

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 3<sup>rd</sup> January 2017 IN THE CHURCH ROOM, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, W Moore-Read. R Burdett, R Davidson.**

**OTHERS PRESENT : Heather Colman (Village Agent CCS) – Pre- Meeting explained her role as Village Agent, Mr & Mrs T Hoyle.**

**APOLOGIES: E Aitken.**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

R Davidson Prejudicial interest in Local Plan Part 2

**URGENT BUSINESS : Local Plan Part 2- Informal Consultation. Plan of preferred sites, green spaces plan and list of playing fields. Comments due by the end of January. A Carr proposed sending a response as discussed. Seconded R Burdett, all in favour.**

**MINUTES OF THE MEETING HELD ON 6<sup>th</sup> December 2016**, having been circulated, were signed as a true and correct record. Proposed R Burdett, seconded R Davidson, all in favour.

**MATTERS ARISING : None**

**PLANNING . 2016/2882/HSE Copperfield, Barton Road** – Kitchen extension, new porch, creation of a garden room, sundry alterations. Recommend Approval, Proposed W Moore-Read, seconded A Carr. All in favour.

**DECISIONS: 2016/2635/HSE The Sweets, Chapel Lane-** Proposed single storey extension and internal alterations- Approved

**2016/2783/TPO 5 Mounsdon Close- Sallow Tree fell** – TPO not required

**2016/2304/HSE 2 Compton Street-** Proposed demolitions, rear and side extension and loft conversion- Approved.

**FINANCE : CURRENT AC**

<b>BALANCE</b>	<b>£ 10958.30</b>
- HMRC	£ 53.20
- P Lockyer	£ 550.00
-	
<b>Balance</b>	<b>£ 10355.10</b>

**BR AC**

<b>BALANCE</b>	<b>£ 7615.24</b>
<b>Balance</b>	<b>£ 7615.24</b>

Proposed A Carr, seconded W Moore-Read, all in favour.

**FINANCIAL APPROVALS : HMRC £58.60, Butleigh PCC Church Room Hire £168.**

John Tucker & son £5784.00 Works to Long Drove to be refunded by Levels to Hills Fund ex VAT

Proposed A Carr, seconded R Burdett. All in favour

**UPDATE ON MOBILE PHONE MAST AT BUTLEIGH PLAYING FIELD:** As agreed at December meeting A Carr had discussion with BPFA Chairman. Topics - Likely legal process, Surrender of existing lease, replacement with identical new 25 or 30 year lease minus area required for mast with rights for cable and access. 1/3 of compensation to be paid to BPFA. PC and BPFA to use same Legal Adviser. BPFA to have vote in next week. A Carr proposed to proceed with Shared Access on the basis above and approval by BPFA. Seconded by R Burdett, all in favour.

**LONG DROVE:** K Otton reported that work has been completed and the trees do not require any further pollarding. He proposed that the Parish Council apply part of the 2017/18 precept for the upkeep of the drove i.e flailing

If the bank is too high John Tucker & sons Ltd will come back and repair.

**UPDATE ON PURCHASE OF LAND ADJOINING PLAYING FIELD:** BPFA have indicated they will fund costs of obtaining the overage valuation and excess legal fees probably as a loan, if required. Overage will be the difference in value between agricultural and recreational uses. A Carr proposed to instruct Carter Jonas to do valuation from existing 2016/17 precept (£650 +VAT) seconded by K Otton, all in favour.

**HOUSING NEEDS SURVEY:** R Burdett reported that the survey can be done by mid February and the replies back by the end of March. Final draft to be agreed.

**VILLAGE WEBSITE:** G Hughes working on a new Website.

**REPORT ON POSSIBLE DEFIBRILLATOR:** Demonstration 17<sup>th</sup> January at Church Room 7pm

**CORRESPONDENCE:** – Butleigh Multi Terrain Run 19<sup>th</sup> March 2017

Email from Angus MacDonald regarding a request for a mast for broadband on land at the back of the pavilion at Back Town.

**LEAD COUNCILLORS REPORTS :** K Otton email from a Baltonsborough resident supporting the Telephone Mast.

R Burdett – Lorry problem. Need for a meeting with David Warburton MP.

**MATTERS OF REPORT : )**

The meeting closed at 9.20 p.m.

The next meeting 7<sup>th</sup> February 2017.

Chairman

7<sup>th</sup> February 2017.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 7<sup>th</sup> February 2017 IN THE CHURCH ROOM, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT : K Otton (Chairman), W Moore-Read. E Aitken, R Burdett, R Davidson.**

**OTHERS PRESENT : G de Wilton, Mrs M Brunt, G Hughes, P Edmondson.**

**APOLOGIES: A Carr, N Woolcombe- Adams**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

**URGENT BUSINESS : G Hughes reported that the Website is now complete and gave a demonstration. To be on the March agenda.**

**MINUTES OF THE MEETING HELD ON 3<sup>rd</sup> January 2017, having been circulated, were signed as a true and correct record. Proposed R Davidson, seconded R Burdett, all in favour.**

**MATTERS ARISING : None**

**UPDATE ON MOBILE PHONE MAST AT BUTLEIGH PLAYING FIELD .:**

Delays have occurred mainly due to Ratio Law. BPFAs are going to be represented by a different law firm LCF due to a perceived conflict of interest. Shared Access have agreed all legal fees are to be paid together with the valuers report to satisfy the Charity Commissioners. There will be a surrender of the existing BPFAs lease. A new 30 year lease will be granted without the mast site plus right for cable and right of way. All this will be done by the 2 solicitors. Instructions are to use the existing lease as a template for the new one.

**Adequate documents have not been produced so nothing further can be agreed or signed.**

**A letter dated 7<sup>th</sup> February 2017 was received from BPFAs regarding the legal fee responsibilities regarding the lease between BPC and BPFAs should the agreement with Shared Access fail.**

**A letter dated 7<sup>th</sup> February 2017 was received from BPFAs regarding the proposed mast fence and conflict with the access to the groundsman's store for the tractor and mower.**

**UPDATE ON PURCHASE OF LAND ADJOINING PLAYING FIELD:**

The valuer has been instructed and the report should be available in the next few days. Cost £650 plus VAT to come out of unspent items from the Precept as agreed. The valuer has advised verbally that the Parish Council should not purchase until consent (Highway and Planning) has been obtained for the new access at Point G. Once the temporary access has ceased that section of the land becomes virtually landlocked.

The cost of stock proof fencing needs to be considered between A – F. This is to be installed within 3 months of purchase. This could be extended for a short time depending what is being done with the land. This is to be reviewed in March if the purchase goes ahead but is seen as a BPFAs liability and they should be aware of this in their costings.

The Parish Council have used all the money passed over by the Village Hall Committee, so for all other legal and ancillary costs the BPFA becomes liable unless agreed otherwise by the Parish Council. If the Mast goes ahead, costs can come out of their share.  
K Otton proposed to discuss further at the March meeting when the valuers report has been received, seconded W Moore-Read, All in favour.

**PLANNING . 2016/2575/FUL South Wootton House** – Erection of new stable block, hay store, muck store and horse walker for private use of the occupants of South Wootton House (Relocation of stable block as approved under planning permission 2014/0555 Landscaping design and details of external lighting. Recommend Approval. Proposed W Moore-Read, seconded R Davidson, All in favour

**2016/23163/HSE 9 West Park** – Proposed single storey garden room extension.

Recommend Approval. Proposed W Moore-Read, seconded R Burdett. All in favour

**2017/0045/FUL Belgrove, Barton Road** – Demolition of existing bungalow and replacement with new build single dwelling. Recommend Approval. Propose W Moore-Read, seconded R Davidson. All in favour

**2016/3137/FUL Land at Henley Lane-** Proposed dwelling with associated new access.

Recommend Refusal. Proposed W Moore-Read, seconded R Burdett. All in favour.

