Simpson, Mr Tim Hoyle, Mrs Mary Hoyle and Mrs Tessa Dodkin. Mr & Mrs D Lester, Mr & Mrs G Brunt, S Walls, Beryl C Knight, Alan Dawkins, David Wood, Kevin Sherrard, Jackie Buckle, Phil Jackson, Irene Jackson, Bronwen Bradshaw, Chris Black, Sarah Goolden, John Goolden, Pam Gane, James Daborn, Angela Durbacz, Peter Keggin, Anne and Gary Durbin, Michael Vearncombe, J Worsdale, Iva de Wilton, Geoffrey de Wilton, Adrian Forsey, David Heeley, A Laver, Susan Butler, Rick Dukes, Gill King, Stephen King, Phillipa Rampton, Nigel Woolcombe- Adams

Mr Angus MacDonald gave a presentation regarding the proposed photovoltaic park at Park Wood, Butleigh.

The meeting commenced with the following members of public still in attendance: David Wood, Mary Hoyle, Tim Hoyle, Kevin Sherard, Jackie Buckle, Phil Jackson, Irene Jackson, Iva de Wilton, Geoffrey de Wilton,, Nigel Woolcombe-Adams, A MacDonald.

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities (Model Code of Conduct) Order 2007.

CO-OPTION OF PARISH COUNCILLORS – Consider applications from : Mrs Christine Simpson, Mr Tim Hoyle, Mrs Mary Hoyle and Mrs Tessa Dodkin. The Chairman proposed that all applicants were elected, seconded Richard Burdett. All in favour.

SUMMONSING AND SIGNING OF ‘DECLARATION OF ACCEPTANCE OF OFFICE’ forms by Mrs Christine Simpson, Mr Tim Hoyle, Mrs Mary Hoyle and Mrs Tessa Dodkin as Councillors.

David Heeley asked about overgrown hedges in the High Street. The Chairman replied that a councillor will be appointed tonight to take on this subject, the Parish Council write to offending householders to ask them to cut back.

PLANNING: 2011/0781 Land adjacent to Park Wood – Installation of solar photovoltaic park for a temporary period of 25 years including solar photovoltaics and associated buildings. Recommend Approval stressing the importance of screening arrangements - Proposed A Carr, seconded M Hoyle, 6 for 1 abstention and 1 against
All the public left the meeting.

The Chairman welcomed Nigel Woolcombe-Adams who introduced himself and left the meeting.

APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES:

- a. **Somerset Association of Local Councils (SALC)** A Brown, A Carr.

- b. **Butleigh Playing Fields Association (2)** R Burdett, T Dodkin
- c. **Parish News Board** – M Hoyle

NOMINATION OF LEAD COUNCILLORS : Planning – A Carr

Future Projects – T Hoyle

Highways, Footpaths and Transport – T Dodkin

Environment – Cedar Avenue- Volunteers, Flood Issues, Sewage, Fly Tipping, Dog Fouling, Recycling- M Hoyle

Church, Churchyard and War Memorial – R Burdett

Community Facilities (Parish Assets) and Community Wellbeing. C Simpson

Local Government and Finance and Parish Council Policies – A Brown

Police, Speed Watch, Neighbourhood Watch- K Otton

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 15th May 2010,

having been circulated, were signed as a true and correct record. Proposed A Carr, seconded K Otton, all in favour.

MATTERS ARISING : Verge cutting

FINANCE : CURRENT AC

BALANCE £ 1172.92

-Strode Theatre £ 100.00

-Crispin Com Focus £ 50.00

- Air Amb £ 250.00

-BPFA £ 1500.00

-BPCC £ 1000.00

-CAB £ 100.00

-AON Insurance £ 837.88

-Chairman ex £ 123.20

+ Transfer £ 4500.00

Balance £ 1711.84

Proposed A Carr, seconded K Otton , all in favour.

BR AC

BALANCE £ 20007.46

- Transfer £ 4500.00

Balance £ 15507.46

FINANCIAL APPROVALS : Resolutions to approve the following expenditure : £60

Butleigh Landscape May Village Green maintenance. Proposed A Carr seconded K Otton, all in favour

WAR MEMORIAL : The Chairman explained that the Parish Council have now joined the War Memorial Trust. The War Memorial requires some maintenance and it has been recommended that the names are recorded and rubbings of them are taken. It was recommended that a sub committee is formed. Andrew Morland has agreed to take photographs of all the names. Christine Simpson, Richard Burdett and Tony Brown to form the sub committee.

