

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 6th December 2016 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, W Moore-Read. E Aitken, R Burdett

OTHERS PRESENT : R Davidson, Mr & Mrs T Hoyle, Mr & Mrs R Backhurst, Mr G Hughes.

APOLOGIES:

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

E Aitken, R Burdett, K Otton and W Moore-Read – application 2016/2635/HSE The Sweets, Chapel Lane , prejudicial interest.

URGENT BUSINESS :

MINUTES OF THE MEETING HELD ON 1st November 2016, having been circulated, were signed as a true and correct record. Proposed R Burdett, seconded E Aitken, all in favour.

MATTERS ARISING : None

PLANNING . 2016/2635/HSE The Sweets, Chapel Lane –Proposed single storey extension and internal alterations. No comment due to prejudicial interests.

2016/2783/TCA 5 Mounsdon Close- Sallow Tree-Fell. Leave to Tree Officer – proposed W Moore-Read, seconded R Burdett. All in favour

DECISIONS: 201/2234/FUL Higher Hill Farm – Extension of existing battery storage area with associated infrastructure- Approved.

2016/0048/ Church Path- Proposed works to Black Walnut in a conservation area- TPO Not required.

2016/2517/HSE, 2016/2518LBC. 11 High Street- Demolish timber store and summer house and erect timber frame cart lodge- Approved

WITHDRAWN: 2016/1633/FUL Wood Lane- Change of use of land from horticultural nursery to mixed use of nursery and stationing of six static caravans for use as holiday lets.

FINANCE : CURRENT AC

BALANCE	£	9139.75
- HMRC	£	53.40
- P Lockyer	£	335.00
- T Box Repairs	£	63.46
- CCS HNS	£	876.00
- HMRC	£	53.40
- Wookey SW	£	200.00
- RBL Wreath	£	50.00
- Radios	£	62.99
+ FOI fee	£	8.80

BR AC

BALANCE £ 7615.24

+ Lottery	£ 3504.00		
-			
Balance	£ 10958.30	Balance	£ 7615.24

2016/17

*Remaining monies included for Footpaths £510.10

**Safe South West - £57.66 Administered by A Brown

*** Land purchase money £1405 - £907 = £498

**** Awards For All Lottery Grant £3504- £876 = £2628

Proposed A Carr, seconded E Aitken, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure :

HMRC £53.20, Parish Online £33.60. Somerset Garden Services Village Green

Maintenance £150 and Street Sweeping £400= Total £550

Proposed K Otton, seconded R Burdett. All in favour

FINAL PRECEPT OF £13,000 was requested. Proposed A Carr, seconded K Otton. All in favour

CASUAL VACANCY: Mr Richard Davidson has come forward to be co-opted onto the Parish Council. The co-option was proposed by A Carr, seconded by R Burdett. All in favour. Mr Davidson signed the Declaration of Acceptance of Office.

UPDATE ON MOBILE PHONE MAST AT BUTLEIGH PLAYING FIELD:

The planning application has been submitted by Shared Access, final determination by 10th January. BPFa is a charity, so Charity Commission will have to be satisfied that any disposing of its land does not depreciate its asset. Ratio Law have indicated that this is complicated legal area. Cooperation between PC and BPFa is needed and to this end it was agreed PC Chairman to contact the BPFa Chairman to determine way forward. Lease options for mast site include granting existing term (19years approx) or extended term of 25years. Ratio Law to advise.

POLLARDING OF WILLOW TREES AT LONG DROVE: It was agreed to ask for the costs of a Risk Assessment for the trees from **Tree Surgeon**. Proposed Alan Carr, Seconded K Otton, All in favour.

UPDATE ON PURCHASE OF ADJACENT LAND AT THE

BALTONSBOROUGH ROAD PLAYING FIELD. The overage (uplift) provisions in the transfer document may apply on the acquisition of the 1.7 acres of land. A valuation is required to ascertain whether there is an increase in value from a change of use from agricultural to recreation. The Parish Council cannot proceed with this transaction without knowing the costs and liabilities. Opinion uncertain whether deemed permitted development applies to this change of use. BPFa have previously confirmed that costs for valuation and balance of legal costs will be met by them but not any overage sum.

HOUSING NEEDS SURVEY: A meeting is arranged for 13th December with Community Council for Somerset regarding the template survey.

VILLAGE WEBSITE: G Hughes would be happy to re-design the website should a person be found to become a co-ordinator. At present Wookey Software is co-ordinating the website for £200 per annum. E Aitken proposed that Wookey Software is contacted to discontinue their services and to refer the matter to G Hughes. Seconded by R Burdett. All in favour.

REPORT ON POSSIBLE DEFIBRILLATOR: Appointment made with representative from Heartsafe on 17th January at 7pm. Rotary Club would be happy to help with the funding of the Butleigh defibrillator.

CORRESPONDENCE: Mendip DC published Supplementary Planning Document.
- No response required

LEAD COUNCILLORS REPORTS : R Burdett- **Large HGV's in Butleigh.** Now raised with Ward Councillor – pursue the idea of getting an industry database where there are hotspots in the UK.
W Moore-Read - **Wood Lane Planning Enforcement** as the recent planning application has been withdrawn.
K Otton – **Salt** in stock and needs to be distributed. COSHH Assessment required.

The meeting closed at 9.25 p.m.

The next meeting 3rd January 2017.

Chairman
3rd January 2017.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 1st November 2016 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, E Aitken, R Burdett, W Moore-Read

OTHERS PRESENT : Mr & Mrs S Jones, Anthony Dowden, Mr & Mrs T Hoyle, D Heeley, R Backhurst, Mrs S Coleman, T Banks, B Coleman, Cllr N Woolcombe-Adams (MDC & SCC)

APOLOGIES: None

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model

Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

URGENT BUSINESS : A Carr : Gordon Hughes has come forward to improve the village website. His appointment was proposed by A Carr, seconded R Burdett, all in favour.

MINUTES OF THE MEETING HELD ON 6th September 2016, having been circulated, were signed as a true and correct record. Proposed R Burdett, seconded E Aitken, all in favour.

MATTERS ARISING : None

PLANNING . 2016/2234/FUL Higher Hill Farm – Extension of existing battery storage area with associated infrastructure. Recommend Approval - Proposed A Carr, Seconded W Moore-Read. All in favour

2016/1633/FUL Wood Lane, Butleigh – Change of use of land from horticultural nursery to mixed use of nursery and stationing of six static caravans for use as holiday lets. Recommend Refusal. Proposed A Carr, seconded W Moore-Read. All in favour.