**–DECISIONS 2016/2829/TEL- Butleigh Playing Fields, Back Town** – Application for prior notification of proposed erection of 15m replica telegraph pole to support 1 no telecommunications antennae and 3 no panel antennae for shared use by Vodaphone and Telephonica, which together with the installation of 3 no ground based equipment cabinets will provide 2G, 3G and 4G mobile electronic communication services from the installation- Prior Approval not required.

**2016/2454/TCA Ladies Walk** – Notification of proposed works to trees in a conservation area Beech(T1) reduce side over house, very light crown thin to remove congested branches- TPO not required.

**2016/2882/HSE Copperfields, Barton Road** – Kitchen extension, new porch, creation of a garden room, sundry alterations- Approved.

**ENFORCEMENT ACTION** – Broad Park Farm and Moorview Nurseries - take up with District Councillor.

#### FINANCE : CURRENT AC

#### BR AC

<b>BALANCE</b>	<b>£ 10355.10</b>	<b>BALANCE</b>	<b>£ 7615.24</b>
- HMRC	£ 58.60	Interest	£ .50
- J Tucker	£ 5784.00		
- Parish online	£ 33.60		
- Church Room	£ 168.00		
+ Bath & West	£ 4820.00		
+ BPFA	£ 4.00		
<b>Balance</b>	<b>£ 9134.90</b>	<b>Balance</b>	<b>£ 7615.74</b>

2016/17

\*Remaining monies included for Footpaths £510.10

\*\*Safe South West - £57.66 Administered by A Brown

\*\*\* Land purchase money £498

\*\*\*\* Awards For All Lottery Grant £3504- £876 = £2628

Proposed R Davidson, seconded R Burdett, all in favour.

**FINANCIAL APPROVALS** : Resolutions to approve the following expenditure :  
**HMRC £53.80 and £54.00, Mogers Drewett (Legal fees land purchase BPFA) £606**

Proposed R Davidson,seconded E Aitken. All in favour

**HOUSING NEEDS SURVEY :** R Burdett reported that the survey had been delivered and the due date being 10<sup>th</sup> February.

**REPORT ON POSSIBLE DEFIBRILLATOR :** E Aitken reported that a meeting with Heart Safe had been held with a model recommendation costing £2000 plus VAT for the defibrillator, cabinet and monitor for first year plus a fee for the electrician to connect. There would be a need for a 'Guardian' to weekly check the defibrillator. A decision would be required to lock it. Monitoring free for the first year and then £50 per year afterwards. 50% Funding from Rotary club, the remainder would need to be raised. 10 year warranty on the box. Looking at a set of paediatric pads for Butleigh School.

**CORRESPONDENCE:** Village Hall Council letter from Mr D Heeley.

**LEAD COUNCILLORS REPORTS :** R Davidson reported that he had attended a Being a Good Councillor – the essentials course. £25 to pay.  
K Otton- Moorhouse, Baltonsborough road rutted on the sides.

**MATTERS OF REPORT : )**

The meeting closed at 9.04 p.m.

The next meeting 7<sup>th</sup> March 2017.

Chairman  
7<sup>th</sup> March 2017.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 7<sup>th</sup> March 2017 IN THE CHURCH ROOM, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT : K Otton, (Chairman). W Moore-Read. E Aitken, R Burdett, R Davidson.**

**OTHERS PRESENT : J Carr, G Hughes, G Pope, C Simpson, D Heeley.**

**OTHERS PRESENT FOR PRE MEETING STATEMENTS REGARDING TELEPHONE MAST:** Residents – Geoff Tinker, Pat Tinker, Pheobe Sampson, David Sampson,  
Rosie Morris, Elahn Keshava, Peter Edmondson, Iolanthe Alexander, Christine Stokes, Margaret Kelly, Ann Service. Geoff Cottell (after discussion)  
Non residents – Nick Hampton, Sammy, John Wadsworth

**APOLOGIES: A Carr**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

**URGENT BUSINESS : None**

**MINUTES OF THE MEETING HELD ON 7<sup>th</sup> February 2016**, having been circulated, were signed as a true and correct record. Proposed E Aitken, seconded W Moore-Read, all in favour.

**MATTERS ARISING : None**

**PLANNING . Decisions – 2016/3163/HSE 9 West Park – Proposed single storey garden room extension –**  
Approved

**- Enforcement Cases Report – Moorview Nurseries, Broad Park Farm** Replies from Enforcement Officer circulated. Clerk to contact District Councillor to request a report at the April meeting as answers were thought to be vague and unsatisfactory.

<b>FINANCE : CURRENT AC</b>		<b>BR AC</b>	
<b>BALANCE</b>	<b>£ 9134.90</b>	<b>BALANCE</b>	<b>£ 7615.74</b>
- HMRC	£ 53.80		
- HMRC	£ 54.00		
- Mogers Drewett	£ 606.00		
<b>Balance</b>	<b>£ 8421.10</b>	<b>Balance</b>	<b>£ 7615.74</b>

2016/17

\*Remaining monies included for Footpaths £510.10

\*\*Safe South West - £57.66 Administered by A Brown

\*\*\* Awards For All Lottery Grant £3504- £876 = £2628

Proposed E Aitken, seconded R Burdett, all in favour.

**FINANCIAL APPROVALS** : Resolutions to approve the following expenditure :  
HMRC £53.80. A Carr (Chairmans Expenses) £78.10. S Petherbridge (Clerk Annual Salary & Expenses) £3090.55. Carter Jonas ( Valuation fee) £780 inc VAT.  
Proposed R Davidson, seconded W Moore-Read. All in favour

**UPDATE ON MOBILE PHONE MAST AT BUTLEIGH PLAYING FIELD .**

Representation under pre-meeting statements from C Simpson, I Alexander, N Hampton, J Wadsworth and P Tinker objecting on health grounds to the proposal.

Email from Somerset Badger Group received regarding a badger sett under the Groundsmans hut near to the Mast site.

Update; No further progress regarding the approval to sign the legal documentation due to a buy back provision that requires agreement. Also, due to the potential hold up with regard to badger presence that may involve expenditure that Shared Access will be expected to pick up. Clerk to obtain Country Contracts (wildlife consultant) quote plus an idea of potential add on costs. BPFA have halted their Solicitor.  
W Moore-Read to interact with Shared Access

**UPDATE ON PURCHASE OF LAND ADJOINING PLAYING FIELD & LETTER TO PC RE FENCING PROPOSALS FROM BPFA:**

No further progress on purchase. Valuation received from Carter Jonas.

**WEBSITE:** G Hughes reported. Ready to go live. Clerk to give notice to Wookey Software Consultants. Proposed E Aitken, seconded R Burdett. All in favour.

**HOUSING NEEDS SURVEY:** R Burdett reported the result has been received. 38% response. To be presented and discussed at April meeting.

**REPORT ON DEFIBRILLATOR:** E Aitken reported electrical quotes being sought. Michael Osborne from Rotary Club has arranged a fundraiser. 6<sup>th</sup> May West Pennard Village Hall Burtle Brass band – all proceed to our defibrillator. Suggested an Open Gardens afternoon in aid of the defibrillator in July.

**CORRESPONDENCE:** High Water Pressure

**LEAD COUNCILLORS REPORTS :** EAitken - Litter Pick 22<sup>nd</sup> April.  
K Otton- Lorries in village accessing Brue Farms, Baltonsborough – R Burdett meeting with David Warburton MP to discuss the problems.

The meeting closed at 8.55p.m.

The next meeting 4<sup>TH</sup> April 2017.

