

***Minutes start on a new page, and run in the order December to January***

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 2<sup>nd</sup> DECEMBER 2014 IN THE CHURCH ROOM, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, A Brown, T Hoyle, M Hoyle, T Dodkin. D Sharland. R Burdett**

**OTHERS PRESENT : Mrs S Walls. Dr R Hughes (BPFA)**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011). D. Sharland – Personal Interest- 2014/2256/FUL - Orchard Farm and Prejudicial Interest - 2014/2317/OTA land on Kingweston Road.**

**Dr Hughes** spoke on behalf of the BPFA regarding their request for Precept funds, an explanation of the 2014 accounts and the difficulty of recruiting people for the Playing Fields Committee.

**MINUTES OF THE MEETING HELD ON 4th November 2014**, having been circulated, were signed as a true and correct record. Proposed A Brown, seconded R Burdett, all in favour.

**MATTERS ARISING :** Health and Wellbeing Grant signed off by County Councillor to purchase further gates to replace stiles in the Parish.

Chairman has contacted Mendip District Council (Housing Development Officer) and they have agreed to give a grant and assist with an update of the Housing Needs Survey last carried out in 2008.

**PLANNING : 2014/2256/FUL – Orchard Farm, Kingweston Road-** Proposed demolition of single storey outbuilding and erection of single storey holiday let with associated landscaping, parking and access. Recommend Approval. Proposed M Hoyle, Seconded K Otton - 2 in favour 4 against 2 abstentions. Not Carried

Alternative Proposal to recommend refusal Proposed T Dodkin, seconded R Burdett 4 in favour, 2 against, 2 abstentions. Carried by a majority

**2014/2317/OTA- Land on Kingweston Road** – Proposed new dwelling and creation of vehicular access. Recommend Refusal – Reason- outside village development limit.

Proposed M Hoyle, Seconded R Burdett. All in favour.

**Decisions: 2014/1719/HSE 5 Grenville Court-** Construction of porch on front elevation- Approved.

**2014/0599/FUL Lower Rockes Farm, Compton Street-** Erection of 2 No dwellings (Plots 1 and 2; conversion of Barn A into 2 no dwellings with double garage for each property; conversion of Barn B into 1 no dwelling with a double garage; a detached dwelling (Plot 3) incorporating the conversion of Barn C; closure of vehicle access onto Compton Street and formation of a pedestrian link and formation of a new vehicular access to Sub Road – Refused

**2014/1177/OTS Lower Rockes Farm** – Erection of up to 14 no new dwellings; new access and associated drainage attenuation and landscaping works (Re-Submission) – Refused

**2014/0600/LBC Lower Rockes Farm-** Internal and external alterations to Barns A,B and C associated with the conversion of Barn A into 2 no dwellings; conversion of Barn B into 1 no dwelling and a detached dwelling (Plot 3) incorporating the conversion of Barn C; closure of vehicular access onto Compton Street and formation of a pedestrian link – Approved

**2014/1538/TCA Court Barn** – Proposed felling of a Silver Birch tree in a conservation area- No objection

**2014/1932/TCA 28 High Street** – 2 x Golden Leylandii (G1). Fell due to excessive shading and replace with suitable garden shrub – No objection.

**2014/2240/AGB Land off Sub Road** – Application for prior notification of agricultural development for a proposed steel framed building- Approval not required.

**FINANCE : CURRENT AC**

BALANCE	£ 6114.85
+Footpath donation	£ 40.00
<b>Balance</b>	<b>£ 6154.85</b>

**BR AC**

BALANCE	£ 8607.45
<b>Balance</b>	<b>£ 8607.45</b>

Proposed T Dodkin , seconded T Hoyle, all in favour.

**FINANCIAL APPROVALS** : Resolutions to approve the following expenditure : Butleigh Landscaping- Village Green Maintenance -October £60. Proposed D Sharland, seconded K Otton. All in favour

HMRC £89.60, Clerks Salary £358.04. Proposed R Burdett, seconded K Otton. All in favour  
Butleigh Churchyard Grant £1250. Proposed A Brown. Seconded T Hoyle All in favour  
Somerset County Council purchase of gates for footpaths £450. Proposed A Carr, seconded D Sharland. All in favour

Butleigh Church Room- Hire of Room £156. Proposed T Dodkin, seconded A Carr. All in favour

Butleigh Elders Party £50. Proposed M Hoyle, seconded K Otton. All in favour

T Hoyle-Domain name and printing £8.46. Proposed K Otton, seconded R Burdett. All in favour

Get Mapping PLC £57.60 Proposed T Hoyle, seconded D Sharland. All in favour

**VILLAGE GROUNDS MAINTENANCE – PROPOSAL TO APPROVE TENDER: D**

Sharland proposed that the Village Grounds Maintenance contract to be awarded to P Lockyer of Somerset Garden Services and Maintenance Ltd. at a cost of £540 Village Green Maintenance, £800 Street Sweeping, £480 Footpath Clearance. Total annual cost £1820 subject to normal commercial terms. Seconded by A Carr, All in favour.

**PRECEPT DISCUSSION: PROPOSAL TO APPROVE 2015/16 PRECEPT.** After discussion, A Carr proposed £12,000, seconded R Burdett, all in favour. This is an increase on last years precept due to necessary additional commitments.

To avoid a conflict of interest all councillors were given dispensation by the clerk under Section 33(1) of the Localism Act 2012 to discuss and approve the Precept.

**BUTLEIGH SCHOOL REPORT:** D Sharland read a report from Rachel Bisset, Headteacher of Butleigh School referring to the need for more affordable housing in the village for the village school to survive. 86 pupils at present and a reduction of numbers will be detrimental to the community and the school as funding is received on pupil numbers. Request to discuss with the Parish Council at the January meeting. A letter to be sent on behalf of the Council stating our position on affordable housing and our support for the school. T Dodkin to draft and liaise with Clerk

**MOBILE PHONE COVERAGE:** Sian De Camp is no longer able to pursue this issue on behalf of the village. In light of recent Government statements further action is expected nationally. Tim Hoyle said that another lead person from the village is required for this activity.

**CORRESPONDENCE:** Letter received from Angus MacDonald reference the implementation of the planning permission to move the County Highway at Higher Hill. Chairman to reply.

**LEAD COUNCILLORS REPORTS :** R Burdett looking into a Neighbourhood Plan. D Sharland reported that the Cedar Avenue tree guards looking in good order. A Brown reported a problem with dog fouling and bags being left in The Drain.

The meeting closed at 9.35 p.m.

The next meeting 6<sup>th</sup> January 2015.

Chairman  
6<sup>th</sup> January 2015.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 4<sup>th</sup> November 2014 IN THE CHURCH ROOM, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, A Brown, T Hoyle, M Hoyle, T Dodkin. D Sharland. R Burdett**

**OTHERS PRESENT : Mr & Mrs G de Wilton, R Backhurst, Mr K Parker, Mrs C Parker-Harvey. Cllr N Woolcombe-Adams, Mr N Salmon Mr R Howard, Mrs M Backhurst.**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011). T Dodkin personal interest in planning application for 2014/2067 and 2069- Rood Cottages**

**URGENT BUSINESS : None**

**MINUTES OF THE MEETING HELD ON 7<sup>th</sup> October 2014**, having been circulated, were signed as a true and correct record. Proposed K Otton, seconded T Hoyle, all in favour except T Dodkin (absent).

**MATTERS ARISING : None**

**PLANNING 2014/2024/HSE Green Furlong, Henley Lane** – Demolition of existing side extension and the construction of a 2 storey side extension. Recommend Approval. Proposed M Hoyle, seconded R Burdett. All in favour.

**2014/2067/FUL 2 Rood Cottages, Kingweston Road-** Conversion and extension of curtilage outbuilding for use as a single holiday let and formation of vehicular access. Recommend Approval. Proposed M Hoyle, seconded D Sharland. All in favour.

**2014/2069/FUL 2 Rood Cottages, Kingweston Road** – Erection of covered parking, garaging and ground and attic storage and formation of alternative vehicular access. Recommend to approve. Proposed D Sharland, seconded R Burdett 2 in favour. (Not Carried). Recommend to Refuse. Proposed M Hoyle, seconded K Otton, 5 in favour 2 against (Carried).