CORRESPONDENCE: Chairman and Councillor Training Circulated.

Glastonbury Town Council invitation to meet the Bishop of Bath and Wells on 23rd June.

Emergency Planning

MATTERS OF REPORT ; R Burdett- Barton Road Speeding

The Chairman closed the meeting by welcoming all to a new Parish Council.

The meeting closed at 9.50 p.m.

The next meeting 5th July 2011.

Chairman

5th July 2011.

MINUTES OF THE ANNUAL GENERAL MEETING OF BUTLEIGH PARISH COUNCIL HELD ON THURSDAY 12TH MAY 2011 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : A Brown, (Chairman). K Otton, A Carr, R Burdett.

OTHERS PRESENT : Tim Hoyle, Mary Hoyle. Christine Simpson.

ELECTION OF CHAIRMAN : A Brown, proposed A Carr, seconded R Burdett, all in favour. A Brown took the chair and signed the Declaration of Acceptance of Office.

ELECTION OF VICE CHAIRMAN : A Carr, proposed A Brown, seconded R Burdett, all in favour
R Burdett, K Otton and A Carr signed the Declaration of Acceptance of Office.

CO-OPTION OF PARISH COUNCILLORS: To consider an application to become a Parish Councillor from Mrs Christine Simpson.
To consider an application to become a Parish Councillor from Mr Tim Hoyle. To consider an application to become a Parish Councillor from Mrs Mary Hoyle.
Mr & Mrs Hoyle and Mrs Simpson gave their reasons for applying to be Parish Councillors. The appointments were deferred until the June meeting.

APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES : Deferred to the June meeting.

NOMINATION OF LEAD COUNCILLORS : Deferred to the June meeting.

RE-APPOINTMENT OF INTERNAL AUDITOR : Resolution ‘ **To approve the appointment of the Parish Council’s Internal Auditor for the year 2011/12’.**
Mr Stephen Pouncey. Proposed A Brown, seconded A Carr. All in favour.

RE-APPOINTMENT OF GRIEVANCE & DISCIPLINARY & APPEAL PANELS :
Resolution ‘ **That the members of the Grievance & Disciplinary & Appeal Panels be re-appointed for a further year’.**

Panel members are – Grievance & Disciplinary – G Kirk, A Carr & Col J Payne to replace C Pouncey. Proposed A Brown, seconded K Otton, all in favour

Appeal Panel – I Mullins(Meare), K Otton & G de Wilton

Proposed A Brown, seconded A Carr, all in favour.

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities (Model Code of Conduct) Order 2007. A Carr declared a personal interest in the Mendip Community Transport grant.

A Brown, declared a personal interest in the BPFA grant and Chairman’s expenses

URGENT BUSINESS : Verge Cutting : Clerk to instruct contractor. Proposed A Brown, seconded R Burdett, all in favour.

The chairman reminded all councillors of their duty to comply with the Code of Conduct, Freedom of Information Act 2000, the Race Relations (Amendments) Act 2000 and the Crime & Disorder Act 1988 s17 in all its business transactions.

MINUTES OF THE MEETING HELD ON 15TH APRIL 2011, having been circulated, were signed as a true and correct record. Proposed A Carr, seconded A Brown , all in favour.

MATTERS ARISING : None

NOTICE OF PARISH COUNCIL MEETING DATES FOR 2011/2012 were circulated to all Councillors and published on the notice boards.

APPROVAL OF THE ANNUAL ACCOUNTS IN PREPARATION FOR ANNUAL AUDIT : The clerk explained the annual statement. A Brown, as Chairman for the year had, with the Clerk, signed the accounts and the audit forms ready for the Internal Auditor and External Auditor.

Proposed A Brown, seconded A Carr, all in favour.

FINANCE : CURRENT AC

BALANCE £ 1425.96

-War Memorials Trust£ 25.00

-SALC £ 193.04

- Com Council £ 35.00

Balance £ 1172.92

BR AC

BALANCE £ 7506.37

+ interest £ 1.09

+ Precept £ 12500.00

Balance £ 20007.46

Proposed A Carr, seconded K Otton, all in favour.