Chairman  
4<sup>th</sup> April 2017.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 4<sup>th</sup> April 2017 IN THE CHURCH ROOM, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, W Moore-Read. E Aitken, R Burdett, R Davidson.**

**OTHERS PRESENT : Mr & Mrs T Hoyle, G Hughes, G Kirk, Cllr N Woolcombe-Adams, A Petherick, D Salter. N Foster. Mr & Mrs England, R Gonzales & P Edmondson.**

**APOLOGIES:**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

**2017/0247/HSE Forest Lodge, Reynolds Way - Disclosable Pecuniary Interest - W Moore-Read. Prejudicial Interest – R Burdett, E Aitken, A Carr, K Otton and R Davidson.**

**MINUTES OF THE MEETING HELD ON 7<sup>th</sup> March 2017**, having been circulated, were signed as a true and correct record. Proposed W Moore-Read, seconded E Aitken, all in favour.

**MATTERS ARISING : None**

**PLANNING .**

**2017/0247/HSE Forest Lodge, Reynolds Way – Proposed demolition of an existing kitchen extension with attached conservatory and rebuilding on a larger footprint and also including internal alterations. Not commented on due to DPI and Pecuniary Interests**

**Decisions : 2017/0178/NMA East Park, Baltonsborough Road – Non material amendment to planning consent 2013/0879 to Allow for alteration to proposed garage and insertion of rooflights to SW elevation- Approved.**

**2017/0045/FUL Belgrove, Barton Road – Demolition of existing bungalow and replacement with new build single dwelling – Approved**

**Enforcement - N Woolcombe –Adams reported - Moorview Nurseries : Planning application pending. The site is in a poor condition and the public footpath is obstructed.**

**Broad Park Farm : View taken that planning permission would be given if applied for, therefore no further action is required.**

**FINANCE : CURRENT AC**

<b>BALANCE</b>	<b>£</b>	<b>8421.10</b>
- HMRC	<b>£</b>	<b>53.80</b>
- Chairman Ex	<b>£</b>	<b>78.10</b>
- Carter Jonas	<b>£</b>	<b>780.00</b>
- Clerk Sal&Ex	<b>£</b>	<b>3090.55</b>

**BR AC**

**BALANCE £ 7615.74**



**Balance                    £    4418.65**

**Balance                    £    7615.74**

Proposed R Davidson, seconded E Aitken, all in favour.

**FINANCIAL APPROVALS** : Resolutions to approve the following expenditure :  
Wookey Software £100 website support. Proposed E Aitken, seconded R Davidson All  
in favour

**UPDATE ON PURCHASE OF LAND ADJOINING PLAYING FIELD:** Held up  
due to cost of fencing, opening of new gateway, planning permission and possible  
overage claim, plus current owners requirement for an agricultural right of way across  
the proposed car park area. The implications of the Chairman of the Playing Field  
Association report, at the Annual Parish Meeting, could have a significant bearing on  
the future of the additional land purchase. Further public discussion needed.

**HOUSING NEEDS SURVEY:** R Burdett reported that the report had been circulated.  
145 valid responses =38%.  
High % of new development to favour people with local connection. Support  
development to encourage younger families to the parish.  
R Burdett proposed a development meeting to condensed the report into an  
understandable form. Seconded A Carr, all in favour.

**CORRESPONDENCE:** A Carr- Request for 30mph sign near to Barton Road sign  
near to Dove Studios. Clerk to write to Somerset Highways.

**LEAD COUNCILLORS REPORTS :** W Moore-Read- Planning Enforcement  
cases. Inadequate response from District Councillor.  
Clerk to write to SCC PROW regarding the footpath at Moorview Nurseries.  
E Aitken – Litter pick 22<sup>nd</sup> April at 10.30.  
Defibrillator: Burtle Silver Band concert 6<sup>th</sup> May at West Pennard Village Hall in aid  
of the defibrillator. Garden open day in July, gardens required.  
R. Burdett - Meeting with David Warburton and NWA regarding lorries in the High  
Street.

The meeting closed at 8.55 p.m.

The next meeting 11<sup>th</sup> April 2017. Extra meeting with regard to the  
Telecommunications Mast and future of the Baltonsborough Road Playing Field..  
9<sup>th</sup> May AGM

Chairman  
25<sup>th</sup> April 2016.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 11<sup>th</sup> April 2017 IN THE CHURCH ROOM, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, W Moore-Read. E Aitken, R Burdett, R Davidson.**

**OTHERS PRESENT : Gavin O'Meara (Shared Access), J Mulliner, Mrs Y Hughes, Mr & Mrs T Hoyle, Mrs C Simpson, Miss J Carr, Mrs M Brunt, T Cowie, Mr & Mrs D Drake, D Heeley, Dr R Hughes, Mrs I Carr, Mrs & Mrs R Page, Mr & Mrs D Wood, Mr & Mrs A Petherick, Mr & Mrs S Shepherd, Mrs S Wilkins, Mr & Mrs D Holme, Mrs K Salter, P Harwood, Mr & Mrs T Wren, Mrs M Wills, Mrs M Backhurst, Mrs R Coling, Mrs K Lovell, Mr & Mrs G Morton, Cllr N Woolcombe-Adams, J Goolden, C Dunn, L Stringer, B Dodkin, I Alexander, J Hodge, M Sheilds, D Sharland, A Fear, Mrs S de Camp, N Foster, S Small, G Kirk, Mrs R Morris, Mrs L Hainsby, Alexander?, S Coombe.**

**PRESENTATION ON THE FUTURE OF THE PLAYING FIELD AND**

**PURCHASE OF ADJOINING LAND:** E Aitken read the report from Dr R Hughes, presented at the Annual Parish Meeting on 4<sup>th</sup> April 2017. A plea for new members to join the Playing Field Committee to guarantee it's future.

A Carr introduced the subject of the **mobile phone mast** by addressing the concerns of objectors and summarizing the current position of the Parish council.

A show of hands in the room indicated 21 for and 23 against, 1 undecided

**D Sharland**, neither for or against. Concern for the future of Playing Fields going forward. Landowner on the other side of the hedge could easily put in an application for a mobile phone mast and deny the village useful funds. Would be better to have it on the playing field to benefit the village.

**AGAINST:**

**Duncan Holme** – Wants better mobile phone in Butleigh but not on playing field. Offered very little information and not transparent. Site been offered by S Small further away down Baltonsborough Road. 210 signatures against. Listen and take in consideration.

**A Petherick** – Mast in Playing field will make the Nursery remove the children from the playing field. This may reduce children graduating up to Butleigh School. Why risk this if an alternative site is offered.

**Yvonne Hughes**- Conflict of interests regarding landowner role and Parish council role. Allegations it will fragment a vibrant community and should be a decision that the whole community should take part in. It needs to be more open and the consultation meeting was poorly planned. Shared Access may have the right to make the mast larger.

**Marilyn Backhurst- Acting Chair of Governors at Butleigh School.** Debated at a meeting and the Head wrote a letter to BPC, Shared Access and MDC and no points have been addressed. The Governors remarked it is a perceived risk to the children. £35k is less than 10 years rent of Nursery to the PFA. Parents and staff not wishing children to be at the Nursery should the mast go ahead. Go to another mast company.

**Dave Garnsworthy.** No concrete health facts. Would not use the Nursey as it is too close to the mast.

**FOR**

**Tim Hoyle** – Village needs good facilities, a desirable place to live. Need to be able to summon emergency help. Own Wifi will not cope with outside phones etc. Regulations are up to date and have large margins of safety.

**Tom Cowie** – Object to the flyers sent about the village anonymously. Spoke about radiation/ light / radio waves. No reason to be intimidated by health effects of a mobile phone mast.

**Matt Sheilds** – Addressed the health concerns.

**Gavin O’Meara** – Shared Access responded.

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

**CORRESPONDENCE:** From Kate Lovell- objection, Rosie Morris- objection, I Alexander – health risks in connection with the mast. D Holme- alternative site, Y Hughes objection. S Shepherd objection, S Small offering an alternative site in Baltonsborough Road, N Hampton - non resident move to another location.