**2014/2229/TCA Land opposite Court Lodge Butleigh Court Butleigh** – Proposed works to trees in a Conservation Area including coppicing 10 Limes 1Beech and 1 Fir. Recommend Leave to Tree Officer. Proposed A Carr, seconded R Burdett. All in favour.

**2014/2192/HSE Orchard Barn Water Lane.** – Overcladding of existing non original extension, new windows and amendments to existing fenestration and enclosing existing porch. Recommend Refusal as weatherboarding inappropriate for CA. Proposed A Carr, seconded M Hoyle. All in favour.

**2014//2191/DUB Orchard Barn Water Lane.** Overcladding of existing non original extension, new windows and amendments to existing fenestration and enclosing existing porch. Small areas of demolition are required to introduce new window openings. Recommend Refusal as weatherboarding inappropriate for CA. Proposed A Carr, seconded R Burdett. All in favour.

**2014/2120/HSE Orchard House, Barton Road** – Demolition of existing detached garage works including a two storey extension on the front elevation and 2 new two storey extensions on the rear elevation with the addition of a balcony and internal alterations including a link to a replacement double garage with a games room on the first floor. Recommend Approval. Proposed A Carr, seconded M Hoyle. All in favour.

**Decisions :** -**2013/1634 Butleigh Hospital**- Approval of details reserved by conditions 15.16.17 and 18 (land contamination) of planning permission 2010/2507- Approved  
**2014/1580/LBC The Court** – Alterations to the roof and interior including the reinstatement of a viewing platform to the tower – Approved  
**2014/1665/HSE The Court**- Alterations to the roof and interior including the reinstatement of a viewing platform to the tower- Approved  
**2014/1928/APP The Court**- Application for approval of details reserved by condition 6 of planning application 2014/1051/LBC- Approved  
**2014/1276/FUL Brook Farm** -Siting of mobile home and erection of barn adjacent to existing barn (retrospective) Refused

*Mr K Parker and Ms C Parker- Harvey left the meeting.*

N Woollcombe-Adams reported - ref Lower Rockes development. Planning Officer looking to refuse the applications as they are outside the development limit.

All recent applicants will be asked to be involved in the Part 2 Local Plan consultation. This will involve a public meeting in the village in the next few months to discuss sites with the Planning Policy Team.

*Mr & Mrs G de Wilton left the meeting*

**HEALTH AND WELLBEING GRANT:** Request for 6 stiles on public footpaths to be replaced by gates at a cost of £900.To encourage walking/health A Carr proposed, seconded A Brown,,All in favour. Chairman to contact SCC for advice on completing application.

**FINANCIAL APPROVALS :** Resolutions to approve the following expenditure : Butleigh Landscaping- Village Green Maintenance -September £60. Proposed A Carr, seconded D Sharland. All in favour  
HMRC £89.40 & Clerks Salary £358.24. Proposed A Carr, seconded A Brown. All in favour  
Wookey Software Consultants ( website Ex) £200. Proposed T Hoyle, seconded A Brown All in favour  
Royal British Legion- Wreath £50 Proposed A Carr, seconded A Brown All in favour

**FINANCE : CURRENT AC**

BALANCE	£ 6932.49
- Butleigh LS	£ 60.00
- Clerk	£ 358.24
- HMRC	£ 89.40
- Wookey Software	£ 200.00
- BLS September	£ 60.00
- RBL Wreath	£ 50.00
<b>Balance</b>	<b>£ 6114.85</b>

**BR AC**

BALANCE	£ 8606.37
+ Int	£ 1.08
<b>Balance</b>	<b>£ 8607.45</b>

Proposed A Carr, seconded K Otton, all in favour.

**VILLAGE GROUNDS MAINTENANCE TENDERS RECEIVED:** 4 tenders received. D Sharland to discuss with individual contractors and report back with a recommendation in December.

**VILLAGE MEETING:** A. Carr suggested an open forum to be organised in the village to find ways of targeting support for the school, playgroup and other facilities. Discussion centred the need for more housing . AC suggested an update to Housing Needs Survey, he will contact Mendip DC.

**PRELIMINARY PRECEPT DISCUSSION:** Held, to be confirmed in December.

**LEAD COUNCILLORS REPORTS :** D Sharland: Rachel Bissett to come in December to make a presentation regarding Butleigh School by invitation .

R Burdett : War Memorial Service on 11<sup>th</sup> November

T Hoyle: Website requires input from village organisations. Propose to spend £48 from Future Projects budget for 'Parish on line' mapping for footpaths. Mobile phone coverage.

The improvement to mobile phone coverage is being coordinated by Sian de Camp. 133 people signed the petition, she will now approach the providers on behalf of the village.

Discussion took place on the level of involvement of the Parish Council.

A Brown: Light pollution at Holm Oaks – engineer to address the problem with a baffle plate.

K Otton –Privately installed ramps on highway at Higher Hill Farm illegal. Clerk to report.

**MATTERS OF REPORT :** Mobile Phone Coverage

The meeting closed at 9.47p.m.

The next meeting 2<sup>nd</sup> December 2014.

Chairman

2<sup>nd</sup> December 2014.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 7<sup>th</sup> October 2014 IN THE CHURCH ROOM, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, A Brown, T Hoyle, M Hoyle, D Sharland. R Burdett**

**OTHERS PRESENT : Mrs M Brunt, Mrs E Heath, Mr R Backhurst, Mr & Mrs E Melville, Mrs C Rashbrook, Mrs J Tordoff, Mr N Foster, Cllr N Woolcombe-Adams, Mr R Allen. Mrs M Backhurst.**

**APOLOGIES: T Dodkin**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011). D Sharland- Prejudicial, K Otton- Personal interests in 2014/1691/OTA Land at Sub Road**

**URGENT BUSINESS :** Letter of support to Village Shop for Discretionary rate relief. All in favour

**MINUTES OF THE MEETING HELD ON 2<sup>nd</sup> September 2014,** having been circulated, were signed as a true and correct record. Proposed D Sharland, seconded A Brown, all in favour. M & T Hoyle abstained due to absence from meeting,

**MATTERS ARISING :** None

**PLANNING : 2014/1742/OTA -Clematis Cottage** – Proposed removal of thuja plicata hedge (subject to planting) Recommend Leave to Tree Officer. Proposed M Hoyle, Seconded A Brown. All in favour

**2014/1719/HSE -5 Grenville Court, Kingweston Road-** Construction of porch on front elevation. Recommend Approval. Proposed M Hoyle, Seconded R Burdett. All in favour.

**2014/1691/OTA -Land at Sub Road** – Outline application for residential development adjacent to Sub Road. (all matters reserved) Recommend Refusal as it is outside the development limit. Lack of information was detrimental to consideration of application. Proposed M Hoyle, Seconded R Burdett. All in favour *K Otton and D Sharland left the room for this item.*

**Decisions: 2014/1615/HSE- 9 Admirals Mead** – Proposed single storey rear extension and addition of room to the roof of existing garage to be used as annexe- Approved

**2014/0646/FUL Land at Higher Hill Farm** – Extension to the existing solar photovoltaic park (1.5MW), battery storage buildings, 2 inverter cabins and associated infrastructure. – Approved

**2014/0622/FUL Land between Briars and Henley Cottage, Henley Lane.** – Change of use of land from agricultural to allotment gardens and formation of vehicular access and ancillary car parking – Refused

**2014/1292/LBC Broadway Farm, Butleigh Wootton** – Refurbishment of Farm House and Cottage, small flat roof extension and conservatory to the Cottage- Approved

**COUNTY AND DISTRICT COUNCILLOR REPORT:** Planning: Local Plan is now approved by the Inspector. Phase II of the Local Plan is awaited- possibly November/ January. The development limits will be debated in phase II.