FINANCIAL APPROVALS : Resolution ; **‘That the following grants provided for the in the 2011/2012 Parish precept be approved and paid:**

Strode Theatre £100 – (LGA 1976 (Misc Prov) s19)

Crispin Community Focus £50 (LGA 1972 s137)

Somerset and Dorset Air Ambulance £250 (LGA 1972 s137)

BPFA Playing Field Maintenance Grant – Grounds maintenance £1500 (LGA 1976 s19)

Mendip Community Transport Grant £50 (LG&R Act 1997 s26-29)

Butleigh PCC Churchyard maintenance £1000 (LGA 1972 s214)

Citizens Advice Bureau £100 (LGA 1972 s142)

Proposed A Carr, seconded R Burdett, all in favour

Resolution : ‘To approve the following expenditure’:

AON Insurance £ 837.88, Proposed A Carr, seconded K Otton , all in favour

Butleigh Landscaping – Village Green maintenance (April) £60 Proposed A Carr, seconded R Burdett, all in favour.

Chairmans Expenses £123.20 Proposed R Burdett, A Carr, seconded, all in favour.

PLANNING APPLICATIONS: 2011/0591 The Haven, Henley Lane – Convert the existing garage into a utility room. Single storey extension to the front to include a new garage. Single storey extension to provide a car port, single storey extensions to rear. Installation of solar hot water and solar PV panels. Recommend Approval. Proposed A Carr, seconded R Burdett, all in favour.

2011/0781 Land adjacent to Park Wood – Installation of solar photovoltaic park for a temporary period of 25 years including solar photovoltaics and associated buildings. Agreement obtained from the Planning Officer to defer to the June meeting.

Decisions : 2010/1408 & 2010/1424 Perriams, High Street – LBC Replacement of doors and windows. Approved

2010/075 – Land off Henley Lane - Proposed removal of 211 metres of hedgerow – Hedgerow Retention Notice not served within the 6 week period, the hedge has now been removed.

2010/2548 Abbots Cottage, Higher Hill Farm – Erection of replacement dwelling- Approved

2011/0126 – 3 Mounsdon Close – Proposed felling of 3 trees and pruning of 1 tree in Conservation Area – Approved.

2010/3053- Rood Farm, Kingweston Road – Erection of stables; ménage; outside lighting and upgrade existing access (for commercial use) – application has been sent to Planning Inspectorate for determination by informal hearing. It was approved that A Carr could attend the hearing and speak on behalf of the Parish Council if required. Proposed K Otton, seconded A Brown, all in favour.

2010/0577 Cornish Cottages – Felling of an Ash tree in a conservation area – Approved.

2011/ 0455 Orchard Barn, Water Lane – Erection of an open porch extension with associated external alterations – Approved.

WAR MEMORIAL : Deferred to the June Meeting

CORRESPONDENCE: None

LEAD COUNCILLORS REPORTS : A Brown and A Carr enjoyed an afternoon at Butleigh Cricket Club to celebrate their 50th anniversary.

The meeting closed at 8.50 p.m.

The next meeting 7th June 2011.

Chairman
7th June 2011.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON
Tuesday 5th April 2011 IN THE CHURCH ROOM, BUTLEIGH.**

PARISH COUNCILLORS PRESENT : A Brown, (Chairman). K Otton, M Pusey, Col J Payne, G Goad

APOLOGIES : J Walker, A Carr

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities (Model Code of Conduct) Order 2007.

Col J Payne declared a personal interest in Churchyard Tree Works.

MINUTES OF THE MEETING HELD ON 1st March 2011, having been circulated, were signed as a true and correct record. Proposed M Pusey, seconded K Otton, all in favour.

MATTERS ARISING : None

PLANNING: 2011/0259 Court Gardens – Alterations to dwelling including demolition of existing extensions and erection of new extensions raising part of roof and replacement of windows. Recommend Approval – Proposed Col J Payne seconded Goad. All in favour
2011/0577 Cornish Cottages – Felling of an Ash tree in a Conservation Area. Recommend Leave to Planning Officer – Proposed Col J Payne, seconded G Goad, All in favour
2011/0455 Orchard Barn, Water Lane – Erection of an open porch with associated external alterations. Recommend Approval - Proposed Col J Payne, seconded M Pusey All in favour
Decisions : 2011/0038 28 High Street – Retrospective application to provide coffin storage building- to replace existing – Approved.