2016/2518 LBC and 2016/2017 11 High Street, Butleigh – Demolish timber store and summer house and erect timber frame cart lodge. Recommend Approval. Proposed W Moore-Read, seconded A Carr. All in favour.

NO RESPONSE offered by Parish Council-

2016/2188/HSE 58 Holm Oaks- Single storey extensions to front of the dwelling.

2016/2252/TCA The Old Nursery, Baltonsborough Road – Notification of proposed tree works in a conservation area.

2016/2304/HSE 2 Compton Street – Proposed demolitions, rear and side extension and loft conversion.

2016/2454/TCA Ladies Walk, Church Path – Notification of proposed works to trees in a conservation area Beech (T1) reduce side over house.

DECISIONS: 2016/1858/LBC 11 High Street- Remove cupboard & provide new stud wall to create en-suite- Approved

2016/1998/TCA The Paddock, Water Lane- Tree Works – Approved

2016/2326/NMA Higher Hill Farm- In order for the solar park to work more efficiently, a safe and secure storage container is required to keep spare parts on the site safe.

2016/2008/VRC Plot west of Henley Lane – Removal of condition 5 (maintenance of visibility splay) of permission

2015/2286/FUL- Approved 2016/1739/FUL Higher Hill Farm – Construction of an all weather riding arena- amended plans- Approved

2016/0887/TPO – Court Barn, Butleigh Court – Proposed work to TPO trees – Refused

2016/2188/HSE – 58 Holm Oaks- Single storey extensions to the front of the building.- Approved

2016/1955/HSE- 60 Holm Oaks – Partial storey extension over existing double garage to provide additional residential spaces with internal alterations and single storey garden room at rear.- Approved

2016/2045/APP – Rose Cottage, 3 Compton Street – Application for approval of details reserved by conditions 3 (sample panel external facing materials), 4 (joinery details), 5 (rainwater goods-external attachments) and 6 (sample panel roof covering materials) on planning permission 2015/1032/HSE- Approved

2016/2252/TCA The Old Nursery, Baltonsborough Road – Notification of proposed works to trees in a Conservation Area – Sweetgum(T1), Mountain Ash (T2) and Honey Locust(T3)- TPO not required.

UPDATE ON MOBILE PHONE MAST AT BUTLEIGH PLAYING FIELD: A Carr reported his communications with Shared Access. The Public Consultation was carried out and about 30 villagers attended. Feedback has been considered and the company has revised its proposal for a less conspicuous telegraph pole mast for the same location. The compensation (one off payment) has been increased from £30K to £35K with legal fees paid by the company.

W Moore-Read and E Aitken reported that people are worried about health issues for young children nearby, but none have attended to voice these concerns direct to the PC. R Burdett has had people speak to him in favour of the application.

E Aitken reported that there are no reports to prove adverse health reactions but is worried that the nursery may close.

K Otton –the advantage to the village would out-weigh the perceived disadvantages.

There will be a further opportunity to voice objections at the planning stage with Mendip DC.

A Carr proposed the Clerk or Chairman should be authorised to agree the revised terms with Shared Access, instruct Ratio Law and allow the Planning application to proceed. Seconded K Otton. 4 in favour with one abstention.

POLLARDING OF WILLOW TREES ON LONG DROVE: 5 large willow trees require pollarding. Approval to expenditure this financial year of £500 made up from under spent precept items £300 (footpaths) and £200 (Cedar Avenue). Proposed AC, seconded R Burdett. All in favour. Three quotes to be obtained before approval.

Method Statement and insurance from Contractor regarding damage to the flood bank.

Work to start mid/ late November. Clerk to write to the owners and users of adjacent land to inform them when the work will be commenced.

FINANCE : CURRENT AC

BALANCE	£ 9286.35
- HMRC	£ 53.40
- HMRC	£ 53.20
- Audit fee	£ 240.00
+ Higher Hill Fm Community Benefit(FPaths)	£ 200.00
Balance	£ 9139.75

BR AC

BALANCE	£ 7614.29
Balance	£ 7614.29

2016/17

***Remaining monies included for Footpaths £510.10**

****Safe South West - £120.65**

***** Land purchase money £1405 - £907 = £498**

Proposed E Aitken, seconded K Otton, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure :

HMRC £53.40,

Somerset Garden Services Village Green Maintenance £175.00, Footpath Clearance £160 =

Total £335

Telephone Box repairs £63.46

Community Council for Somerset £876.00
HMRC £53.40
Wookey Software Consultants- web maintenance £200
British Legion (wreath) £50
Proposed A Carr, seconded E Aitken, All in favour
Radios for Emergency Committee £62.99
Proposed A Carr, seconded E Aitken. All in favour

1ST DRAFT OF PRECEPT: No applications received for annual grants from BPFA. Some adjustments made to draft precept to provide funds for pollarding willows in Long Drove. Precept to be approved at December meeting.

UPDATE ON PURCHASE OF LAND AT PLAYING FIELD:

A Carr reported that a further meeting was held regarding the ‘Overage clause’ which enables the Trustees of the Gane family to claw back a percentage of any increase in value, due to development. The need for planning permission (including change of use to recreation) constitutes development and this could trigger a claim. The PC cannot risk completing the purchase, unless the extent of this liability is known. The Trustees have been requested to clarify the position of the beneficiaries of the Trust in relation to the purchase by the PC.

Mogers Drewett wish to review the file and further fees of up to £650 plus VAT may be incurred.

HOUSING NEEDS SURVEY: Community Council for Somerset to be contacted as deposit has been paid. Working party to meet.

REPORT ON POSSIBLE DEFIBRILLATOR: E Aitkin reported a Defibrillator would cost £2000 plus VAT approximately including an indemnity policy. On going maintenance would cost £99 if not used for 4 years.

APPOINTMENT OF COUNCILLOR TO PLAYING FIELDS : E Aitkin offered. to stand. A Carr proposed, seconded by R Burdett, All in favour. Clerk to inform Richard Hughes (BPFA)

CORRESPONDENCE: Freedom of Information Request. To be sent on receipt of a fee.

1 Objection to telephone mast addressed to Butleigh Parish Council –read to Councillors.

LEAD COUNCILLORS REPORTS : E. Aitken - Contacted the school and Vicar regarding the Remembrance Service.

K Otton – Roadside verges being worn away- Wickham Cross and entrance to Combe Hill Car park and bottom of Cedar Walk.