*R Burdett, Mr & Mrs R Backhurst, Mr & Mrs E Melville left the meeting*

**HEALTH & WELL BEING GRANT:** £5000 grant available from County Councillor related to **health** and well being. A Carr proposed funding for improvements to footpaths which got a favourable response from the Ward Councillor. Other possibilities: Pensioners Trim Trail. Light on the Church Path. Equipment to do Coffee mornings for older people.  
*R Allen, Mr & Mrs Heath, Mrs Torville left the meeting.*

**FOOTPATH IMPROVEMENTS:** A Carr has met with the County Rights of Way Officer and a landowner. The County Council will be looking at the Rood Farm footpath and stiles will be replaced by gates in partnership with landowner, SCC, Parish Council and volunteer labour. By applying for the Health and Wellbeing Grant the parish could be about 10 gates better off.

*N Foster, Mrs C Rashbrook and Mrs M Brunt left the room.*

**UPDATE STANDING ORDERS & FINANCIAL REGULATIONS:** Need to be updated in the coming months to hand over in May 2015.

**FINANCE : CURRENT AC**

BALANCE                   £ 7224.95  
- Butleigh LS             £ 60.00  
- Valley Sawmills       £ 232.46

**Balance                   £ 6932.49**

**BR AC**

BALANCE   £ 8606.37

**Balance               £ 8606.37**

Notes

**War Memorial £85.46**

Proposed A Carr, seconded T Hoyle, all in favour.

**FINANCIAL APPROVALS :** Resolutions to approve the following expenditure : Butleigh Landscaping- Village Green Maintenance – August £60. Proposed M Hoyle, seconded A Brown, All in favour

**VILLAGE MAINTENANCE:** Schedule of works to be put out to tender.

**LEAD COUNCILLORS REPORTS : D Sharland:** BPFA looking into relocating the shed at the bottom of the playing field and installing a tennis court. Childrens football well attended. Sponsorship required for kit.

Butleigh School. - Capacity 100 children, 83 at present, 46 from Butleigh. The school is keen to see any new houses built to be family affordable to encourage young families to use the village school.

**A Carr :** Broad Park Farm Enforcement – Development of old barn into residential should be checked as original was time limited.

Mendip Forums. Mendip DC require subject matter suggestions on planning training.

**T Hoyle:** Wootton Lane has been repaired.

Website is moving forward with a Parish Council page and a Butleigh School page also. Funding running out and a quote is sought for another year, perhaps to be covered in the Future Projects budget.

Mobile phone coverage- petition in the village shop, 133 signatures. Providers to be approached ref better coverage.

**A Brown:** Street lamp no 4 Holm Oaks – light pollution.



Vegetation overhanging from Highbank, Sub Road. Clerk to write.  
Community Emergency Group to meet on 23<sup>rd</sup> October to explain to residents.

The meeting closed at 9.15 p.m.

The next meeting 4<sup>TH</sup> November 2014.

Chairman  
4<sup>th</sup> November 2014.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 2<sup>nd</sup> September 2014 IN THE CHURCH ROOM, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT : A Carr, (Chairman). A Brown, T Dodkin. D Sharland. R Burdett, K Otton.**

**APOLGIES : T & M Hoyle**

**OTHERS PRESENT : Mr & Mrs G de Wilton, D Woods, M Brunt, S Walls, D Heeley B Davies, J Goolden, Mr & Mrs R Backhurst, P Drake. J Walker, S Jones. N Foster**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011). D Sharland personal interest in 2014 /1239 in Orchard Farm**

**URGENT BUSINESS : None**

**MINUTES OF THE MEETING HELD ON 23<sup>rd</sup> July 2014**, having been circulated, were signed as a true and correct record. Proposed A Brown, seconded T Dodkin , all in favour.

**MATTERS ARISING : None**

**PLANNING 2014/1239 Orchard Farm, Harepits Lane :** Change of use of field to allow 20 camping pitches plus 4 yurts and/or timber camping pods and the siting of 2 portable WC/shower/ general purpose units. The existing small storage/general purpose shed will be removed to allow improved access into the site. Recommend Approval. Proposed A Carr, Seconded R Burdett. All in favour.

**2014/1538/OTA - Court Barn, Butleigh Court Access Track :** Proposed felling of Silver Birch tree in a Conservation Area. Recommend Leave to Tree Officer Proposed A Carr. Seconded T Dodkin. All in favour.

**2014/1580/LBC - The Court, Butleigh Court-** Alterations to the roof and interior including the reinstatement of a viewing platform to the tower. Recommend Approval. Proposed A Carr. Seconded D Sharland. All in favour.

**2014/1615/HSE -9 Admirals Mead :** Proposed single storey rear extension and addition of a room to the roof of existing garage to be used as an annex. Recommend Approval. Proposed A Carr. Seconded R Burdett. All in favour. *D Heeley left the meeting.*

**2014/1614/HSE 12 Grenville Close :** Proposed loft conversion and various internal alterations. Recommend Approval. Proposed A Carr. Seconded A Brown. All in favour.

**Decisions: 2013/2529/OTA Henley lane –** Proposed single detached dwelling – Appeal dismissed.

**2014/0306/FUL Rose and Portcullis Inn –** Two storey extension to side of Public House and creation of access- Approved

**2014/1364/TCA Bywater House, Water Lane –** Proposed felling of a Lleylandii in a Conservation Area- Approved

**2104/1285/TCA Ladies Walk –** Proposed felling of a Eucalyptus tree in a Conservation Area – Approved

**2014/1125/OTA Land north west of Sub Road-** Outline planning application relating to residential development – Refused

**2014/1294/OTA Land adjacent to Dower House, Wood Lane –** Proposed residential development and creation of vehicular access on land adjacent Sub Road – Refused.

**2014/0625/OTS Land west of Coombe Lodge, Barton Road** – Development of site for 13 houses (amended description) - Refused  
*J Walker and S Jones left the meeting.*

<b>FINANCE : CURRENT AC</b>		<b>BR AC</b>	
BALANCE	£ 8037.31	BALANCE	£ 8605.30
- Butleigh LS	£ 610.00	+ Int	£ 1.07
- SALC	£ 202.36		
<b>Balance</b>	<b>£ 7224.95</b>	<b>Balance</b>	<b>£ 8606.37</b>

Proposed D Sharland, seconded K Otton, all in favour.

**FINANCIAL APPROVALS** : Resolutions to approve the following expenditure : Butleigh Landscaping- Village Green Maintenance – July £60. Proposed A Brown, seconded T Dodkin, All in favour

**APPROVE EXPENDITURE FOR CEDAR TREES REPAIRS**; £232.46 Proposed R Burdett, seconded A Brown, All in favour.

**PRELIMINARY DISCUSSION ON ALLOCATION OF SITES. LOCAL PLAN PART 2:** A Carr explained the..current position regarding Allocation of Sites (Local Plan Part 2). A request for Planning Department involvement in a village consultation meeting should be made as soon as possible.  
*J Goolden left the meeting.*

**PUBLIC FOOTPATH IMPROVEMENTS:** A Carr explained that he would target the Rood Farm/Harepits Lane area next for improvement. Offer of 1 gate to be funded by Landowner. Approval of expenditure (allocated in precept) of £450 plus VAT Proposed A Carr, Seconded A Brown. All in favour.

M Brunt expressed her thanks to A Carr for the continued work to the footpaths in the parish and the guided walks. *D Woods and N Foster left the meeting.*

**CORRESPONDENCE:** Citizens Advice Bureau wish to talk to the Parish Council regarding regular visits with a mobile van. Agreed in principle, Clerk to reply.

**LEAD COUNCILLORS REPORTS** : A Carr :Moor View Nurseries – Noise problems reported by resident, further caravan on site. County Footpaths and Police involved. Mendip Planning Enforcement to be informed again by Clerk.

R Burdett: Electro Magnetic problems ref mobile phones. Letter from resident

R Burdett : Ref Phone Box in Kingsdon. £700 was spent in re-furbishment for a library. Source of help to re-furbish the High Street box.

A Brown- Highways. 2 deep potholes in Bolster Lane still not done. B&BW Emergency Plan has been printed. Copies to be kept in the Post Office, School, Clerk, Vicar, SCC, Police and various co-ordinators.

The meeting closed at 8.40 p.m.

The next meeting 7<sup>th</sup> October 2014.