2011/0299 Courtlands. Proposed pollarding of two willow trees and felling of one prunus in a conservation area- Approved.

2010/3053 Rood Farm. – Erection of stables, ménage, outside lighting and upgrade existing access (for commercial use) – Refused.

Planning Contravention Notices (2) served at Home Farm, Butleigh Wootton : Without planning permission, the change of use of the land from agriculture to a mixed use of agriculture and residential (Caravan in orchard). Also the change of use of the land to a mixed use of equestrian, agriculture and A1 a Butchers Shop.

FINANCE : CURRENT AC

BR AC

| | |
|---------|-----------|
| BALANCE | £ 1193.94 |
| - Clerk | £ 1870.39 |
| + TFR | £ 2000.00 |
| + VAT | £ 102.41 |

| | |
|---------|-----------|
| BALANCE | £ 9506.37 |
| TFR | £ 2000.00 |

| | |
|---------|-----------|
| Balance | £ 1425.96 |
|---------|-----------|

| | |
|---------|-----------|
| Balance | £ 7506.37 |
|---------|-----------|

Proposed M Pusey, seconded K Otton , all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure : £35 Subscription to the Community Council, Proposed A Brown, seconded Col J Payne, All in favour
£193.04 Subscription to Somerset Association of Local Councils. Proposed Col J Payne, seconded A Brown. All in favour

Resolution to transfer £500 from The Church Room Ear Marked Reserve to become a contribution towards Churchyard Tree Works. Proposed Col J Payne, seconded M Pusey. All in favour

Resolution to approve the purchase of a computer up to £500 for Parish Council sole use. Proposed A Brown, seconded M Pusey. All in favour

Confirm that the Councils Financial Regulations have been examined and that no amendment is necessary. Proposed Col J Payne, seconded K Otton. All in favour

HIGHWAY MATTERS : Harepits Lane has been well repaired. Flooding at Cowbridge crossroads.

CORRESPONDENCE: The Chairman has been invited to attend the 50th anniversary celebration of Butleigh Cricket Club on 30th April.

The meeting closed at 9.10 p.m.

The next meeting 15th April and 12th May 2011 AGM.

Chairman
15th April 2011.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON
Tuesday 1st March 2011 IN THE CHURCH ROOM, BUTLEIGH.**

PARISH COUNCILLORS PRESENT : A Brown, (Chairman). K Otton, M Pusey, J Walker, Col J Payne, G Goad

APOLOGIES : A Carr (Holiday)

OTHERS PRESENT : Nigel Salmon (Agent for Rood Farm), Bridget Greenyer, Jill Jordan, Dr Roy Welford, Margaret Seaward, Sue Slade, Mr Clark, Mr Breeze.

Mr Nigel Salmon gave a presentation with regard to the Rood Farm Planning application. The applicant has withdrawn the ménage lighting, amended plans to be submitted with ménage, stable buildings and new access. No application has been made for change of use. Dr Roy Welford and Margaret Seaward raised concerns with regard to the impact of the application on neighbouring properties.

Bridget Greenyer raised concerns with regard to the large size of the ménage, potential noise and light pollution.

Sue Slade raised concerns with regard to the potential noise and the site of the dung heap relevant to nearby housing in the Butleigh Hosptial site.

Mrs Jordan asked about new lighting on existing roadway. No lighting proposed.

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities (Model Code of Conduct) Order 2007.

URGENT BUSINESS : None

MINUTES OF THE MEETING HELD ON 1st February 2011, having been circulated, were signed as a true and correct record. Proposed M Pusey, seconded K Otton, all in favour.