Overgrown hedge on edge of new estate (Adams Orchard) in Chapel Lane – Clerk to write to P Bridgeman requesting trimming.

SOMERSET COUNTY AND MENDIP DISTRICT COUNCILLRS

N Woolcombe-Adams reported on site notices and that he would ask the planning officer to extend the consultation time.

MDC – Procurement and Land Charges, Licencing and Human Resources are now being contracted out with Capita. Devolution is on hold due to Brexit and the

confirmation of government – it is likely to continue. MDC running a small surplus but may need to borrow to consider new projects. Internal re-Structure at MDC. SCC£ 24m deficit will go down to 12m within a year. Auditors satisfied. Ofsted improvement plan to be put in place. Somerset has been asked to take on migrant children. 74 have been accepted to date.

Highways – ‘Small Improvement Scheme’ has been put on hold, any schemes to be possibly considered in March.(Pavement from High Street to Court Lodge)

Now working with Skanska for Highways.

Chronic GP shortage in Somerset.

MATTERS OF REPORT :)

The meeting closed at 9.40 p.m.

The next meeting 6th December 2016.

Chairman
6th December 2016.

A RECORD OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 4th October 2016 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : A Carr, (Chairman) E Aitken,

OTHERS PRESENT : A Dowden, Mr & Mrs T Hoyle, P Keggin.

APOLOGIES: R Burdett, W Moore-Read

Mr Anthony Dowden informed the Parish Council that the **Hills to Levels Land and Natural Flood Management Capital Works** grant has been authorised for £4820.

The proposed works at Long Drove will be done in November with the Drainage Board acting as a partner. He highlighted the need for further works to 5 willow trees at the Parish Council expense.

Due to there only being 2 Parish Councillors present the meeting could not continue as Standing Orders require 3 present to form a quorum.

S Petherbridge
Clerk

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 6th September 2016 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, W Moore-Read. E Aitken, R Burdett

OTHERS PRESENT : Mrs I Carr, G de Wilton, B Dodkin, D Sharland.

APOLOGIES:

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

URGENT BUSINESS :

MINUTES OF THE MEETING HELD ON 5th July 2016, having been circulated, were signed as a true and correct record. Proposed E Aitken, seconded K Otton, all in favour.

MATTERS ARISING : Long Drove. K Otton reported : Application form sent to Royal Bath and West. Waiting for approval.

PLANNING

2016/1739/FUL Higher Hill Farm, Construction of all weather riding arena (Manege)

2016/1858/LBC 11 High Street – Remove cupboard and provide new stud wall to create ensuite. Recommend Approval. Proposed W Moore-Read, seconded R Burdett, All in favour

2016/1955/HSE 60 Holm Oaks – Partial storey extension over existing double garage to provide additional residential spaces with internal alterations and single storey garden room at rear. Recommend Approval Proposed W Moore-Read, seconded E Aitken, All in favour

2016/1998/TCA The Paddock, Water Lane – Notification of proposed works to trees in a conservation area. Norway Spruce (T1) fell; Lawson Cypress (T2) fell; Ash (T3) fell and treat stump with glyphosate to prevent re growth and Lleylandii hedge (H1) reduce by height by 18” and trim side. Recommend Leave to Tree Officer

2016/2008/VRC Plot west of The Haven, Henley Lane – Removal of condition 5 (maintenance of visibility splay) of permission 2015/2286/FUL Recommend Refusal Proposed W Moore-Read, seconded R Burdett, All in favour

DECISIONS: 2016/1356/HSE Horringer, 2 Mounsdon Close – Increase the depth of ensuite bathroom window- Approved.

2016/1795/TCA Dyers Orchard – Works to trees in a conservation area – Approved

2016/1612/TCA Houndwood, Water lane – Works to tree in a conservation area- Approved

2016/1691/HSE 56 Holm Oaks – Ground floor extension and alterations- Approved

2016/1082/FUL Land West of Sub Road, Butleigh - Proposed erection of an agricultural building for free range hens, and associated single storey temporary dwelling. – Approved with conditions

2016/1267/LBC The Court, Butleigh Court, Butleigh Change colour of window frames from white to Farrow and Ball off black to the front elevation of Butleigh Court – Approved with conditions

PROPOSAL FOR A MAST AT BUTLEIGH PLAYING FIELD TO IMPROVE MOBILE PHONE RECEPTION. A Carr circulated the information and plans were displayed with regard to the proposal. It was agreed at a) Request a village consultation with the company Shared Access in October, b) AC to attempt an improvement in compensation, c) AC to instruct Ratio Law to act as legal advisor for the PC (at no cost to the village).

APPROVE SCC ROAD SAFETY PRESENTATION 60+ CHURCH ROOMS 11TH OCTOBER 2016 AT 2PM. Recommend Approval of date and expenditure of £12. Proposed A Carr, seconded R Burdett. All in favour.

CONFLICT OF INTERESTS: A Carr explained that the PC needed to maintain it's integrity by councillors correctly disclosing their conflicts of interest. It was agreed W Moore-Read would prepare a procedure for future attendance at the Mendip Planning Board to support Parish Council recommendations. Training sessions are recommended to new Parish Councillors.

FINANCE : CURRENT AC

BALANCE	£ 9625.75
- HMRC	£ 53.40
- St James Sign	£ 36.00
- P Lockyer	£ 250.00
Balance	£ 9286.35

BR AC

BALANCE	£ 7613.35
+ Int	£ .94
Balance	£ 7614.29

2016/17

***Remaining monies included for Footpaths £310.10**

****Safe South West - £120.65**

***** Land purchase money £1405 - £907 = £498**

****Safe South West is a grant for Community Emergency. – administered by A Brown.**

Proposed A Carr, seconded E Aitken. All in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure :

HMRC £53.40 & £53.20, Grant Thornton- Audit fees £240

Proposed A Carr, seconded R Burdett. All in favour

CORRESPONDENCE: Community Defibrillator: Agreed to investigate. Possible location the telephone box in High Street. R Burdett and E Aitken to take the project forward.
Friends of Butleigh School : Request for funding for new development at school.

LEAD COUNCILLORS REPORTS : R Burdett- Lorries in the village. Road Haulage Association will raise the matter with the Somerset branch of the RHA. A letter to be sent to Somerset Highways quoting the RHA regarding sat nav date up date. Proposed A Carr, seconded W Moore-Read. All in favour.

E Aitken- Proposed a vote of thanks to the volunteers who refurbished the telephone box. Clerk to write to volunteers and R Burdett to do a report for the Parish News.