Chairman  
7<sup>th</sup> October 2014.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON WEDNESDAY 23<sup>RD</sup> JULY 2014 IN THE PAVILION, BUTLEIGH PLAYING FIELDS, BACK TOWN, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, A Brown, T Hoyle, M Hoyle, T Dodkin. D Sharland. R Burdett**

**OTHERS PRESENT : Anthony Laver, David Heeley, Sarah Bailey, Richard Heath, Eileen Heath, Kerry Parker, Christine Parker-Harvey, Lucy Sharland, G de Wilton, Iva de Wilton, Roland Backhurst, Marilyn Backhurst, Judith Tordoff, Ed Melville, Sara Marie Melville, Edwin Marsh, Nicole Marsh, Rod Allen, Philippa Atkinson, Tom Banks, Peter Kennedy, Graham Kirk, Marjorie Brunt. Nick Oliver (Cooper and Tanner) Chris Beaver and Chris Miles (Lower Rockes Agents).**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

**D Sharland** Disclosable pecuniary interest in **2014/1294/OTA** Land adjacent to Dower House, Sub Road – **2014/1125/OTA** Land North West of Sub Road, Butleigh & **2014/1177/OTS** Lower Rockes, Compton Street, Butleigh

**K Otton** pecuniary interest in **2014/1276/FUL** Brook Farm, Barton Road

**R Burdett, A Carr, M Hoyle, T Hoyle, T Dodkin, K Otton, A Brown** -personal interest in **2014/1125/OTA** Land North West of Sub Road, Butleigh. All signed dispensation forms for this item which was accepted, '*that without dispensation, the number of persons unable to participate in the transaction of business would be so as to impede the transaction of the business,*' -by the Clerk under delegated powers .

**MINUTES OF THE MEETING HELD ON 1<sup>ST</sup> July 2014**, having been circulated, were signed as a true and correct record. Proposed T Brown, seconded T Hoyle, all in favour.

**MATTERS ARISING : T Hoyle reported :** Light in Church Path cannot be easily re-connected.

*D Sharland left the meeting for the first three planning items. Lucy Sharland left the meeting.*

**PLANNING : 2014/1294/OTA Land adjacent to Dower House, Sub Road** – Proposed residential development and creation of vehicular access on land adjacent to Sub Road. Recommend Refusal. Proposed M Hoyle seconded R Burdett. All in favour

**2014/1125/OTA Land North West of Sub Road, Butleigh** – Outline planning application (all matters reserved for subsequent approval) relating to residential development.

Recommend Refusal. Proposed M Hoyle, seconded T Hoyle. All in favour

*S Bailey left the meeting*

**2014/ 1177/OTS Lower Rockes, Compton Street, Butleigh** – Erection of up to 14 new dwellings; new access and associated drainage attenuation and landscaping works (Re-Submission). Recommend Approval with condition that the traffic calming scheme, as proposed, is implemented before the development takes place Proposed M Hoyle seconded T Dodkin All in favour

*All left the meeting with the exception of D Heeley*

Mr D Heeley congratulated the Chairman on his Chairmanship for the above item.

*D Sharland re-joined the meeting.*

*K Otton left the meeting for the following item.*

**2014/1276/FUL Brook Farm, Barton Road** – Siting of mobile home and erection of barn adjacent to existing barn(retrospective). Recommend Approval with the proposed condition regarding occupancy. Proposed M Hoyle, seconded T Hoyle. All in favour

*K Otton re-joined the meeting.*

**2014/1292/LBC Broadway Farm, Butleigh Wootton** – Refurbishment of Farm House and Cottage, small flat roof extension and conservatory to the cottage. Recommend Approval with a concern that the Conservation Officer pays particular attention to the Conservatory. Proposed M Hoyle, seconded A Brown, All in favour

**2014/1285/TCA Ladies Walk, Church Path** – Proposed felling of a Eucalyptus tree in a Conservation Area. Recommend Leave to Tree Officer. Proposed M Hoyle seconded R Burdett. All in favour

**2014/1364/TCA Bywater House, Water Lane** – Proposed felling of a leylandii hedge in a Conservation Area. . Recommend Leave to Tree Officer. Proposed M Hoyle, seconded A Carr. All in favour

**Decisions:**

**2014/0902/HSE 1 Rood Cottages, Kingweston Road** – Replacement of existing single storey extension with a larger single storey side/front extension- Approved

**2014/0423/APP Site at Butleigh Hospital, Kingweston Road** – Approval of details reserved by conditions 15,16,17 and 18 (contaminated land) of planning permission 2010/2507 – Split Decision – (Approval – 15,16,17 in respect of plots 1 -5) (Refusal – 18 remains in place until the completion of the development and cannot be discharged at this stage).

**2104/0555/FUL South Wootton House, Butleigh Wootton** – Demolition of existing building and construction of a replacement dwelling including single store swimming pool annex and associated stable block- Approved

**2014/0988/HSE 4 Holmans-** Proposed single storey side/rear extension with surrounding terraced area and covered area to rear of garage- Approved

**FINANCE : CURRENT AC**

BALANCE	£ 8577.31
- Butleigh LS	£ 60.00
- BPFA	£ 360.00
- Grant Thornton	£ 120.00

**Balance           £ 8037.31**

**BR AC**

BALANCE	£ 8605.30
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**Balance           £ 8605.30**

Proposed A Carr, seconded D Sharland, all in favour.

**FINANCIAL APPROVALS :** Resolutions to approve the following expenditure :-

Butleigh Landscaping £380 Village Cleaning and £230 maintenance of footpaths. Proposed D Sharland, seconded A Brown All in favour

SALC £202.36 Subscription. Proposed A Carr seconded R Burdett. All in favour

**PARISH RESPONSE TO MAIN MODIFICATIONS OF DRAFT LOCAL PLAN (PART 1)**

A. Carr pointed out that the housing numbers in the Draft Local Plan for Butleigh were incorrect due to the exclusion by MDC of the Old Hospital site (15 houses). The working party recommendation was to make a representation by the deadline of 4<sup>th</sup> August to challenge the MDC method of calculation of residual level of development up to 2029. Proposed A Carr, seconded R Burdett, All in favour with the exception of D Sharland who abstained.

**LEAD COUNCILLORS REPORTS :** K Otton reported potholes in Bolster Lane. A Brown to report.

A Brown reported a new sign at Wootton Street and High Street opposite Chapel Lane. R Burdett to look at the future of the telephone box in High Street.

**MATTERS OF REPORT :**

The meeting closed at 9.35 p.m.

The next meeting Tuesday 2<sup>nd</sup> September 2014.

Chairman  
2<sup>nd</sup> September 2014.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 3<sup>rd</sup> June 2014 IN THE CHURCH ROOM, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, T Dodkin. R Burdett**

**OTHERS PRESENT : Richard Edge (Lower Rockes Farm) Geoff and Dominic Sharp, Adam Norris ( South Wootton House), Rachael Humphries ( Solar Park) Barry Davies.**

**APOLOGIES : M Hoyle, T Hoyle, A Brown, D Sharland**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

**MINUTES OF THE MEETING HELD ON 29<sup>th</sup> May 2014**, having been circulated, were signed as a true and correct record. Proposed K Otton, seconded R Burdett, all in favour.

**MATTERS ARISING : None**

**PLANNING: 2014/0646/FUL – Land at Higher Hill Farm-** Extension to the existing solar photovoltaic park (1.5MW), battery storage buildings, 2 inverter cabins and associated infrastructure. Recommend Approval. Proposed A Carr, seconded K Otton All in favour

**2014/0555/FUL South Wootton House –** Demolition of an existing building and construction of a replacement dwelling including single storey swimming pool annexe and associated stable block. Recommend Approval. Proposed A Carr seconded R Burdett. All in favour

**Decisions: 2014/0228/TCA – Old Glade Cottage, Water Lane-** Proposed works to leylandii- Approved

**2014/0075/FUL Well Cottage, Kingweston Road –** Proposed erection of new dwelling including retention of existing building for domestic storage- Approved

**2014/0367/TCA – Hadley Cottage, Water Lane-** Proposed pollarding 50% reduction of willow tree- Approved

**2014/0569/TCA Butleigh Cricket Club –** Proposed felling of T2 and works to T1, T3 and G1 in a Conservation Area- Approved

**2014/0535/HSE East Park, Baltonsborough Road –** Change of roofing materials to detached garage and materials to house from previously approved application 2013/0879 - Approved

**URGENT BUSINESS: 2014/0601/OTS Lower Rockes Farm – Additional response requested by Planning Officer to Applicant's amendments. Insufficient time available to defer to next meeting. Letter to be sent to Planning Officer by Clerk.**

**APPROVAL OF MEMORANDUM OF UNDERSTANDING- SOLAR PARK FUNDS: T Dodkin proposed approval, seconded by K Otton, all in favour**

**One application (from FBS) received this year for funds, to be forwarded to Solar Park Company.**

**FINANCE : CURRENT AC**

BALANCE £ 9283.18  
- Broker Network £ 604.07  
+ Village Green rent £ 5.00

**Balance £ 8684.11**

**BR AC**

BALANCE £ 8605.30

**Balance £ 8605.30**

Proposed A Carr, seconded R Burdett, all in favour.