MATTERS ARISING : Compton Street drain now unblocked

PLANNING: 2010/3053 Rood Farm – Erection of stables, ménage, outside lighting and upgrading existing access (for commercial use). Recommend Refusal, Proposed Col J Payne, seconded G Goad. All in favour

2011/0038 Land adjacent Chapel House, Chapel Lane – Provide coffin store building to replace existing. Recommend Approval with conditions with regard to the hedge screen. Proposed Col J Payne, seconded M Pusey. All in favour

2011/0126 Corylus, 3 Mounsdon Close – Proposed felling of 3 trees and pruning of 1 tree in Conservation Area. Recommend that the decision be left to the Planning Officer Proposed Col J Payne, seconded G Goad. All in favour

2011/0299 Courtlands – Proposed pollarding of 2 willow trees and felling of one prunus in a Conservation Area. Recommend Approval. Proposed Col J Payne, seconded M Pusey. All in favour

Decisions: 2010/1647 Barley View, Higher Rockes- Erection of gates – Approved .

Withdrawn : 2010/3052 Rood Farm- Reduce length of existing workshop, new tennis court and enclosing fence.

FINANCE : CURRENT AC

BALANCE £ 1883.94

- But LScape £ 690.00

Balance £ 1193.94

BR AC

BALANCE £ 9505.17

Interest £ 1.20

Balance £ 9506.37

Proposed G Goad , seconded J Walker, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure **£1870.39**

Clerk Salary & Expenses October – March

Proposed A Brown, seconded Col J Payne. All in favour

RESOLUTION TO SUBSCRIBE TO THE WAR MEMORIAL TRUST : £30 per annum. Proposed by A Brown, seconded M Pusey. All in favour

RESOLUTION TO APPROVE ANNUAL PARISH LITTER PICK: To be held on 9th April. Proposed A Brown, seconded Col J Payne. All in favour

HIGHWAY MATTERS : Gully on Sub Road renewed. Superintendent looking at potholes.

CORRESPONDENCE : Devon & Somerset Fire and Rescue Service – Draft Corporate Plan2011/12 – 2013/4. A Brown to respond.

LEAD COUNCILLORS REPORTS : A Brown :Community Land Trust Seminar Wednesday 9th March.

A Brown : MDC Draft Core Strategy

MATTERS OF REPORT : Resolution to Purchase of Computer for sole Parish Council use.

The meeting closed at 8.47p.m.

The next meeting 5th April 2011.

Chairman
5th April 2011.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON
Tuesday 1st February 2011 IN THE CHURCH ROOM, BUTLEIGH.**

PARISH COUNCILLORS PRESENT : A Brown, (Chairman). K Otton, A Carr, M Pusey, J Walker, Col J Payne, G Goad

APOLOGIES :

OTHERS PRESENT : *E Waterman, SG Waterman, Sarah Burton, Paul Burton, Michael Hainsby, Mike Windsor, Linda Hainsby, J Pitman, Nigel Pitman, Roland Stubbin, Chris Dunne, Anthony Ward, Johnny Paisley, Sue Paisley, Paul Harwood, Gary Alford, Mary Hoyle, Tim Hoyle, Marjorie Brunt, Geoffrey de Wilton, Iva de Wilton, R Fisher, P..., RJ Flank, G Hardwicke, J Mulliner, John Goolden. Tom Wren K Rees-Smith, Lee Wright. P Bridgeman.*

Prior to the formal meeting Mr Lee Wright of Pointcloud Ltd on behalf of EDH, the developer of Butleigh Hospital site and proposed affordable housing at Chapel Lane addressed the meeting and answered questions regarding both planning applications.

G de Wilton asked who owns or will own the development, will it be 100% affordable housing? Answer – The completed development will be owned and managed by a private landlord with a legal agreement to tie in with the Butleigh Hospital site.

G Alford stated that he objected to a Greenfield site being used, the hedgerow being stripped and a potential traffic hazard as the lane is too narrow.

K Rees-Smith asked Butleigh Parish Council if they supported the application and declared that he was concerned about tree planting on the boundary with the footpath as eventually the shade from the trees would become a problem.

M Brunt suggested that a pavement needed to be provided along Sub Road from Barton Road to Chapel Lane. There is no provision in the application.

A Ward asked if there was a sustainable transport plan. Answer – No

G de Wilton declared that Chapel Lane was very narrow and suggested that the proposed houses facing the lane should be set further back.

RJ Flank expressed his opinion that he felt that the Chapel Lane/ Sub Road junction was not safe for more traffic and it would be the first step to develop the remainder of the land.