**PROPOSED MOBILE PHONE MAST AT BUTLEIGH PLAYING FIELD, BALTONSBOROUGH ROAD INCLUDING PROPOSAL TO APPROVE.**

All leases and documents will be ready for Parish Council to sign in 2 weeks after BPFA signed. No new objections put forward to warrant changing previously held position.

R Davidson asked if there is any doubt within the Councillors. W Moore-Read expressed doubt based on the number of people objecting.

A Carr proposed that Butleigh Parish Council proceed with the mast project subject to the final documentation being satisfactory.

Seconded by R. Davidson.

KO, EA, RB in favour, WM-R against.

All left the meeting with the exception of B Dodkin, Mr & Mrs T Hoyle, Mrs M Backhurst, Mrs C Simpson, Mrs Y Hughes, N Foster, L Stringer, S Coombe.

**PLANNING . 2017/0306/HSE Applecross, Water Lane** – Conversion of existing adjoining double garage into a new kitchen dining space. new window to replace the garage door. New sliding doors into the garden to rear of the garage to replace 2 existing windows. Recommend Approval. Proposed W Moore-Read, seconded R Davidson. All in favour.

**2017/0516/HSE The Paddock, Barton Road** – Proposed extension and alterations to dwelling and erection of home office. Recommend Refusal. Proposed W Moore-Read, seconded A Carr. KO against, RD abstained, EA, RB in favour.

**MATTERS OF REPORT : )**

Note – 4 objection speeches (Correspondence), were handed to the Clerk for record at the end of the meeting by A Petherick.

The meeting closed at 9.40 p.m.

The next meeting 25<sup>th</sup> April 2017. Also 9<sup>th</sup> May (AGM)

Chairman  
25<sup>th</sup> April 2017



**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 25<sup>th</sup> April 2017 IN THE CHURCH ROOM, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, W Moore-Read. E Aitken, R Burdett, R Davidson.**

**OTHERS PRESENT : G de Wilton, R Backhurst, Mrs C Simpson. Mr & Mrs S Small, Mrs Hainsby, Mrs Y Hughes, Ms C Morton, Emma Czelestza (NR), N Hampton (NR), Simon Shepperd, Margaret Kellow, Christine Stokes, Rosie Morris, I Alexander, A Petherick, , Elan Kaysheva, Jenny & Dave Garnsworthy, David Sampson, Pheboe Sampson, Ann Service. Rob Hayball, Kate Lovell, Andy Medwell.**

**PRE – MEETING PARISHIONERS STATEMENTS:**

**Simon Shepherd-** Against the proposed mast site. Would like to help with BPFA but concerned about the loss of the nursery. Does not trust companies like Shared Access- picture show the mast as smaller than it is going to be. No one he knows is in favour

**R Backhurst** – The school has declared that the Nursery will be moved if the mast goes ahead. £3000 per year rent. 35 years x £3000 = £75,000. Financially can see no reason at all to go ahead with this and would be a disaster and not a benefit for the village.

**N Hampton** (non resident)– Has been talking to Shared Access. Simon Small has offered a site and will give 40% back to the community. Not all mobile phone companies will be covered. Carcinogenic risks. Divide and tension in the village for a few mobile phone users.

**Y Hughes** – Concern of due diligence with Shared Access- the Phone Mast Code of Conduct, should have consulted due to close school. Badger presence. Baltonsborough is to hold an open forum reference a mast.

**C Simpson** – 2011 findings regarding carcinogenic long term effects.

**A Petherick** – Threat to village infrastructure.

**Simon Small** – Outline intentions, clear proposal the mast can be sited on his land further than 500m away from the houses. 40% of the money directed back to the BPFA. Losing the nursery is going will be a death knell for the BPFA. Concerned parents of young children not being listened to. Proposal is now 40% to BPFA and another 11%= £14,000 to the church.

**Dave Garnsworthy** – Against the mast for all the reasons before. O2 is becoming stronger anyway.

**APOLOGIES: Mr & Mrs T Hoyle.**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

**MINUTES OF THE ANNUAL PARISH MEETING HELD ON 4<sup>TH</sup> APRIL 2017**, having been circulated, were signed as a true and correct record. Proposed R Davidson, seconded E Aitken, all in favour.

**MATTERS ARISING :** None

**MINUTES OF THE MEETING HELD ON 4<sup>TH</sup> APRIL 2017**, having been circulated, were signed as a true and correct record. Proposed R Burdett, seconded E Aitken, all in favour.

**MATTERS ARISING:** None

**MINUTES OF THE MEETING HELD ON 11<sup>TH</sup> APRIL 2017**, having been circulated, were signed as a true and correct record. Proposed R Davidson, seconded E Aitken, all in favour.

**MATTERS ARISING:** None

**CORRESPONDENCE:** E Mails received from Mrs C Simpson, N Hampton, A Petherick and I Alexander have been received objecting to the telecommunications mast. Message received from parents and staff at Butleigh school with 27 signatures against the proposed mast.

**PROPOSED MOBILE PHONE MAST AT BUTLEIGH PLAYING FIELD, DISCUSS DOCUMENTATION TO IMPLEMENT THE MAST PROJECT:**

**A Carr-** Question of the Nursery- Loss of income.

**E Aitken-** Majority of the trustees of the playing field in favour. The future of the playing field is in doubt even if the nursery remains.

**A Carr-** To answer N Hampton's email - Alternative site- Shared Access said the alternative Small's land was not offered early enough.

School wishing to have a debate? No direct correspondence from the school. Shared Access should have consulted with the school in the first instant. Shared Access will not look at the alternative site. Vodafone and O2 are the only operators.

**K Otton** - Only a small mast, sufficient for Butleigh and has gone through the planning process.

**E Aitken** - Should not create a divide and should bring the community together.

**R Davidson-** There is nothing that the Parish Council has not seen or discussed. The correct procedures have been followed and during debate should not be interrupted by the public as it is not an open debate. Already had an open discussion, and the last meeting, (11<sup>th</sup> April), Councillors queried the decision again and voted to continue.

**A Carr Leases** – Deed of surrender of existing lease gives £11,666 of Shared Access money to Butleigh PFA. This has been approved by both sides.

New lease to BPPFA for 30 years and excluded the 15m<sup>2</sup> regarding the site of the mast and is drawn on the conditions of the existing lease.

Lease to Shared Access for the 15m<sup>2</sup> of land for the mast includes Badger Protection Act and notice period to come on site (7 days). Agreement has been reached to remove the clause regarding the increase of height of the mast over 15m without the grantors consent.

Security of tenure- end of lease the tenant can apply for a further lease for the same term.

**A Carr proposed a RESOLUTION TO APPROVE THE SIGNING OF THE LEASE AND OTHER DOCUMENTS**, seconded K Otton, all in favour with the exception of W Moore-Read.

The leases were signed by A Carr and K Otton as Chairman and Vice Chairman, witnessed by the Clerk.

A Western Power Wayleave was signed by the Clerk on behalf of the Parish Council.

R Burdett and all public left the room during the signing of the leases.

**MATTERS OF REPORT :**

The meeting closed at 9.15p.m.

The next meeting AGM 9<sup>th</sup> May 2017.

Chairman  
9<sup>th</sup> May 2017.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 6<sup>th</sup> JUNE 2017 IN THE CHURCH ROOM, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT : E Aitken, (Chairman). K Otton, A Carr, R Burdett.**

**OTHERS PRESENT : Mrs M Brunt, Mrs G Lester, G Hughes, P Harwood.**

**APOLOGIES: R Davidson, W Moore-Read, Mr & Mrs T Hoyle, N Hewitt-Cooper (SCC)**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

**URGENT BUSINESS :**

**MINUTES OF THE MEETING HELD ON 9<sup>th</sup> May 2017**, having been circulated, were signed as a true and correct record. Proposed A Carr, seconded R Burdett, all in favour.