**FINANCIAL APPROVALS** : Resolutions to approve the following expenditure:

£60 Butleigh Landscaping May Village Green Maintenance. Proposed A Carr seconded K Otton. All in favour

£46.80 Matsgrids (pegs for footpath maintenance) Proposed R Burdett, seconded T Dodkin. All in favour.

**LEAD COUNCILLORS REPORTS** : K Otton – Wootton Street sign broken. Holes in road in Wootton Street- report to Highways.

The meeting closed at 8.26 p.m.

The next meeting 1<sup>st</sup> July 2104.

Chairman  
1<sup>st</sup> July 2014.



**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON THURSDAY 29<sup>TH</sup> MAY 2014 IN THE PAVILION, BACK TOWN PLAYING FIELDS, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT :** A Carr, (Chairman). K Otton, A Brown, T Hoyle, M Hoyle, T Dodkin. D Sharland. R Burdett

**OTHERS PRESENT :** Mr & Mrs R Backhurst, *Mr G de Wilton*, Mr W Moore, Mr K Parker, Mr & Mrs R Heath, *Mr A Laver*, Mrs V Toombs, Mr N Salmon, Mr & Mrs A England, Janet Black, A Clark, Mrs Jordan, *Mr Ellery*, Justin Hodges, *Dr R Welford*, N Foster. P Toombs

**STATEMENT OF DECLARATIONS OF INTEREST :** The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).

D. Sharland- 2014/0601/OTS Lower Rockes applications and Item 7- Pecuniary interest-Business and family related

T.Dodkin - 2014/0625/OTS Barton Road application - Pecuniary Interest – Business related. Both left the room for these items.

All in italics left the meeting

**URGENT BUSINESS : None**

**MINUTES OF THE MEETING HELD ON 6<sup>TH</sup> May 2014**, having been circulated, were signed as a true and correct record. Proposed T Dodkin, seconded T Brown, all in favour.

**MATTERS ARISING :** None

**PLANNING-: 2014/0601/OTS Lower Rockes, Compton Street – Outline application for** erection of up to 14 new dwellings; new access and associated drainage attenuation and landscaping works. Applicant's Consultant indicated concession on extra traffic calming and alternative orchard ground. Proposal to refuse on grounds of house numbers and concern over surface drainage. Proposed T Hoyle, seconded A Brown, in favour 5, against 2 – **Resolution to Refuse.**

**2014/0622/FUL Land between Briars & Henley Cottage, Henley Lane – Change of use of** land from agricultural to allotment gardens and formation of vehicular access and ancillary car parking. Recommend Approval Proposed M Hoyle, seconded T Hoyle, in favour 5, against 2- **Resolution to Approve.**

**2014/0625/OTS Land west of Coombe Lodge, Barton Road – Site for 16 houses (outline** with all matters reserved except access and layout) Applicant's Consultant indicated concession on house numbers. Recommend Refusal Proposed M Hoyle, seconded R Burdett, All in favour – **Resolution to Refuse**

Remaining public and A Brown left the building with the exception of Mr & Mrs Backhurst.

**2014/0778/TCA Penrose Cottage, Water Lane – Golden Lawson identified in 2000 report** as poorly sited and consequently shades patio area. Concern also about tree roots affect nearby swimming pool and surrounding paving. Recommend Leave to Planning Officer. Proposed M Hoyle, seconded D Sharland, All in favour

**2014/0649/HSE 3A West Park** – Erection of a single storey front extension (modification of roof approved under ref 3013/2441/HSE, detached garage as approved) Recommend Leave to Planning Officer Proposed M Hoyle, seconded R Burdett, All in favour.

**2014/0842/HSE Hadley Cottage, Water Lane** – Proposed timber frame single storey side (South) extension with glazing and joinery between, stone dwarf wall extension. Recommend Approval Proposed M Hoyle, seconded T Dodkin, All in favour

**2014/0599/FUL Lower Rockes, Compton Street** – Amendments to application.

**CONSIDER PROPOSAL TO WRITE TO WARD COUNCILLOR:** A Carr and T Dodkin attended the Mendip District Council Planning meeting regarding the application for Well Cottage 2014/0075 and the recommendation for refusal of this application. This application was approved despite recommendations from the Planning Officer and Parish Council. A Carr proposed that a letter is to be sent to Cllr Woolcombe- Adams (Ward Councillor) from the Clerk expressing concern. This may need to be followed up with a letter to the local press. Seconded R Burdett. All in favour

**FINANCIAL APPROVALS :** Resolutions to approve the following expenditure : Broker Network Ltd £604.07. Proposed K Otton, seconded T Hoyle, All in favour

The meeting closed at 9.21p.m.

The next meeting 3<sup>RD</sup> June 2014.

Chairman  
3<sup>rd</sup> June 2014.

**MINUTES OF THE ANNUAL GENERAL MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 6<sup>TH</sup> MAY 2014 at 7.30p.m. IN THE CHURCH ROOM, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, A Brown, T Hoyle, M Hoyle, T Dodkin. D Sharland. R Burdett**

**OTHERS PRESENT** for questions regarding Lower Rockes : *Mrs M Backhurst, Peter Wright, R Backhurst, P Keggins, Mr & Mrs J Walls, Mr & Mrs Heath, Mr A Howe, Mr & Mrs M Rey, Mr Landy.* Those in italics left the meeting.

**ELECTION OF CHAIRMAN : Alan Carr, proposed T Dodkin, seconded R Burdett. All in favour.**

**ELECTION OF VICE CHAIRMAN: Tessa Dodkin, proposed K Otton, seconded D Sharland. All in favour.**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**  
D Sharland : Lower Rockes Development.

**PLANNING: 2014/0535 East Park, Baltonsborough Road** – Change of roofing materials and alterations to detached garage from previously approved application 2103/0879.

Recommend Approval Proposed M Hoyle, seconded R Burdett. All in favour

**2014/0599/FUL Lower Rockes, Compton Street** – Erection of 2 No dwellings (Plots 1 & 2): Conversion of Barn A into 2 No dwellings with double garage for each property:

Conversion of Barn B into 1 No dwelling with a double garage: a detached dwelling (Plot 3) incorporating the conversion of Barn C; closure of vehicular access onto Compton Street and formation of a pedestrian link and formation of a new vehicular access to Sub Road.

The scheme was the same as consented in 2005 and considered again by the Parish Council in 2010. Discussion related to the need for a pedestrian link and height of plot 3. Decision - Recommend Approval with a proviso to reconsider height of plot nt. Proposed M Hoyle seconded T Dodkin All in favour with one abstention.

**2014/0600/LBC Lower Rockes, Compton Street** – Internal and external alterations to Barns A,B and C associated with the conversion of Barn A into 2 no dwellings: conversion of Barn B into 1 no dwelling and a detached dwelling (Plot 3) incorporating the conversion of Barn C: closure of vehicular access onto Compton Street and formation of a pedestrian link.

Recommend Approval. Proposed M Hoyle, seconded T Dodkin . All in favour with one abstention.

**Decisions : 2014/0248 Moorings, Barton Road** – Conversion of garage to ancillary accommodation with single storey extension to rear and porch to east elevation, erection of new garage, replace existing dormer window in north elevation and creation of landscaping areas (revision of planning approval 2013/0627 – Approved.