The meeting closed at 8.50 p.m.

The next meeting 4th October 2016.

Chairman
4th October 2016.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 5th July 2016 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, W Moore-Read. E Aitken, R Burdett

OTHERS PRESENT : Anthony Dowden (Somerset Drainage Boards Consortium). T Hoyle, M Hoyle.

APOLOGIES: None

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

URGENT BUSINESS : Long Drove: Anthony Dowden requested that the Parish Council makes application for a grant from the Bath and West Society to level/clear drove and pollard the willow trees. This would also include repairing the potholes in the stoned section. This work is a legal requirement of the landowner, in this case Butleigh PC. K Otton to co-ordinate with Anthony Dowden to apply for the grant, as the work is required to be finalised in January 2017.

Proposed K Otton, Seconded A Carr. All in favour.

MINUTES OF THE MEETING HELD ON 7th June 2016, having been circulated, were signed as a true and correct record. Proposed E Aitken, seconded K Otton, all in favour.

MATTERS ARISING : 1. Playing Field land purchase - no further progress. 2. Somerset Road Safety Team to provide dates for presentation in Church Room.

PLANNING . 2016/1356/HSE Horringer, Mounsdon Close – Increase the depth of ensuite bathroom window from 600mm to 110mm. Recommend Approval. Proposed W Moore-Read, seconded R Burdett. All in favour.

2016/1612/TCA Houndswood, Water Lane – Notification of proposed works to trees in a

conservation area: Holm Oak (T1) raise the crown & reduce not exceeding 20% of total crown area. Recommend Leave to Tree Officer. Proposed W Moore-Read, seconded E Aitken. All in favour.

Decisions: 2016/1272/APP Courtlands – Application for approval of details reserved by conditions 3 (joinery details) and 5 (rainwater goods and external attachments) in planning permission 2015/2842/HSE- Approved

BUTLEIGH SCHOOL CONSULTATION – Butleigh School are proposing to take on Butleigh Nursery School from Autumn 2016. This will involve lowering age admission to the school from 4 to 2. It will then only be necessary to have one Ofsted inspection. This proposal will have to be formally approved. A Carr proposed that the Parish Council give a positive response to the consultation. (Richard Burdett to respond) Seconded R Burdett. All in favour.

FINANCE : CURRENT AC

BALANCE	£ 10336.98
HMRC £	53.20
SALC £	208.03
PCC Trees £	200.00
P Lockyer £	250.00
Balance	£ 9625.75

BR AC

BALANCE	£ 7613.35
Balance	£ 7613.35

2016/17

*Remaining monies included for Footpaths £310.10

**Safe South West - £120.65

*** Land purchase money £1405 - £907 = £498

Proposed R Burdett, seconded W Moore-Read. All in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure :

HMRC £53.40,

Somerset Garden Services Village Green Maintenance £ 90 & Footpath clearance £160 = total £250

Proposed A Carr, seconded E Aitken. All in favour

FUNDING FOR HOUSING NEEDS SURVEY: R Burdett to apply for a second time.

LORRIES USING HENLEY LANE & HIGH STREET : E Aitken reported that lorries are getting stuck in Henley Lane and High Street. Suggest asking County Highways for relevant signage on approach to the village. A Carr explained that he had spoken to County Highways at the time of the incident and was told that part of the problem was the temporary closure of Church Lane, Baltonsborough, which is now open again. R Burdett suggested speaking to the Association of Road Hauliers. This was agreed.

CORRESPONDENCE: Hole in highway at Holm Oaks. To be checked by EA and reported to Highways.

The meeting closed at 8.15p.m.

The next meeting 2nd August 2016.

Chairman
2nd August 2016

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 7th June 2016 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, W Moore-Read. E Aitken, R Burdett.

OTHERS PRESENT : G de Wilton, D Sharland, L Sharland, S Coleman, S Small, C Small, P Donaghue, G Cato, R Hutton, D Wood, C Gravatt, N Woolcombe-Adams, T ?, R Chaddock, J Fielder.

APOLOGIES:

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

R Burdett, E Aitken, K Otton & W Moore-Read declared a personal interest in 2016/1082/FUL. A dispensation was given by the Clerk.

URGENT BUSINESS :

MINUTES OF THE MEETING HELD ON 2nd May 2016, having been circulated, were signed as a true and correct record. Proposed K Otton, seconded E Aitken all in favour.

MATTERS ARISING : None

PLANNING . 2016/1082/FUL Land west of Sub Road - Proposed erection of an agricultural building for free range hens, and associated single storey temporary dwelling. Recommend Approval. Proposed W Moore-Read, seconded R Burdett. E Aitken & K Otton in favour. A Carr against.

All others present with the exception of G de Wilton, Cllr Woolcombe-Adams and R, Chaddock left the meeting.

2016/1267/LBC The Court – Change colour of window frames from white to Farrow and Ball off black to the front elevation of Butleigh Court. Recommend Refusal. Proposed W Moore-Read, seconded K Otton. All in favour.

Decisions: 2016/0619/HSE The Old Smithy, High Street - Car port with storage- Approved.

2016/0326/HSE Corylus, 3 Mounsdon Close – Replacement of wooden fascia boards with white plastic. New black guttering and downpipe - Approved

2016/0737/FUL Land at Sub Road – Move gateway back into the field by 5 metres and install two 6ft hanging gates and put hardcore in gateway. – Approved

2016/0460/NMA Higher Hill Farm – Application for non material amendment sought for moving the location of the inverters, the battery storage and the fencing following a grant of planning permission 2014/0646/FUL- Approved

PLANNING ENFORCEMENT- BROAD PARK FARM : E mail to Cllr N Taylor, copy to Enforcement and Cllr Woollcombe-Adams.

UPDATE ON PLAYING FIELD PURCHASE: Solicitor has advised that the McDonald Family Trust has completed the purchase of the field and the sale of the 2 small parcels will be sold to the PC.