**MATTERS ARISING : None**

**APPLICATION BY DAVID SHARLAND TO BE CO-OPTED AS PARISH COUNCILLOR :** This was accepted 3 votes to 1 and D Sharland signed the acceptance of office for the remaining term until May 2019.

**APPOINTMENT OF 2<sup>ND</sup> BUTLEIGH PLAYING FIELD ASSOCIATION REPRESENTATIVE: D Sharland.**

**PLANNING . :2017/1156/FUL – South Wootton House-** Application for ancillary lighting and surface treatment for the new and existing drive approach to South Wootton House. Recommend Approval. Proposed A Carr, seconded E Aitken. All in favour  
**2017/0944/HSE- Prescotts, Barton Road** – Proposed two story rear extension, side extension (to remove underpinning), rebuild and extend front gable: re-construct existing first floor roof extension, garage extension and replace flat garage roof with pitched roof. Recommend Approval. Proposed A Carr, seconded R Burdett. All in favour  
**2017/1270/TCA Applecross, Water Lane- Hedge(H1)** – 6 x Thuja plicata and 1 x Cotoneaster. Remove hedge and replant new hedge. Lawson Cypress (T1) – Remove. Purple Prunus(T2) Light crown reduction. Recommend Leave to Planning Officer. Proposed A Carr, seconded E Aitken. All in favour  
**2017/1367/TCA The Poppies, 6 Grenville Close-** Removal of 2 silver birch trees from the garden. Recommend Leave to Planning Officer. Proposed A Carr, seconded E Aitken. All in favour  
**2017/1406/TCA Corylus, 3 Mounsdon Close** – Proposed felling of silver birch Recommend Leave to Planning Officer. Proposed A Carr, seconded E Aitken. All in favour  
A Carr discussed developments at Pond Head Cottage to be reported to Planning Enforcement.



**FINANCE : CURRENT AC****BR AC**

<b>BALANCE</b>	<b>£ 18744.65</b>
- Strode Theatre	£ 100.00
-D&S Air Amb	£ 250.00
- B PCC Church	£ 1250.00
-BPFA	£ 1750.00
- M Com Trans	£ 200.00
-CAB	£ 150.00
- Elders T Party	£ 50.00
-War Memorials T	£ 25.00
- CCS Sub	£ 40.00
- Som Garden Ser	£ 250.00
- CCS HN Survey	£ 2628.00
+ Ratio Law	£ 23249.20
+ Western Power W/L	£ 25.00

**BALANCE £7615.93**

**Balance £ 35125.85**

**Balance £ 7615.93**

Proposed R Burdett, seconded E Aitken, all in favour.

**FINANCIAL APPROVALS** : Resolutions to approve the following expenditure :

**Hiscox Insurance £662.32,**

Proposed E Aitken, Seconded A Carr All in favour

**SIGN WAYLEAVE DOCUMENTS FOR OPENREACH FOR 4 METRES OF DUCT AND 1 JOINT BOX REF TELECOM MAST.** A Carr proposed that the Chairman and Vice Chairman sign the wayleave, seconded by R Burdett. All in favour.

**VILLAGE WEBSITE** : Reminder to add items for the website.

**FORMAT FOR VILLAGE MEETING:** Wednesday 19<sup>th</sup> July at Butleigh School at 7pm. Short presentation by Chairman and D Sharland then open for discussion and request suggestions with regard the spending of the Telecoms funding.

**UPDATE ON PURCHASE OF LAND ADJOINING PLAYING FIELD** : A Carr reported that he had contacted A Macdonald for more time to consider the sale/option arrangement. The PC representative on the BPFA confirmed that they would like the Parish Council to proceed with negotiations for a 10 year option as discussed before. It is understood that a cost in the region of £3000 would be incurred for the option payment and Solicitors charges. Part of the purchase money held on deposit with the Solicitor would be allocated for this, as it would keep open the possibility of building a Village Hall. A Committee to be formed with the Playing Field Association/PC and village community to take the matter forward. A Carr proposed that he proceed to contact A MacDonald to confirm the Parish Council's desire for a 10 year option to purchase the land (at agricultural value). Seconded D Sharland, all in favour.

**SOCIAL MEDIA:** Look at adopting the Social Media Policy prior to setting up Facebook account.

**LEAD COUNCILLORS REPORTS :** A Carr – Reconciliation of figures from Shared Access are not correct.

The Mast leases were handed to the Parish Clerk.

D Sharland- Caravan at Butleigh Landscape is now proven as residential- Enforcement Officer to be informed.

E Aitken- leaflet dropping for the Open Gardens. Silver Band Concert raised £1200 for the defibrillator.

**MATTERS OF REPORT :**

The meeting closed at 8.50 p.m.

The next meeting 4<sup>th</sup> July 2017.

Chairman  
4<sup>th</sup> July 2017.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 4<sup>th</sup> July 2017 IN THE CHURCH ROOM, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT : E Aitken, (Chairman). K Otton, W Moore-Read. A Carr, R Burdett, R Davidson.**

**OTHERS PRESENT : Mr & Mrs T Hoyle, Mr W Davies, N Woolcombe-Adams (MDC), Mrs M Backhurst, I Alexander, C Baker. A Petherick**

**APOLOGIES: N Hewitt-Cooper (SCC)**

**PRE MEETING STATEMENTS & QUESTIONS FROM MEMBERS OF THE PUBLIC IN RESPECT OF BUSINESS ITEMISED ON THE AGENDA.**

**M Hoyle** – suggest members of the public to be given an extra opportunity to speak at another point within the meetings.

**T Hoyle** – Hedges grown over the road signs at Butleigh Wootton plus 30 sign Butleigh Wootton to Butleigh. Clerk to write to landowners.

**C Baker-** (Non resident) Representing the Mast Relocation group regarding health issues and the proposed re-siting of the mast.

**A Petherick** – Concern regarding the purchase of the land to extend the Playing Field and achieving the building of a village hall. The PCC are intending to make more use of the Church as a village hall. Is it wise to go ahead with a village hall, should we consider investing in the existing infrastructure.

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

D Sharland personal interest in 2017/1603/HSE Twelve Hides, Quarry Lane and pecuniary interest in 2017/1595/FUL Land at South Wootton House.

**URGENT BUSINESS :**

**MINUTES OF THE MEETING HELD ON 6<sup>th</sup> June 2017**, having been circulated, were signed as a true and correct record. Proposed A Carr, seconded R Burdett, all in favour.

**MATTERS ARISING :** W Moore-Read- Moorview Nurseries, caravans in residence. Enforcement officer has been informed.

**PLANNING . 2017/1595/FUL Land at South Wootton House** – Retention of land use for keeping horses. Proposed erection of stables and indoor arena, Construction of horse walker, outdoor arena, vehicular access and track. Recommend Approval - Proposed W Moore- Read seconded R Davidson All in favour

**2017/1603/HSE Twelve Hides, Quarry Lane-** Raising of roof eaves level to section of primary elevation. Recommend Approval.- Proposed W Moore-Read, seconded R Davidson. All in favour.

**Decisions : 2017/ 0944/HSE The Prescotts, Barton Road** – Proposed two storey rear extension, side extension, rebuild and extend front gable; reconstruct existing first floor roof conversion, garage extension and replace flat garage roof with pitched roof- Approved

**2017/1367/TCA. The Poppies, 6 Grenville Close** – Removal of 2 Silver Birch trees from garden.- TPO not required.

**2017/1270/TCA . Applecross, Water Lane** – Hedge (H1) – 6 x Thuja licata and 1 x cotoneaster. Remove hedge, stump grind and replant new hedge. Lawson Cypress (T1) Mature tree growing on boundary with neighbour and branches overhanging into neighbouring garden. Remove and grind stump. Purple prunus (T2) light crown reduction to give a balance crown shape and crown lift to remove limbs growing close to Water Lane- TPO not required.