**2014/0370/HSE 19 High Street** – Building of a lean-to car port- Approved

**2013/2529/OTA Site East of Henley Lane** – Erection of detached dwelling, double garage and new access- Appeal APP/Q3305/a/14/2217307

**UPDATE ON HOUSING DEVELOPMENT APPLICATIONS: A Carr reported that the preferred planning consultants would not reduce the amount of work involved so the fee could not be reduced. He felt the use of Council funds involving £2500 + was not**

**justified. A request to MDC for extra time to give responses may be sympathetically considered.**

**APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES:**

- a. Somerset Association of Local Councils (SALC) A Carr, R Burdett.**
- b. Butleigh Playing Fields Association (2) D Sharland, R Burdett.**
- c. Parish News Board – T Dodkin**

**NOMINATION OF LEAD COUNCILLORS**

Somerset Association of Local Councils (SALC) A Carr and R Burdett.

Butleigh Playing Fields Association (2) R Burdett and D Sharland

Parish News Board – T Dodkin

Planning – M Hoyle (lead)

Future Projects – T Hoyle

Highways, Footpaths and Transport – A Brown

Environment – Cedar Avenue- Volunteers, Flood Issues, Sewage, Fly Tipping, Dog Fouling, Recycling-. R Burdett

Church, Churchyard and War Memorial – R Burdett

Community Facilities (Parish Assets) and Community Wellbeing. - D Sharland

Local Government and Finance and Parish Council Policies – A Carr

Solar Park Liaison- A Carr

Police, Speed Watch, Neighbourhood Watch- K Otton

Village Website – T Hoyle

Improvement to Mobile Phone Communications – T Hoyle July Agenda

**RE-APPOINTMENT OF INTERNAL AUDITOR – MR S POUNCEY**

**Resolution ‘ To approve the appointment of the Parish Council’s Internal Auditor for the year 2013/14’.**

Mr Stephen Pouncey. Proposed A Carr. Seconded R Burdett. All in favour.

**RE-APPOINTMENT OF GRIEVANCE & DISCIPLINARY AND APPEALS PANELS**

**Re-appointment of Grievance & Disciplinary and Appeals Panels -: Resolution**

**‘ That the members of the Grievance & Disciplinary & Appeal Panels be re- appointed for a further year’.** Proposed All in favour.

**Panel members are – Grievance & Disciplinary – G Kirk, A Carr**

**Appeal Panel – I Mullins(Meare), K Otton & G de Wilton**

Proposed T Dodkin, seconded D Sharland

all in favour.

**URGENT BUSINESS**

**A Carr and T Dodkin will attend the MDC planning board meeting to restate our decision ref Well Cottage – Approved**

**Road in Butleigh Wootton towards Home Farm requires Highways to repair.**

**MINUTES OF THE ANNUAL PARISH MEETING HELD ON 8<sup>th</sup> April 2014**, having been circulated, were signed as a true and correct record. Proposed D Sharland, T Dodkin seconded, all in favour with one abstention (A Brown).

**MATTERS ARISING :** Emergency Planning Document for July meeting

**MINUTES OF THE MEETING HELD ON 8<sup>TH</sup> APRIL 2014**, having been circulated, were signed as a true and correct record. Proposed K Otton , seconded T Hoyle, all in favour.

**MATTERS ARISING :** Badgers at Sour Down.

**NOTICE OF PARISH COUNCIL MEETING DATES FOR 2014/15.**

**APPROVAL OF ANNUAL ACCOUNTS IN PREPARATION FOR ANNUAL AUDIT.**

The clerk explained the annual statement. A Carr, as Chairman for the year had, with the Clerk, signed the accounts and the audit forms ready for the Internal Auditor and External Auditor.

**FINANCE : CURRENT AC**

BALANCE	£ 998.07
+ Mendip Precept	£ 11352.82
<b>Balance</b>	<b>£ 12350.89</b>

**BR AC**

BALANCE	£ 8605.30
<b>Balance</b>	<b>£ 8605.30</b>

Proposed A Carr, seconded T Dodkin, all in favour.

**FINANCIAL APPROVALS :** Resolutions to approve grants/payment as provided for in the 2014/15 Precept, as follows:

Strode Theatre £100 – (LGA 1976 (Misc Prov) s19) Proposed A Carr, seconded T Dodkin, All in favour.

Somerset and Dorset Air Ambulance £250 (LGA 1972 s137) Proposed R Burdett, seconded A Brown, All in favour.

BPFA Playing Field Maintenance Grant – Grounds maintenance £1500 (LGA 1976 s19) Proposed D Sharland, seconded T Dodkin, All in favour.

Mendip Community Transport Grant £100 (LG&R Act 1997 s26-29) Proposed K Otton, seconded T Hoyle, All in favour.

Butleigh PCC One off Church Maintenance £250 (LGA 1972 s137) Proposed M Hoyle, seconded T Hoyle, All in favour.

Citizens Advice Bureau £150 (LGA 1972 s142) Proposed T Hoyle, seconded K Otton, All in favour.

Butleigh Landscape Village Green Maintenance April £60 Proposed T Dodkin, seconded A Carr, All in favour.

War Memorials Trust Subscription £25 (LGA 1972 s 137) Proposed A Carr, seconded R Burdett, All in favour.

Community Council for Somerset £35(LGA 1972 s137) Proposed T Dodkin, seconded A Carr, All in favour.

**VILLAGE GREEN USE FOR MARKETS:**

A Carr confirmed that Sally Read would like to use the village green as a market on 17<sup>th</sup> May. Contribution of £5 towards insurance costs. Proposed A Carr , seconded A Brown. All in favour.

**CORRESPONDENCE:** Diversion of part of Public Footpath WS2/21 Court Farm, has been confirmed.

Speed Indicator Devices. A Carr to explore further with SCC costs involved in Parish taking over operation of SIDS. To be discussed at June meeting.

**LEAD COUNCILLORS REPORTS :**

D Sharland- Sewage has been investigated. Village Ball to be held on 10<sup>th</sup> May Successful Beer festival last weekend.

T Hoyle -Website feed any comments to M Peakman.

**MATTERS OF REPORT :** 29<sup>th</sup> May extra meeting for consideration of new planning proposals 5 p.m. – 7 p.m. public drop in session followed by 7.30 p.m. Parish Council meeting in Playing Fields Pavillion

The meeting closed at 9.25p.m.

The next meeting 29<sup>th</sup> May 2014

Chairman  
29<sup>th</sup> May 2014

Meeting held 29<sup>th</sup> May 2014 Minutes TBP

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 8<sup>th</sup> April 2014 IN THE CHURCH ROOM, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton T Hoyle, M Hoyle, T Dodkin. D Sharland. R Burdett, A Brown**

**APOLOGIES: R Burdett,**

**OTHERS PRESENT : Mr & Mrs D Pusey, D Keggin, M Brunt.**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

A Carr - Planning application 2014/0569

D Sharland – Arrangements to consider large planning applications

T Dodkin & D Sharland – Correspondence – Letter from Salmon Planning ref proposed planning application at Barton

**MINUTES OF THE MEETING HELD ON 4<sup>th</sup> March 2014**, having been circulated, were signed as a true and correct record. Proposed D Sharland, seconded T Dodkin, all in favour.

**MATTERS ARISING : None**

**PLANNING2014/0248- Moorings, Barton Road** – Conversion of garage to ancillary residential accommodation with single storey extension to rear and porch to east elevation, erection of new garage, replace existing dormer window in north elevation and creation of landscaping areas (revision of planning approval 2-13/0627) Recommend Approval , Proposed M Hoyle, seconded A Carr. All in favour

**2014/0367 Hadley Cottage, Water Lane** – Proposed pollarding – 50% reduction of a Willow tree. Recommend Leave to Tree Officer, Proposed M Hoyle, seconded T Dodkin. All in favour

**2014/0370 19 High Street** – Building of a lean to car port. Recommend Approval. Proposed M Hoyle, seconded T Hoyle, All in favour

**2014/0569 Butleigh Cricket Club** – Proposed felling of T2 and works to T1,T3 and G1 within a Conservation Area. Recommend Leave to the Tree Officer. Proposed M Hoyle, seconded T Hoyle. All in favour

**Decisions : 2014/0113 2 Mounsdon Close** – Replace timber french doors with aluminium doors and timber front door and kitchen door with white composite doors and replace garage window with white aluminium framed unit. - Approved

**2014/0258 2 Rood Cottages, Kingweston Road** – Side porch extension on west elevation of converted roadside barn residential annexe. Approved-

**ARRANGEMENTS TO CONSIDER FUTURE LARGE PLANNING**

**APPLICATIONS:** A Carr suggested a special meeting of Butleigh Parish Council would be the best way of considering the 4 proposals in the pipeline. It may be necessary to employ a planning consultant to advise the Council in view of the impact on the village. The cost could be in the region of £1500 to £2000. A drop in session should be held to inform villagers with an invitation to the developers to come along and answer questions. It was



agreed that A Carr and M Hoyle would consult with Planning Consultants and bring a proposal and costs back to the Parish Council.