FINANCE : CURRENT AC

BR AC

BALANCE	£ 15899.32
-Strode Theatre	£ 100.00
-S& D Air Amb	£ 250.00
-BPCC	£ 1250.00
-BPFA	£ 1750.00
-M Com Transport	£ 200.00
-Mendip CAB £	£ 150.00
-War Mem Trust	£ 25.00
-Came &co Ins	£ 647.54
-HMRC paye Apr	£ 53.40
-Mogers Drewett	£ 1086.40
-Butleigh Elders	£ 50.00

BALANCE £ 7613.35

Balance £ 10336.98

Balance £ 7613.35

2016/17

***Remaining monies included for Footpaths £310.10**

****Safe South West - £120.65**

***** Land purchase money £1405 - £907 = £498**

Proposed A Carr, seconded E Aitken, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure :

HMRC £53.20 Proposed A Carr, seconded R Burdett. All in favour

Butleigh PCC Churchyard Tree Grant £200 (LGA 1976 s215) Proposed A Carr, seconded R Burdett. All in favour

Somerset Garden Services Footpath Clearance £160, Village Green Maintenance £90 = £250 Proposed K Otton, seconded R Burdett. All in favour

Somerset Association of Local Councils Subscription £208.03 Proposed W Moore-Read, seconded E Aitken. All in favour

Resolution to approve to spend £30 plus VAT for St James Square Sign Proposed A Carr, seconded K Otton. All in favour

FUNDING FOR HOUSING NEEDS SURVEY: R Burdett reported that the application for Awards for All failed. R Burdett proposed that a re-application is made via the Community Council for Somerset.

DISCLOSABLE PECUNIARY INTEREST: Attention was drawn to the Mendip District Council Guide to Interests for Parish Councillors. Copies were given to all Councillors.

BENCH ON GREEN: Put in abeyance.

CORRESPONDENCE: Somerset Road Safety Team- Presentation. Education of the over 60's in driving.

Mendip Ramblers Festival 26th -28th August 2017.

Somerset County Council- obstructions to Highway, repair to curb. Letter from resident in Butleigh Court concerned about speeding in Sub Road and the height of the curb from Court Lodge to the High Street junction

Stones on verges are illegal and Highways are writing to offending properties requesting removal.

Letter from resident requesting £4000 to install a fence alongside the footpath.

Mendip District Council – Withdrawal of 2017/18 Council Tax Support Grant.

LEAD COUNCILLORS REPORTS :

MATTERS OF REPORT :)

The meeting closed at 9.07 p.m.

The next meeting 5th July 2016.

Chairman
5th July 2016.

MINUTES OF THE ANNUAL GENERAL MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 2ND MAY 2016 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, W Moore-Read. E Aitken, R Burdett

OTHERS PRESENT : T Hoyle, D Heeley, R Davidson, P Atkinson & Elspeth Aitken

APOLOGIES: M Hoyle

ELECTION OF CHAIRMAN: A Carr proposed K Otton, seconded W Moore-Read, All in favour

The Chairman signed the Declaration of Acceptance Of Office form.

ELECTION OF VICE CHAIRMAN : K Otton. Proposed A Carr, seconded R Burdett, All in favour

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

A Carr – Mendip Community Transport – Personal Interest

APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES:

Somerset Association of Local Councils (SALC) A Carr.

Butleigh Playing Fields Association (2) R Burdett.

Parish News Board – R Burdett

DISCUSSION OF LEAD COUNCILLOR’S DUTIES.

Public Footpaths – A Carr

Planning – W Moore-Read

Community Facilities (Parish Assets) and Community Wellbeing inc War Memorial.
– E Aitken

Solar Park Liaison- A Carr

Police, Speed Watch, Neighbourhood Watch- K Otton

Village Website – S Petherbridge

Local Government and Finance and Parish Council Policies – A Carr

RE-APPOINTMENT OF INTERNAL AUDITOR – MR S PONCEY Proposed A Carr, seconded K Otton. All in favour

RE-APPOINTMENT OF GRIEVANCE & DISCIPLINARY AND APPEALS PANELS : Resolution

‘ That the members of the Grievance & Disciplinary & Appeal Panels be re-appointed for a further year’.

Panel members are – Grievance & Disciplinary – G Kirk, A Carr

Appeal Panel – I Mullins(Meare), K Otton & G de Wilton

Agreed

URGENT BUSINESS : None

MINUTES OF THE ANNUAL PARISH MEETING HELD ON 5TH APRIL 2016, having been circulated, were signed as a true and correct record. Proposed K Otton, seconded W Moore-Read, all in favour.

MATTERS ARISING : None

MINUTES OF THE MEETING HELD ON 5TH APRIL 2016, having been circulated, were signed as a true and correct record. Proposed K Otton, seconded W Moore-Read, all in favour

MATTERS ARISING : None

NOTICE OF PARISH COUNCIL MEETING DATES FOR 2015/16

PLANNING . Planning Applications: : 2016/0326/HSE Corylus, 3 Mounsdon Close – Replacement of wooden fascia boards with white plastic. New black guttering and downpipes. Recommend Approval in accordance with Conservation Officer’s comments. Proposed W Moore-Read, seconded R Burdett, all in favour.

2016/0737/FUL Land at Sub Road – Move the gateway back into the field by 5 metres and install 2 x 6ft gates and hardcore. Recommend Approval subject to Highway Officers approval. Proposed W Moore-Read, seconded R Burdett, all in favour.

2016/0887/TPO Court Barn – Proposed works to TPO trees. Recommend refer to Tree Officer. Proposed W Moore-Read, seconded K Otton, all in favour

Decisions :. 2016/0358/FUL Rowley Farm – The erection of slurry lagoon for the storage of slurry and farm yard manure produced by cattle housed in a neighbouring livestock building- Approved

2016/0598/TCA New Court, Water Lane – Silver Birch (Betula pendula) T1 Crown reduce to previous pruning points and crown thin – Approved

2016/0447/HSE 15 High Street – Demolish existing rear extension and erect single storey extension, the installation of a dormer window, velux window and sunpipe on the rear roof slope.- Approved

2016/0148/HSE Kismet, 3A West Park – First floor extension to existing ground floor dining room to provide 4th bedroom- Approved

2016/0536/HSE Bartonstone House, 59 Barton Road – Single storey side extension- Approved

APPROVAL OF ANNUAL ACCOUNTS IN PREPARATION FOR ANNUAL AUDIT : Proposed R Burdett, seconded E Aitken, all in favour.