T Wren asked about Speedwatch.

J Goolden asked if there was to be a commuted sum involved – money given to the village for improved facilities.

G Hardwicke left the meeting during the discussions.

John Mulliner and Anthony Ward both left the meeting after the discussions.

STATEMENT OF DECLARATIONS OF INTEREST : **The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities (Model Code of Conduct) Order 2007.**

URGENT BUSINESS : None

MINUTES OF THE MEETING HELD ON 7th December 2010 having been circulated, were signed as a true and correct record. Proposed Col J Payne, seconded M Pusey, all in favour.

MATTERS ARISING : None

PLANNING: 2010/2507 Redevelopment of former Butleigh Hospital site to 15 dwellings.
– Col J Payne recommended approval suggesting the developer looking into the viability of improving the public footpath WS2/32 through Rood Farm and the land adjacent to Barton Road. This was seconded by A Carr. A vote showed 6 for and 1 against.

2010/2505 Land south of Chapel lane - Proposed erection of 8 affordable dwellings and associated development. Recommend Approval - Proposed Col J Payne, seconded A Carr. A vote showed 6 for and 1 against.

All others present left the room at this point.

2010/3052 Rood Farm – Reduce length of existing workshop, new tennis court and enclosing fence. Recommend Approval with a request to ensure WS2/32 is open and available for persons to pass and re-pass. Proposed A Carr, Seconded J Walker, all in favour

2011/0092 Dyers Orchard – Proposed works to a conifer hedge/screen in a Conservation Area. (Col J Payne declared a personal interest) Recommend leaving to Planning Officer Proposed G Goad, Seconded K Otton, all in favour

Decisions : 2010/2635 Corbie, Barton Road – Demolish existing garage and erection of extensions to side and rear raise ridge height and insertion of dormers in north elevation – Approved

2010/2903 Oddway House – Single storey ground floor extension (garden room). To be positioned at back of house alongside kitchen, extending into garden.- Approved

2010/2381 1 Court Park – Erection of dwelling, formation of driveway and restoration of listed wall - Approved

Withdrawn – 2010/2792 28 High Street – Erection of timber storage building.

FINANCE : CURRENT AC

£ 2046.44

BR AC BALANCE

BALANCE £ 9505.17

- But LScape £ 60.00
- SALC £ 20.00
- B PCC £ 82.50

Balance £ 1883.94

Balance £ 9505.17

Proposed Col J Payne , seconded M Pusey, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure: £690
Butleigh Landscaping Street Sweeping, footpaths and village green maintenance for December. Proposed G Goad, Seconded K Otton all in favour

STANDING ORDERS – Resolution to approve tailored NALC Model Standing Orders.
Proposed Col J Payne, Seconded M Pusey, all in favour

HIGHWAY MATTERS: Offer of another 10 bags of grit for Highways was taken up and distributed by the Chairman.

National Highways Transport Survey has been completed and returned by the Chairman.
Road to Wallyers Bridge has been reported as uneven. Highways Inspector agreed to look.
Subsidence on Bolster Lane Hill 50 yards up from crossroads. Bottom of cedar Avenue potholed. Surface water in Baltonsborough Road. Chairman to report.

Drains blocked in Compton Street and the bottom of Banbury Lane/ Barton Road. Chairman to report.

CORRESPONDENCE : Reduction of Somerset County Council Youth Provision. Not applicable to Butleigh.
Local Flooding Survey to be completed by G Goad.

LEAD COUNCILLORS REPORTS : M Pusey Speedwatch carried out, dictaphone to be supplied to record numbers.
A Carr – Planning Enforcement investigation – 2 occupied residential caravans at Moorview Nurseries. (M Pusey declared a personal interest). A Carr proposed asking Mendip District Council to look at the situation and take action.

MATTERS OF REPORT : Inhabited touring caravan at Rose and Portcullis.
Annual Parish Litter pick on Saturday 9th April
April – Review of Financial Regulations

The meeting closed at 9.15p.m.

The next meeting 1ST March 2011.

Chairman
1ST March 2011.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON
Tuesday 4th January 2011 IN THE CHURCH ROOM, BUTLEIGH.**