**FINANCE : CURRENT AC**

**BR AC**

**BALANCE**            **£ 35325.85**  
**- Came & Co Ins**    **£    662.32**

**BALANCE**    **£7615.93**

**Balance**            **£ 34663.53**

**Balance**            **£ 7615.93**

**2016/17**

**\*\*Safe South West - £57.66 Administered by A Brown**

**\*\*\* Footpath donations £400**

**\*\*\*\* Telecom Fund £23249.20**

Proposed E Aitken, seconded R Davidson, all in favour.

**FINANCIAL APPROVALS** : Resolutions to approve the following expenditure :  
£120 Village Green Maintenance & £160 Footpath clearance- Total £280 Somerset Garden Services and Maintenance Ltd.

£500 BPFA Holm Oaks expenditure.

Proposed E Aitken, seconded R Davidson. All in favour

**NEW CONTENT FOR VILLAGE WEBSITE:** None

**UPDATE ON PURCHASE OF LAND ADJOINING PLAYING FIELD** : A Carr reported that he had agreed in principle with A Macdonald for the PC to take an option to purchase Plots A & B on the original plan within the next 10 years. The option can be taken up on giving 2 months notice, but excluding the growing season. The purchase to be assessed at agricultural value current at the time of taking up the option but at a figure no lower than the original purchase price of £14,572.00 plus RPI.

If during the 10 year option period the Trustees of the Macdonald family are approached by a third party to purchase the whole field, the Parish Council would first be given the opportunity to purchase Plots A and B on the same basis. This right would extend for 3 months from the date the asking price was notified to the Parish Council.

The payment for the option, to be made on completion of the legal documentation, namely £1650 plus £330 VAT plus £30 disbursements.

A Carr proposed the PC should accept the conditions as stated. Seconded by E Aitken. All in favour.

**ADOPTION OF SOCIAL MEDIA POLICY:** Defer decision.

**CORRESPONDENCE** –Sian de Camp – PCC would like to bid for money for an AV system £2000. Also to update the Church Rooms.

A Petherick – Proposal for alternative for the village hall- for next Agenda.

I Alexander- Copies of letters sent to Attorney General, Mendip District Council planning and DEFRA.

C Baker- technical questions regarding the mast. Directed to the Planning application / decision 2016/2829/TEL

Copies of the lease of the mast site will be available should a written request be received at a cost of £10. Proposed W Moore-Read, seconded by R Burdett. All in favour.

Butleigh Village Arts in the Park free picnic 22<sup>nd</sup> and 23<sup>rd</sup> July

**LEAD COUNCILLORS REPORTS : A Carr-** Badger Sett under Sourdown.

Pond Head Cottage- Enforcement Officer has conducted a site visit and has noticed the temporary entrance in Banbury Lane. If it remains it is a matter for enforcement.

Any proposed footpath diversion is a matter for SCC.

Mast Liaison - 14<sup>th</sup> August start date for construction.

**E Aitken,** Open Gardens in aid of defibrillation made £682. Cheque given to S.

Petherbridge E Aitken was thanked by councillors.

**K Otton-** Watchwell Drove 3 caravans in residence. North end of Cedar Avenue potholes. Large pothole in entrance to Smalls on road edge.

Informal meeting in Butleigh School on 19<sup>th</sup> July to discuss ideas of how to spend the mast money. Opportunity for the village to discuss

E Aitken raised the point that if anyone turns up to try and raise objections to the mast the meeting will be stopped.

**MENDIP DISTRICT COUNCILLOR REPORT:** Nigel Woolcombe-Adams -

Mendip District Council has recently had a Pier Review and came out well. Need to be financially self sufficient by 2020 therefore looking at purchasing commercial property using borrowed money.

Enforcement Officers at Mendip have left the authority. One senior planning officer and a junior planner has left and replacements are sought. Currently operating on Agency staff.

**MATTERS OF REPORT :** ) Update on HGV use.

The meeting closed at 9.05 p.m.

The next meeting 8<sup>th</sup> August 2017.

Chairman

8<sup>th</sup> August 2017.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 8<sup>th</sup> August 2017 IN THE CHURCH ROOM, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT : E Aitken, (Chairman). W Moore-Read. A Carr, R Burdett.**

**OTHERS PRESENT : Warren Davies, Ms I Alexander**

**APOLOGIES: R Davidson**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7<sup>th</sup> August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

**URGENT BUSINESS : E Mails from N Hampton requesting the Parish Council & Shared Access to reconsider the placement of the mast. (The build will start on 10<sup>th</sup> August)**

**MINUTES OF THE MEETING HELD ON 4<sup>th</sup> July 2017**, having been circulated, were signed as a true and correct record. Proposed E Aitken, seconded A Carr. All in favour.

**MATTERS ARISING : None**

**APPLICATION FROM WARREN DAVIES TO BECOME A CO-OPTED PARISH COUNCILLOR:** Proposed acceptance D Sharland, seconded R Burdett, All in favour

**PLANNING . 2017/1841/HSE Oddway Top, Barton Road** – Proposed single storey rear extension, first floor side extension, conversion of garage into habitable accommodation, front porch, proposed garden room in lieu of existing conservatory, proposed car port/ store and external materials alterations to existing dwelling. Recommend Approval subject to a colour scheme that mitigates it's dominating position on the crest of Barton Road also that the existing front landscaping scheme is retained. Proposed W Moore-Read, seconded D Sharland. All in favour

**2016/0139/LBC Peony Cottage, 55 Sub Road** – Repairs to existing building following extensive fire damage. Plans not sufficient enough to comment. Proposed W Moore--Read., seconded R Burdett. All in favour

**Decisions : 2017/1406/TCA Corylus, Mounsdon Close-** Proposed felling of T1 Silver Birch- intention to replant with a smaller tree- TPO not required.

**2017/1651/NMA Pond Head Cottage, Barton Road** – Non materials amendment to change the external materials to stone – Approved.

**2017/0616 FUL land at Bolster Lane-** Erection of dwelling with ancillary workshop and creation of new vehicular access- Refused.

**2017/1808/NMA 2 Compton Street-** Application for an amendment to planning consent 2016/2304/HSE which involves the alteration to rear section of building removing the lower section of stonework walling. In its place to have a timber cladding to match the rest of the rear extension. First floor window to be reduced in depth. Parapet to small area of rear flat roof to be changed to have eaves detail with gutter. - Approved

**PLAYING FIELD ADDITIONAL LAND – UPDATE ON OPTION AGREEMENT:** A Carr reported he had further discussion with A Macdonald on the terms of the option. Because of the Basic Payment Scheme the notice for the PC to exercise the option could only be served in January or February in any of the 10 years. The sale would have to be completed by 1<sup>st</sup> October of that year. In the event of A MacDonald needing to serve notice on the PC for plots A and B to honour the option agreement then this can be done at any time within the 10 year period. The 25 year overage clause on the “option land” would apply for 25 years from 2016.

**NEW LITTER BIN FOR VILLAGE GREEN COSTING £398.** The existing bin is fire damaged and the MDC are refusing to empty it and have suggested a new one is purchased.. E Aitken proposed the existing bin is removed for the time being. Seconded A Carr. All in favour.

**LEAD COUNCILLORS REPORTS :** D Sharland – Fly tipping in Cedar Walk (bags of rubbish and garden material) and Bolster Lane ( bags of tiles and garden waste).

R Burdett- Parkfield Orchard sign damaged.

D Sharland – Water leak in Sub Road has been repaired.

The meeting closed at 8.35 p.m.

The next meeting 5<sup>th</sup> September 2017.

Chairman  
5<sup>th</sup> September 2017.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 5<sup>th</sup> September 2017 IN THE CHURCH ROOM, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT :** E Aitken, (Chairman). W Moore-Read. A Carr, R Burdett, R Davidson. W Davies, D Sharland.