*Mr & Mrs Pusey and Mrs M Brunt left the meeting.*

**DONATIONS TO FLOOD RELIEF FUNDS:** It was resolved that £100 is sent to the Somerset Flood Relief Fund. Proposed A Carr, seconded T Hoyle, all in favour.

**FINANCE : CURRENT AC**

BALANCE	£	4179.45
-HMRC	£	292.02
-HMRC	£	353.07
-Somer (Computer)	£	48.00
- S Petherbridge	£	2632.67
+ VAT repay	£	144.38

**Balance**            **£**    **998.07**

**BR AC**

BALANCE	£	8604.24
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+ Bank Interest£    1.06

**Balance**            **£**    **8605.30**

Proposed T Hoyle, seconded D Sharland, all in favour.

**FINANCIAL APPROVALS :** Resolutions to approve the following expenditure : 497.71 Big Lottery Fund pay back. Proposed A Carr, T Dodkin seconded, all in favour.

**CORRESPONDENCE:** Letter from Salmon Planning requesting comment regarding a proposed development of 16 houses on land at Barton Road. Chairman to reply. Proposed A Carr, seconded T Hoyle. K Otton abstained. *D Sharland & T Dodkin declared an interest.*

**LEAD COUNCILLORS REPORTS :** D Sharland- R Burdett has installed 4 dog fouling notices at certain points in the village.

Work to put the stone round the bottom of the War Memorial will soon be done.

A Brown – The ditch running parallel with Sub Road from the Hospital site has been filled in and water is now running down Sub Road. A Brown and A Carr to speak to the developer.

T Hoyle – There will be a page on the new website for the Parish Council.

A Brown – Community Emergency Committee report soon to be published.

K Otton – White lining at the junction Chapel Lane – Sub Road – no dividing line. Sour Down – Badgers undermining the highway.

The meeting closed at 9.45 p.m.

The next meeting 6<sup>th</sup> May 2014.

Chairman  
6<sup>TH</sup> May 2014.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 4<sup>th</sup> March 2014 IN THE CHURCH ROOM, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT :** T Dodkin(Chairman). K Otton, A Brown, D Sharland. R Burdett.

**OTHERS PRESENT:** Mr & Mrs G Kirk, Mr B Dodkin, Mrs M Brunt. *Mr & Mrs G Butt, Mr N Salmon*, Mr N Woolcombe-Adams. *Mrs S Slade*, Mr P Keggin, Mr D Breeze, Mr F Delavalle, Mr J Hodges, *Mrs H Clark, Dr J Nicholls* (Those in italics left the room after Parishioners Questions).

**APOLOGIES :** A Carr, T Hoyle, M Hoyle,

**STATEMENT OF DECLARATIONS OF INTEREST :** The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011). T Dodkin & D Sharland – 2014/0075 2 Rood Cottages- Personal interest.

**MINUTES OF THE MEETING HELD ON 4<sup>th</sup> February 2014**, having been circulated, were signed as a true and correct record. Proposed T Dodkin , seconded A Brown, all in favour.

**MATTERS ARISING :** A Brown – Sewage problems? D Sharland explained there was an influx of water getting into the sewer higher than the High Street 6 inch pipe between the playing fields and the sewage works has silted up restricting the flow. Clerk to ask for representation from WWA at next meeting or before.

**URGENT BUSINESS : 2014/0277 Adams Orchard** – Approval of details reserved by conditions 6 (estate roads). 8 (surface water drainage) and 9 (pedestrian visibility) of planning permission 2012/0108 Recommend Approval- Proposed T Dodkin Seconded D Sharland, All in favour

**PLANNING : 2014/0075 Well Cottage, Kingweston Road** – Proposed erection of new dwelling including retention of existing building for domestic. Recommend Refusal- Proposed T Dodkin, Seconded R Burdett, 5 in favour, 1 Abstention (Mr & Mrs Kirk and Mr P Keggin, Mr Breeze and Mr Della-Valle left the meeting).

**2014/0113 2 Mounsdon Close** – Replace timber french doors with aluminium doors and timber front door and kitchen door with white composite doors and replace garage window with white aluminium framed unit. Recommend Approval- Proposed T Dodkin, Seconded A Brown, All in favour

**2014/0258 2 Rood Cottages, Kingweston Road** – Side porch extension on west elevation of converted roadside barn residential annexe. Recommend Approval- Proposed R Burdett, Seconded A Brown, All in favour (Mr N Woolcombe-Adams left the meeting)

**Decisions : 2013/2529 Site east of Henley Lane-** Erection of detached dwelling, double garage and new access – Refused

**2013/2441 Kismet 3A West Park** – Single storey extension to front elevation and a new garage on existing driveway- Approved

**2013/1956 Brook Farm, Barton Road** – Siting of caravan in field & erection of barn adjacent to existing barn. – Refused

(Mr J Hodges left the meeting)

**2013/2255 Land Adjacent The Sweets, Chapel Lane** – Demolition of existing outbuildings and erection of new dwelling and access – Approved

Building work being done at Broad Park Farm- Enforcement Officer at Mendip DC to be informed.

**BUTLEIGH PLAYING FIELD ASSOCIATION-** Request to build a tennis court at the playing fields. – Put in abeyance until a scheme is put forward.

(Mrs M Brunt left the meeting)

**FINANCE : CURRENT AC**

BALANCE	£	4503.97
-HMRC	£	292.02
- G Pope N Boards	£	32.50
<b>Balance</b>	<b>£</b>	<b>4179.45</b>

**BR AC**

BALANCE	£	8604.24
<b>Balance</b>	<b>£</b>	<b>8604.24</b>

Notes

**War Memorial £85.46 Trees = £33.58**

**Grant Community Led Plan= £ 497.71 Balance**

Proposed T Dodkin, seconded R Burdett, all in favour.

**FINANCIAL APPROVALS :** Resolutions to approve the following expenditure : - Somer Direct Ltd £48 repair to computer. Proposed A Brown seconded R Burdett, All in favour  
HMRC £645.09 Clerk Tax & NI. Proposed R Burdett, seconded D Sharland, All in favour  
S Petherbridge £2632.67 Clerk Salary & Expenses 2013/14 Proposed R Burdett, seconded T Dodkin, All in favour.

**DISTRICT AND COUNTY COUNCILLORS REPORT:** SCC -Highways inspectors helping out in the flooded areas. Somerset given 6 weeks to put a plan in place. Plan has been finalised and going forward which will trigger the release of govt funding. Budget balanced with many cuts.

MDC District Plan to be agreed late March.

**CORRESPONDENCE:** Letter from Octavia Hose ref sponsorship for overseas trip- Not covered under s137.

Temporary Road Closure- High Street for 1 day to enable BT pole renewal. 7<sup>th</sup> April.

Butleigh Litter Pick Saturday 29<sup>th</sup> March.

**LEAD COUNCILLORS REPORTS :** A Brown- Defects being carried out very quickly. EDH at Hospital site have filled in a ditch forcing water down Sub Road. A Brown to speak to P Bridgeman.

R Burdett – Verge opposite Keepers Cottage

K Otton – Road at Fishponds on the east bound side non existent verge.

Road closed at Butleigh Wootton due to subsidence.

The meeting closed at 8.40p.m. The next meeting 8<sup>th</sup> April 2014.