FINANCE : CURRENT AC

BALANCE £ 3158.11

BR AC

BALANCE £ 7613.35

CCSomerset £ 40.00
+ **MDC precept** £ 12000.00
+ **MDC** £ 387.67
+ **VAT repay** £ 193.54
+ **Footpath Don** £ 200.00

Balance £ 15899.32

Balance £ 7613.35

2016/17

***Remaining monies included for Footpaths £110.10+ donation £200 = £310.10**

****Safe South West - £426.00- £305.35 = £120.65**

***** Purchase of land for Playing Field Extension balance £1405.00**

Proposed A Carr, seconded R Burdett, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure :
Strode Theatre £100 – (LGA 1976 (Misc Prov) s19)

- Somerset and Dorset Air Ambulance £250 (LGA 1972 s137)
Butleigh PCC Churchyard Grant £1250 (LGA 1972 s214)
- d. BPPFA Playing Field Maintenance Grant – Grounds maintenance £1750 (LGA 1976 s19)
 - e. Mendip Community Transport Grant 1200 (LG&R Act 1997 s26-29)
 - f. Citizens Advice Bureau £150 (LGA 1972 s142)
 - g. War Memorials Trust Subscription £25 (LGA 1972 s 137)
 - h. Came & Company Insurance £647.54
 - i. HMRC PAYE April £53.40
 - j. Mogers Drewett Interim payment Purchase of land at Butleigh £ 1086.40
 - k. Butleigh Elders Tea Party £50
- . Proposed A Carr, seconded R Burdett. All in favour

CO- OPTING COUNCILLORS – Notice in the Parish Magazine. Richard Davidson has expressed an interest but needs to be resident for 12 months.

QUEENS BIRTHDAY- PERMANENT MEMORIAL- Pre meeting D Heeley suggested a Hawthorn to be planted on the village green behind the bus shelter. R Burdett & K Otton suggested a bench to replace the old bench. A Carr proposed, K Otton seconded that Chairman will investigate suppliers of benches and prices up to an £800 spend.

CORRESPONDENCE: 1) Letter from Shared Access regarding telecoms apparatus being positioned on the Playing Field in exchange for funding. Chairman to enquire.
2) Email regarding speed humps in Looks Lane.- Report to Highways
3) Mendip District Council Self Build Register – R Burdett to investigate.
4) Village Agent job opportunity advertised

LEAD COUNCILLORS REPORTS : W Moore-Read- Neighbourhood Planning Forum attended. Looking at policies and how to write policies. Negative feedback from other parishes.

E Aitken – Litter pick successful. Next pick April 2017.

K Otton – Verge cutting. Highways do not appear to verge cut in Chapel Lane. Chairman to remind Adams Orchard owner to cut back the roadside hedge.

A Carr- Footpath walk on Sunday 12th June 11am. ‘Friends of Butleigh Footpaths’

The meeting closed at 9 p.m.

The next meeting 7th June 2016.

Chairman
7th June 2016.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 5th April 2016 at 7.55 pm IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, W Moore-Read.

OTHERS PRESENT : M Hoyle, T Hoyle

APOLOGIES: E Aitken, R Burdett

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011). W Moore Read in relation to 2016/0619/HSE The Old Smithy, High Street

MINUTES OF THE MEETING HELD ON 1st March 2016, having been circulated, were signed as a true and correct record. Proposed K Otton, seconded W Moore-Read, all in favour.

MATTERS ARISING : None

PLANNING . 2016/0447/HSE 15 High Street, Butleigh – Demolish existing rear extension and erect single storey extension, the installation of a dormer window, velux roof window and sunpipe on the rear roof slope. Recommend Approval Proposed W Moore-Read, seconded K Otton. All in favour

2016/0536/HSE Bartonstone House, Barton Road – Single storey side extension Recommend Approval Proposed W Moore-Read, seconded K Otton. All in favour

2016/0598/TCA New Court, Water Lane – Silver Birch T1- Crown reduce to previous pruning points (approximately 1-1.5m) and crown thin. Recommend Leave to Tree Officer.

2016/0148/HSE Kismet, 3A West Park – First floor extension to ground floor dining room to provide a 4th bedroom. Recommend Approval. Proposed W Moore-Read seconded K Otton. All in favour

2016/0619/HSE The Old Smithy, High Street- Car Port with storage. Due to W Moore-Read declaration of interest there is not a quorum to comment

UPDATE ON PLAYING FIELD NEGOTIATION: Awaiting completion of purchase of adjoining field, prior to sale of 2 plots to Parish Council. In hand with Solicitors.

BUTLEIGH PLAYING FIELD ASSOCIATION – FUTURE- Nothing further to report.

PUBLIC FOOTPATHS: 2 pedestrian gates in stock and a kind donation for another gate. To complete improvements, funding needed for 2 Bristol gates., repair steps and signage. Proposal for an application for Solar funds for public footpaths. Proposed by A Carr, seconded K Otton. All in favour.

A Carr to lead village footpath walk 12th June. Open to all

ST JAMES SQUARE SIGN: 'Turning Area only No Parking' sign to be researched by Chairman

FINANCE : CURRENT AC		BR AC	
BALANCE	£ 20715.06	BALANCE	£ 7612.41
- HMRC	£ 53.40	+ Int	.94
- HMRC	£ 53.20		
- Clerk Annual Salary & Ex's	£ 2855.35		
- Mogers Drewett	£ 14572.00		
Bk Charge	£ 23.00		
Balance	£ 3158.11	Balance	£ 7613.35

Proposed A Carr, seconded K Otton, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure : .
Community Council for Somerset – Subscription £40 Proposed A Carr, seconded All in favour

CORRESPONDENCE: Further concern regarding Moorview Nurseries development. Enquires to be made regarding sewage disposal arrangements.

LEAD COUNCILLORS REPORTS : A Carr – Broad Park Farm- Follow up with MDC Enforcement.
2 signs on Sub Road showing Road Narrows are faded. Clerk to request replacement.
K Otton – Compton Street. Tarmac washed out. Clerk to request reinstatement.

MATTERS OF REPORT : Casual Vacancies (3)

The meeting closed at 8.40 p.m.

The next meeting 3rd May 2016.

Chairman
3rd May 2016.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 1st March 2016 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : K Otton - Chairman, R Burdett, W Moore-Read. E Aitken

APOLOGIES: A Carr

OTHERS PRESENT : M Brunt. P Drake. D Heeley

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

URGENT BUSINESS :

MINUTES OF THE MEETING HELD ON 2nd February 2016, having been circulated, were signed as a true and correct record. Proposed R Burdett, seconded K Otton, all in favour.

MATTERS ARISING : None

PLANNING : 2016/0358/FUL Rowley Farm- The erection of slurry lagoon for the storage of slurry and farmyard manure produced by cattle in a neighbouring livestock building. Recommend Approval. Proposed W Moore-Read, seconded R Burdett. All in favour
2016/0139/LBC Peony Cottage, 55 Sub Road – Repairs to existing building following extensive fire damage. Recommend Approval. Proposed W Moore-Read, seconded K Otton. All in favour

Decisions: 2015/2962/TCA Mascot House, Chapel Lane- Plan to fell and remove Ash tree at entrance to drive – TPO not required.