**OTHERS PRESENT :** Mr & Mrs T Hoyle, Cllr N Hewett-Cooper, M Day, D Heeley. A Petherick

**APOLOGIES:** K Otton

**PRE MEETING QUESTIONS/ STATEMENTS**

**T Hoyle - Hedges** – Butleigh Wootton Estate and Highways have been requested to cut the hedge below Wootton Hill regarding a private safety issue.

**Nigel Hewett-Cooper introduced himself as County Councillor** – Highways current drive to redress 200 miles of highways. Complaints received but other counties are worse. 6000 kilometres of highway over 4,200 sq kilometres in Somerset so money is spread thinly.

The Small Improvement Scheme – ideas for highway matters that need improvement – road safety crossings/ junctions etc.

Involved with the scrutiny of the child care system as it was deemed inadequate some years ago.

Adult Social Care – 44% of council tax goes toward this. Government funding has gradually dropped down so local authorities now have to look to stand alone regarding the budget.

**M Day** – Proposal regarding a Butleigh Heritage Trail- Walk with places of interest starting with an information board. Leaflets and information sheets at each point of interest connecting into a website. Budget for this project not known- contribution requested.

**D Heeley** – Representing the Village Hall Council and Butleigh Playing Field Association. Recently asked A Carr to bring up to date the financial side of proposed relationship with A MacDonald regarding the 10 year hold on the land the village wish to purchase. Total cost of process £33445.00. Now wish to look at purchasing it as soon as possible by raising the money over the next 6 to 10 weeks. Positive platform to interlink with the village with consultative meetings once purchased. £16,0000 is required and it is believed that a certain amount of money may come from benefactors. The gap would be £5K. A MacDonald is content with this proposal.

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

Land at Barton Road D Sharland- personal interest.

**URGENT BUSINESS :** It was resolved to purchase the **defibrillator** as sufficient money had been raised-. £682 raised by the Open Gardens Day, £1200 Rotary Club of Avalon, £300 anonymous donation. The total amount required £2024.00 plus VAT



Sign to read ‘ **Life Saving Emergency Equipment funded for the Community of the Parish of Butleigh by Butleigh Parish Council and the Rotary Club of Avalon**’.

E Aitken proposed a cheque for £2428.80 including VAT is authorised. Seconded R Burdett. All in favour.

**Pondhead Cottage.** A Carr reported the MDC Enforcement Officer had recently conducted a site visit regarding the temporary entrance in Banbury Lane as no planning permission had been granted . This has now been dug out for a permanent entrance. Enforcement Officer to be informed.

**MINUTES OF THE MEETING HELD ON 8<sup>th</sup> August 2017**, having been circulated, were signed as a true and correct record. Proposed E Aitken , seconded R Burdett, all in favour.

**MATTERS ARISING :** None

**PLANNING . Decisions : 2017/1156/FUL South Wootton House-** Application for ancillary external lighting & surface treatment to the existing drive approach to South Wootton House (revised application)- Approved

**2017/1603/HSE Twelve Hides-** Raising of roof eaves level to section of primary elevation- Approved.

**2017/1841/HSE Oddway Top, Barton Road –** Proposed single storey rear extension, first floor side extension, conversion of garage into habitable accommodation, front porch, proposed garden room in lieu of existing conservatory, proposed car port/ store, and external material alterations to existing dwelling.- Approved

**Land at Barton Road –** A Carr reported that an email had been received from a housing officer request from a landowner in Barton Road for Affordable Housing. Met with Housing Officer – Land on south side of Barton Road. 10 sites are required via the Housing Needs Survey. Planners suggest 8 units, initial view it could be favoured for development with a recommended provider.

Suggest Working Party to continue looking at further possible sites within the village. Resolution : The Parish Council approve the principle of Affordable Housing and recommended the Working party follow up with MDC. Proposed A Carr, Seconded E Aitken, all in favour.

**Proposed Street Lighting Enquiry regarding Parkfields Orchard** from Somerset County Council.- Adequate lighting in place, however should this not be adopted new lighting is required prior to adoption of the highway. Clerk to inform Somerset County Council.

**FINANCE : CURRENT AC**

<b>BALANCE</b>	<b>£ 34663.53</b>
<b>-Som Garden Service</b>	<b>£ 280.00</b>
<b>-BPFA Holm Oaks</b>	<b>£ 500.00</b>
<b>+ FOI fee</b>	<b>£ 10.00</b>
<b>+Defib Money</b>	<b>£ 682.00</b>
<b>Balance</b>	<b>£ 34575.53</b>

**BR AC**

<b>BALANCE</b>	<b>£7615.93</b>
<b>+ Int</b>	<b>.19</b>
<b>Balance</b>	<b>£ 7616.12</b>

**\*\*Safe South West - £57.66 Administered by A Brown**

**\*\*\* Footpath donations £400**

**\*\*\*\* Telecom Fund £23249.20**

**\*\*\*\*\* Defibrillator £682**

Proposed W Moore-Read, seconded R Burdett, all in favour.

**APPLICATIONS RECEIVED FOR TELECOM MAST FUNDING:** Discussed but deferred to October meeting.

**UPDATE ON PURCHASE OF LAND ADJOINING PLAYING FIELD:** A Carr reported the Parish Council had decided to ask for a 10 year option to purchase the land and he was working towards that outcome as requested. However, D Heeley has now spoken to A MacDonald and over ridden the issue to purchase the land as soon as possible with outside funding. A Carr will step aside from the matter and help the councillor who takes it on. All implications must be understood before further action and decision at the October meeting. E Aitken proposed D Sharland as the new main contact, seconded W Davies. All in favour.

**UPDATE ON HGV LORRIES IN THE VILLAGE:** No report.

**USE OF CHURCH AS VILLAGE HALL:** Suggested a community meeting was required to discuss the need for a 'Community Space'. £30000.00 had been spent 7 years ago in the Church to make it a 'Community Space'. The PCC will be discussing the subject at their September meeting.

**NEW CONTENT FOR VILLAGE WEBSITE:** None

**CORRESPONDENCE:** Mr & Mrs Morland ref Proposed Street light in 'The Drain' – Objection. (suggestion for Telecom Mast Funding)

**LEAD COUNCILLORS REPORTS : R Davidson** – Lighting in Grenville Close – 2 lights now working, the light near to the Bus Shelter still to be fixed but may belong to Mendip District Council.

Neighbourhood Watch – meeting attended by PCSO Richards. Lack of communication to be taken up with the Police.

**A Carr-** August Bank Holiday Butleigh Walking Festival 317 people walking with the Mendip Ramblers Association who were particularly pleased with the local people joining in with the walks.

**MATTERS OF REPORT :** Audit of existing Community Spaces.

The meeting closed at 9.30 p.m.

The next meeting 3<sup>rd</sup> October 2017.

Chairman  
3<sup>rd</sup> October 2017.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 3<sup>rd</sup> October 2017 IN THE CHURCH ROOM, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT : E Aitken, (Chairman). K Otton, W Moore-Read. A Carr, R Davidson. D Sharland.**

**OTHERS PRESENT : Mr & Mrs T Hoyle. G Hughes, P Harwood, Mrs M Backhurst, J Forsey.**

**APOLOGIES: Cllr N Hewett-Cooper. W Davies, D Heeley, R Burdett**

**G Hughes. BPFA has not received the new lease.  
M Backhurst – Requested why the telecom mast money was not agreed at the last meeting.  
Affordable Housing.**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

**A Carr Butleigh Cricket Club ( mast bid) – Prejudicial Interest.**

**E Aitken Butleigh School (mast bid) - Prejudicial Interest as on Friends of Butleigh School.**

**R Davidson Planning application 2017/2497/HSE Personal Interest**

**URGENT BUSINESS : None**

**MINUTES OF THE MEETING HELD ON 5<sup>th</sup> September 2017, having been circulated, were signed as a true and correct record. Proposed E Aitken, seconded R Davidson, all in favour.**

**MATTERS ARISING : Pond Head Cottage: Enforcement Officer is to look at new main access. SCC ROW Officer to look at the proposed footpath diversion.**