Chairman 8<sup>th</sup> April 2014.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 4<sup>th</sup> February 2014 IN THE CHURCH ROOM, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT :** T Dodkin, (Chairman). K Otton, A Brown, D Sharland. R Burdett

**OTHERS PRESENT :** Mr D Breeze, Mr F Della-Valle, Mr B Dodkin,, Mr J Miller, Mrs M Brunt, *Mrs R Wren, Mrs W Jenner, Mr G Pope, Mr D Codman.* (Those in italics left the room after Parishioners Questions)

**APOLOGIES :** A Carr, M Hoyle, T Hoyle

**STATEMENT OF DECLARATIONS OF INTEREST :** The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011). R Burdett personal interest in planning application 2013/2529 Site east of Henley Lane.

**MINUTES OF THE MEETING HELD ON 7<sup>th</sup> January 2014,** having been circulated, were signed as a true and correct record. Proposed R Burdett, seconded K Otton, all in favour.

**MATTERS ARISING :** None

**PLANNING : : 2013/2441 Kismet, 3A West Park** – Single storey extension to front elevation and a new garage on existing driveway. Recommend Approval Proposed T Dodkin, seconded D Sharland, All in favour

**2013/2529 Site East of Henley Lane** – Erection of detached dwelling, double garage and new access. Recommend Refusal - Proposed T Dodkin, seconded D Sharland (Abstention R Burdett).

**Decisions : - 2013/1892 5 Mounsdon Close** – Replacement of all existing timber window frames with aluminium frames with the exception of the conservatory- Approved. (Mr Breeze and Mr Della-Valle left the meeting)

**PROPOSED PUBLIC FOOTPATH DIVERSION ORDER WS2/21 :** The Public Path Order has been made and the suggestion of a larger kissing gate has been agreed as a condition.

**FINANCE : CURRENT AC**

BALANCE	£	4626.07
- ChairmanEx	£	74.10
- Butleigh LS	£	60.00
+CRoom Ref	£	12.00
<b>Balance</b>	<b>£</b>	<b>4503.97</b>

**BR AC**

BALANCE	£	8602.70
+ Int	£	1.54
<b>Balance</b>	<b>£</b>	<b>8604.24</b>

Notes

**War Memorial £85.46**

**Trees = £33.58**

**Grant Community Led Plan= £ 497.71 Balance**

Proposed K Otton, seconded R Burdett, all in favour.

**FINANCIAL APPROVALS** : Resolutions to approve the following expenditure : £292.02  
HMRC Tax & Nat Ins Clerk. Proposed T Dodkin, seconded A Brown. All in favour.  
G Pope- £32.50 Repairs to parish notice board. Proposed A Brown, seconded D Sharland, All  
in favour.

**LEAD COUNCILLORS REPORTS** : D Sharland has made investigation with WWA  
regarding the sewage problem in High Street and Playing Field. The valve has been built up  
with silt at the sewage works and he has cleared it. Matter to be monitored and reported to  
WWA. WWA are fitting a non return valve at the Playing Fields to stop the foul water  
backing up the system. Clerk to report the matter to WWA, Environmental Health and  
Highways.

R Burdett : Has been given metal signs for dog fouling and back up from the Dog Warden.

A Brown : New Highways Inspector is not so pro-active. Deep pothole in Sub Road between  
Cedar Avenue and Rowley Farm.

The meeting closed at 8.10 p.m.

The next meeting 4<sup>th</sup> March 2014.

Chairman  
4<sup>th</sup> March 2014.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 7<sup>th</sup> January 2014 IN THE CHURCH ROOM, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, T Hoyle, M Hoyle, T Dodkin. R Burdett**

**OTHERS PRESENT : Mr G de Wilton, Mrs M Brunt, Mrs Y Hughes**

**STATEMENTS FROM ELECTORS:** Mrs M Brunt ref 2013/2555 Land adjacent The Sweets application. Appreciation for the production of a new planning application when concerns were raised.

**APOLOGIES : D Sharland, A Brown.**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011). T Dodkin & K Otton pecuniary interest in 2013/2255 Land Adjacent The Sweets  
A Carr pecuniary interest in the payment of the Chairman's expenses.**

**URGENT BUSINESS :** Willow tree down in Long Drove.

**MINUTES OF THE MEETING HELD ON 3<sup>rd</sup> December 2013,** having been circulated, were signed as a true and correct record. Proposed R Burdett, seconded, T Dodkin, all in favour.

**MATTERS ARISING :** None

**PLANNING : 2013/1956 Brook Farm, Barton Road** – Siting of caravan in field and erection of barn adjacent to existing barn. Recommend Approval and suggest the occupation of the caravan should be linked with the occupation of the straw house. Proposed M Hoyle, seconded A Carr, all in favour.

**2013/2255 Land Adj The Sweets, Chapel lane** – Demolition of existing outbuildings & new dwelling access. Recommend Approval. Proposed M Hoyle, seconded R Burdett, all in favour.

**2013/1892 5 Mounsdon Close** – Replacement of all existing timber window frames with aluminium frames, with the exception of the conservatory. Recommend Approval. Proposed M Hoyle, seconded T Hoyle, all in favour.

**Decisions : - 2013/2067 Butleigh Hospital Site** – Approval of details reserved by conditions 7 (estate roads), 9 (surface water drainage), and 13 (street lighting) of planning permission 2010/2507- Approved

**2013/2078 Homeleigh, Baltonsborough Road** – Application for a non-material amendment to application 2012/2768 for the replacement of existing concrete roof tiles with dark grey slate tiles. – Approved

**FOOTPATH IMPROVEMENTS :** A Carr reported that 2 gates have been installed on footpath between Wood Lane and Quarry Lane by the Mendip Ramblers. 2 more gates to be

installed next week. The new long distance footpath being delivered by the Mendip Ramblers to be known as The Mendip Ring runs through the parish.

**FINANCE : CURRENT AC**

BALANCE	£	391.57
- Butleigh LS	£	710.00
- RBL Wreath	£	50.00
- SALC	£	5.50
+ TFR	£	5000.00
<b>Balance</b>	<b>£</b>	<b>4626.07</b>

**BR AC**

BALANCE	£13602.70
- TFR	£ 5000.00
<b>Balance</b>	<b>£ 8602.70</b>

Notes

**War Memorial £85.46**

**Trees = £33.58**

**Grant Community Led Plan= £ 497.71 Balance**

Proposed A Carr, seconded M Hoyle, all in favour.

**FINANCIAL APPROVALS : Resolutions to approve the following expenditure :**

Chairmans expenses £74.10 Proposed T Dodkin, seconded R Burdett, all in favour.

Butleigh Landscaping Village Green Maintenance £ 60. Proposed A Carr, seconded R Burdett, all in favour.

**PRECEPT** : Letter received from Mendip DC with rebate calculations from Council Tax Support Grant. The refund for the Parish this year will be £352 as against £575 last year. No alteration to previously agreed precept considered necessary.

**SOLAR PARK FUNDING UPDATE** : Working party has gone through the Memorandum of Understanding and made minor amendments. Advertising the availability of funds from May will be carried out in News and Views and in the Post Office.

**CORRESPONDENCE** : Butleigh Fun Run Sunday March 16<sup>th</sup> 2014.

**LEAD COUNCILLORS REPORTS : T Hoyle** - To approve the specification for the Butleigh Village website by the website working party. Approval Proposed T Hoyle, seconded K Otton, all in favour.

T Hoyle – Wootton Street has partially collapsed. Highways are aware.

**K Otton** – Flooding of Compton Street.

**N Woolcombe –Adams – SCC** – Current flooding problems. Grants have been announced for flooded homes.

Offsted report – now a positive feeling however finances will be hard in 2014/5, awkward decisions to be taken.

**MDC** – Local Plan now accepted by the Planning Inspectorate for evaluation.

There is a chronic shortage of gypsy and traveller sites and there will be a call for sites

The meeting closed at 8.40p.m.

The next meeting 4<sup>th</sup> February 2014.

Chairman

4<sup>th</sup> February 2014.

## **READ ME**

**To add the next set of minutes:**

- 1) At top of last minutes (below this page) do a page break**
- 2) Cut and paste minutes in Word**
- 3) Highlight date and year in red**
- 4) Save as PDF and transfer to Butleigh website