2014/2152/APP 4 Holmans – Application for approval of matters reserved by condition 3 of planning application 2014/0988/HSE- Approved

2015/3035/HSE 4 Grenville Court- Proposed extension – Approved

2015/3076/TCA Little Orchard, High Street – Proposed works to trees in a Conservation Area – T1 Cherry- crown reduce by 25%. T2 Horse Chestnut – crown reduce by 25%, T3 Ash- fell – No Objection.

2015/2847/FUL Higher Hill Farm – Construction of tennis court and associated enclosure- Approved

2015/2842/HSE Courtlands – Single storey side extension and internal re-working of dwelling including loft extension- Approved

2015/2799/FUL Land adjacent to Sub Road – Change of use part of agricultural storage shed to provide premises for Avalon Waste Management Ltd- Withdrawn.

UPDATE ON PLAYING FIELD NEGOTIATION: D Heeley reported no further significant progress. A letter of authorisation to allow A Carr and S Petherbridge to act on behalf of the Parish Council regarding the purchase was signed.

BUTLEIGH PLAYING FIELD ASSOCIATION – FUTURE : R Burdett reported that there is concern regarding the up keep of the Playing Field and Play Area as P Edmondson was doing most of the work alone. There is also concern about the non use of the facilities by village people. This will be discussed at a BPFA meeting soon.

FINANCE : CURRENT AC	
BALANCE	£ 5116.64
- HMRC	£ 53.40
- Red Oak	£ 348.18
+ Village Hall	£ 16000.00
Balance	£ 20715.06

BR AC	
BALANCE	£ 7611.46
+ Interest	£ .95
Balance	£ 7612.41

2016/17

*Remaining monies included for Footpaths £110.10

**Safe South West - £426.00- £305.35 = £120.65

***Village Hall Committee money held on deposit for the purchase of the land for Playing Field £14,532 and associated legal costs. If the purchase and legal costs are higher than £16,000 the BPFa will settle the balance.

*Note the War Memorial money was transferred to footpaths 2.2.16

**Safe South West is a grant for Community Emergency. The cheque for Red Oak Direct Ltd was for Hi Viz jackets, hard hats, torches and steel toe capped wellington boots in case of emergency – administered by A Brown.

Proposed, seconded, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure : .

HMRC £53.20 Feb & £52.40 Mar

Clerk Salary 2015/16 £2560.52 plus expenses for year £ 294.83 = £ 2855.35.

Proposed W Moore-Read, seconded R Burdett, All in favour

CORRESPONDENCE: E Mail from T Dodkin regarding the non compliance of planning conditions on planning application 2015/2285/FUL Land at Henley Lane – New dwelling. MDC Planning Enforcement aware.

Land at Banbury Lane/ Barton Road : the siting of 2 residential caravans and various sheds in the field. Planning Enforcement have visited the site, spoken to the owner and has been assured that there is no one permanently living there and no breach of planning control has occurred. No further action to be taken.

MATTERS OF REPORT : St James Square sign.

The meeting closed at 8.07 p.m.

The next meeting 5th April 2016.

Chairman
5th April 2016.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 2nd February 2016 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : K Otton (Chairman), R Burdett, E Aitken

OTHERS PRESENT : P Atkinson, S Walls, M Brunt, D Heeley, P Keggin, P Harwood, Pat Dredge, Dave Sharland

APOLOGIES: A Carr, M Hoyle, T Hoyle, W Moore-Read

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

URGENT BUSINESS : R Burdett- Housing Needs Survey- An application for Awards for All has been drawn up to cover the costs. R Burdett proposed to submit the grant, seconded by E Aitken. All in favour.

MINUTES OF THE MEETING HELD ON 5th January 2016, having been circulated, were signed as a true and correct record. Proposed R Burdett, seconded E Aitken, all in favour.

MATTERS ARISING : Banbury Lane/ Barton Road field –The siting of 2 residential caravans and various sheds- Planning Enforcement’s enquiries have discovered that there is no evidence to suggest that a breach of planning control has occurred.

UPDATE ON PLAYING FIELD NEGOTIATION : D Heeley reported : The transaction to purchase the land known as Plots A & B adjacent to the Baltonsborough Road Playing Field is best handled between the Parish Council and the land owner –(original landowner), the Parish Council will then lease the land to the BPF.

The Village Hall Council wish to gift £16,000 to cover the cost of purchase and legal costs involved with the following provisos:

* Funds only can be used acquisition of land adjacent to the playing field known A (1.26 acres) and B (0.44 acre) for a parking area.

* The land acquired will be leased to BPF to enable the existing recreational facilities and amenities to be developed.

*If funds do not meet the costs the BPF will meet unexpected shortfalls.

Access to Plot B will have an easement over the bridge off Back Town for at least one year from date of completion pending discussion regarding a change of use planning application from agricultural to recreational regarding comment from Highways regarding the gate G opposite Admirals Mead.

Uplift clause on the land acquired will be stated as 35% of the gain in respect of a material development. This excludes recreational and agricultural uses.

Fencing- hedge to be removed at some time and the land will be defined by surveyor’s posts until a new fence and hedge can be installed.

K Otton proposed to accept the proposals as they stand, seconded R Burdett. All in favour.

A cheque for £16,000 was presented by the Village Hall Council to the Parish Council to cover the cost of the purchase and legal expenses. The Village Hall Council were thanked. Mogers Drewett to be instructed to continue with the proposed acquisition and to liaise direct with the Parish Council.

PLANNING . 2015/3035/HSE 4 Grenville Court, Kingweston Road- Proposed extension. Recommend Approval Proposed R Burdett, seconded E Aitken, All in favour.

Decisions : -.2015/2285/FUL Land at Henley Lane – New dwelling – Approved

2015/2517/TCA Court Lodge – Proposed felling of yew tree, subject to replacement planting with a Magnolia/ ornamental tree. – Approved

2015/2610/FUL- Higher Hill Farm – 2 tables of solar panels and retrospective planning pn a further 2 tables of solar panels.- Approved

MOORVIEW NURSERY ENFORCEMENT: A pre-planning application has been received by MDC on this site but is not at present in the public domain.

FINANCE : Council Tax base 2016/17 £382.79

CURRENT AC		BR AC	
BALANCE	£ 4947.20	BALANCE	£ 7611.46
- HMRC	£ 53.40	+ Interest	£ .95
- Chairman Ex	£ 106.60		
- War Mem	£ 36.56		
- P Lockyer	£ 60.00		
+ Safe S West	£ 426.00		
Balance	£ 5116.64	Balance	£ 7612.41

Proposed R Burdett, seconded E Aitken, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure :
HMRC £53.40 Proposed, seconded, all in favour.

Red Oak Direct Ltd £348.18 Proposed K Otton, seconded R Burdett. All in favour.

CORRESPONDENCE: Butleigh Wootton Post Box damaged. Reported to Royal Mail and it has now been removed – temporarily?. Chase up.

Dog Walking in ‘The Park’. Dogs off leads off the footpath and Neospora problems with cattle and sheep worrying.

Proposed diversion of WS2/28 Higher Hill Farm - Sourdown. Recommend Approval, Proposed R Burdett, seconded K Otton. All in favour.

LEAD COUNCILLORS REPORTS : Compton Street/ Wood Lane- polystyrene and sack in ditch- E Aitken to contact MDC

E Aitken - Litter Pick Sat 9th of April.

The meeting closed at 8.15 p.m.

The next meeting 1st March 2016.

Chairman

1st March 2016.

Minutes start on a new page, and run in the order December to January

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 2016 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, R Burdett, W Moore-Read. E Aitken

OTHERS PRESENT : D Heeley, D Wood, D Keggin.

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

R Burdett, K Otton, E Aitken, A Carr & W Moore-Read personal interest as a friend/acquaintance of applicant- Clerk granted a dispensation as no councillor declared a pecuniary interest **2015/2799/FUL Land Adjacent to Sub Road** – Change of use part of agricultural storage shed to provide premises for Avalon Waste Management Ltd.

URGENT BUSINESS : None

MINUTES OF THE MEETING HELD ON 1st December 2015, having been circulated, were signed as a true and correct record. Proposed W Moore- Read, seconded K Otton, all in favour.

MATTERS ARISING : Enforcement letters have been sent regarding Broad Park Farm, Moorview Nurseries and field past Fishponds on corner of Banbury Lane.

PLANNING : 2015/2847/FUL Higher Hill Farm – Construction of tennis court and associated enclosure. Recommend Approval subject to diversion of public footpath. Proposed W Moore-Read, Seconded A Carr. All in favour.

2015/2842/HSE Courtlands – Single storey side extension and internal reworking of dwelling including loft extension. Recommend Approval. Proposed W Moore-Read Seconded A Carr. All in favour.

2015/2799/FUL Land Adjacent to Sub Road – Change of use part of agricultural storage shed to provide premises for Avalon Waste Management Ltd.

Recommend Refusal (concerns regarding B2 not being suitable) Proposed W Moore-Read, seconded K Otton. All in favour

Decisions: 2015/2392/HSE Rood Farm – Proposed orangery link extension including barn conversion.- Approved

2015/2429/TCA – Little Orchard, High Street- Proposed pollarding of willow tree to clear utility lines – Approved.

2015/2636/HSE – The Cottage, St James Square – Demolish existing lean to and erect new single storey lean to extension- Approved.

Appeal Decision : APP/Q3305/W/15/3033686 2 Rood Cottages, Kingweston Road – Proposed erection of covered parking, garaging and ground attic storage and formation of alternative access. – Appeal Dismissed.

VISITING COUNCILLORS REPORT: Cllr Nigel Woolcombe- Adams reported: **Mendip District Council-** Comments on part 2 of Local Plan now closed to be analysed.

Finances : about to re-let services contract currently Capita. To be included with 5 other authorities. New Homes Bonus is being curtailed from 6 years to 4 years.

Planning Enforcement : 2 more staff appointed to join the Enforcement Team. Budget to balance in February.

Somerset County Council - Rivers Board to be given the go ahead. Hinkley Point still on going. Devolution with Dorset, Torbay and Plymouth being discussed.

Health Service in Somerset to be discussed in the future.

Childrens Social Services inadequate and SCC have 9 months to put things right.

UPDATE ON PLAYING FIELD NEGOTIATION: D Heeley reported: In 2001 the Parish Council asked D Heeley to form a Village Hall Council. An accumulation of £16,000 has been deposited. Joint decision of VHC and BPFA to request the purchase of 2 plots of land adjacent to the Baltonsborough Road Playing Field from Angus MacDonald at £8,500 per acre. This has been agreed.

A Carr reported that the Parish Council would purchase the land and create a new lease to the Butleigh Playing Field Association. Own legal costs and fencing costs to be found. Parish Council to fund a new lease.

A Carr proposed that the Parish Council proceed with the purchase of the land as per a memorandum dated 15th December 2016. Seconded by R Burdett. All in favour.

D Heeley formally thanked A Carr for his help in the matter. A Carr thanked D Heeley for the organisation of the purchase of the land.

QUEEN'S 90TH BIRTHDAY CELEBRATION 2016: The June Church Fete will commemorate this with a Church Service on the Sunday.

FINANCE : CURRENT AC BR AC

BALANCE £ 6024.20 BALANCE £ 7611.46

- HMRC £ 53.40

- Get Mapping £ 33.60

- BPFA £ 500.00

- P Lockyer £ 490.00

Balance £ 4947.20 Balance £ 7611.46

Proposed A Carr, seconded K Otton, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure : .

HMRC £53.40 Proposed A Carr, seconded R Burdett. All in favour

Chairman's expenses £106.60 Proposed K Otton, seconded R Burdett. All in favour

Somerset Garden Services and Maintenance Ltd Village Green cuts £60.00 Proposed A Carr, seconded R. Burdett. All in favour

R Burdett Reimbursement for War Memorial gravel boards £36.56 Proposed A Carr, seconded K Otton. All in favour

REPAIR TO VILLAGE GREEN: A Carr proposed to install 'porous paving' on the side of the village green alongside the kerb where the delivery lorry damages the grass area. All agreed in principle.

MOORVIEW NURSERY ENFORCEMENT: Letter has been sent to Mendip District Council.

CORRESPONDENCE: R. ALLEN- ref Local Plan

LEAD COUNCILLORS REPORTS WITH NOTES: A Carr – National Campaign for litter picking in March.

Potholes in Harepits Lane.

K Otton – Watter in Bolster Lane – Water. Compton St - bend left hand side 2 wheels with tyres on the bank.

The meeting closed at 9.20 p.m.

The next meeting Tuesday 2nd February 2016.

Chairman

2nd February 2016.