**PLANNING . 2017/2311/TCA Penrose Cottage, Water Lane – Works to trees within a Conservation Area. Recommend Leave to Tree Officer.**

**2017/2443/FUL The Lofthouse, Admirals Mead- Erection of a conservatory to the front elevation. Recommend Approval. Proposed W Moore-Read, seconded E Aitken. All in favour**

**Decisions : 2017/0139/LBC Peony Cottage, Sub Road – Repairs to existing building following extensive fire damage (part retrospective) – Refused.**

<b>FINANCE : CURRENT AC</b>		<b>BR AC</b>	
<b>BALANCE</b>	<b>£ 34575.53</b>	<b>BALANCE</b>	<b>£ 7616.12</b>
<b>+ Defib Donation</b>	<b>£ 300.00</b>		
<b>-AED Locator</b>	<b>£ 2428.80</b>		
<b>Balance</b>	<b>£ 32446.73</b>	<b>Balance</b>	<b>£ 7616.12</b>

**2016/17**

**\*\*Safe South West - £57.66 Administered by A Brown**  
**\*\*\* Footpath donations £400**  
**\*\*\*\* Telecom Fund £23249.20**

Proposed R Davidson, seconded W Moore-Read, all in favour.

**FINANCIAL APPROVALS** : Resolutions to approve the following expenditure :  
**Somerset Garden Services £150.00 Village Green Maintenance, £160 Footpath Maintenance. Total £310**

Proposed E Aitken, seconded R Davidson. All in favour

**DRAFT PRECEPT:** 1<sup>st</sup> Draft circulated for comment.

**DECISION ON ALLOCATING THE TELECOM MAST MONEY:**

**Bench on the Village Green : £400 + £600 Earmarked Reserve Money**

**Village Trail Project c/o M Day : £3952**

**Butleigh Primary School Purchase of 15 I Pads to support ICT Curriculum : £4000**

**Butleigh Church – Refurbishment of Church Rooms £3000. New blinds and fixings £3000. Total £6000**

**Butleigh Cricket Club – Purchase of cricket equipment for youth cricket £598.95**

**Butleigh Parish Council – Village Green Repairs - £1000**

**Total £15950.95, leaving £7298.25**

Proposed E Aitken, seconded R Davidson . All in favour.

**UPDATE ON PURCHASE OF LAND ADJOINING PLAYING FIELD:** D Sharland/ P Harwood. To agree a unified approach to ask A MacDonald to purchase the land outright. There is no further money to do any works at present so to approach to buy the land but not do anything with it i.e. fence, level, drainage etc. Sufficient monies will be raised to secure the purchase for the time being.

A Carr- current approved policy of the Parish Council is the 10 year option to purchase.

**AFFORDABLE HOUSING:** A Carr - A need for Affordable Housing has been recognised. A working party meeting to help to see way forward is planned and an update will be reported at the next meeting.

**AUDIT OF EXISTING COMMUNITY SPACES** – Need for a Community meeting. 23<sup>rd</sup> January at 7pm BPFPA Pavilion, proposed.

**UPDATE ON HGV LORRIES IN THE VILLAGE.-** No report

**ADOPTION OF SOCIAL MEDIA POLICY:** Adopted. R Davidson agreed to be the Facebook Moderator. W Davies to be approached also. Proposed E Aitken, seconded W Moore-Read. All in favour.

**NEW CONTENT FOR VILLAGE WEBSITE:** 1. Community Meeting. 2. Publish where the Mast funding has been allocated.

**CORRESPONDENCE:** J Jordan, Candlesby, Barton Road. Concern regarding the stream running from Rood Farm. Noted.

**LEAD COUNCILLORS REPORTS :** R Davidson- Lighting- Grenville Close lights still not working. Western Power will fix by 23<sup>rd</sup> October. Further light behind

the bus shelter is owned by MDC- still not fixed even though the Chief Executive is involved.

A Carr- Original Mast Documents handed to Clerk for filing.

The meeting closed at 9.15 p.m.

The next meeting 7<sup>th</sup> November 2017.

Chairman

7<sup>th</sup> November 2017.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 7<sup>th</sup> November 2017 IN THE CHURCH ROOM, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT : E Aitken, (Chairman). K Otton, W Moore-Read. A Carr, R Burdett, R Davidson. W Davies, D Sharland.**

**OTHERS PRESENT : Mr & Mrs T Hoyle, G Hughes, Mrs M Backhurst, Ms L Ashton-Rigby, P Harwood, D Heeley.**

**APOLOGIES: N Hewett- Cooper (SCC)**

**Nina Richards and Roshine - Affordable Housing Officers from Mendip District Council presentation on AFFORDABLE HOUSING in Butleigh.**

Notes of presentation include : Government and policy changes over the last 10 years is making Affordable Housing challenging. There is a recognised Housing Crisis or Affordability Crisis in housing in the District and the County.

There are two routes of delivery – Developer led S106 sites and Rural Exception Scheme. Rural Exception sites are usually outside permitted development limits. There are two types of tenure – Social and Shared Ownership delivered through housing associations.

These houses are well built and regulated in terms of cost, management and rent.

They are also built to be energy efficient. Homes are for people with direct links within the community. Applicants must be registered on the Homefinder Somerset register and have a local connection which is tied with a s106 agreement.

Immediately prior to the development being built, local connection by family or have been a resident for at least 12 months. The houses will be kept in perpetuity for local people, Butleigh, then out to surrounding villages.

Homes will only be built if a need is identified. This has been within Butleigh; 10 families.

Funding- Relies on grant funding coming from the Homes and Communities Agency and rural housing associations.

Collaborative approach with the Parish. If a site is found two to three years is considered acceptable by Mendip District Council to complete. Maximum number of units is usually no more than 15 but will be based on identified need.

**Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda :**

**M Hoyle** – Majority of parishioners do not understand the way that the Parish Council works. Mary suggested that the draft minutes be put on the website immediately and that there would be a chance for parishioners to ask questions at the end of the meeting. Item to be added onto Decembers meeting for consultation by the councillors.

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

**A Carr** – Cricket Club application- financial approvals - prejudicial interest.

**E Aitken** FBS application – financial approvals - prejudicial interest.

**D Sharland** - 2017/2634/FUL Orchard Farm, Kingweston Road- prejudicial interest.

**URGENT BUSINESS** : None

**MINUTES OF THE MEETING HELD ON 3<sup>rd</sup> October 2017**, having been circulated, were signed as a true and correct record. Proposed E Aitken, seconded A Carr, all in favour.

**MATTERS ARISING** : W Davies to be the Facebook Moderator. Waste bin on village green has been removed.

**PLANNING . 2017/2497/HSE 12 Grenville Close** – Proposed loft conversion and internal alterations. Out of time to comment.

**2017/2505/FUL Pond Head Cottage**- Relocation of existing driveway (revised entrance drive) to facilitate the new entrance drive. . Recommend Refusal based on incorrect information. Proposed A Carr, seconded E Aitken 7 in favour 1 against.

**2017/2634/FUL Orchard Farm, Kingweston Road**- Demolition of single storey outbuilding and erection of single storey holiday let with associated landscaping parking and access. Recommend Refusal – poor access onto Harepits Lane and size of proposed dwelling. Proposed A Carr, seconded W Moore-Read. (3) Recommend Approval Proposed R Davidson seconded R Burdett (4) Approved.

**Decisions : 2017/2311/TCA Penrose Cottage**- Works to trees within Conservation Area- Approved.

**2017/1685/APP South Wootton House, Looks Lane, Butleigh Wootton**- Approval of details reserved by condition 6 (external facing materials) on planning permission 2015/1047/VCR (amended description)- Approved

**2017/2443/FUL Lofthouse, Admirals Mead**- Erection of a conservatory to the front elevation- Approved

**FINANCE : CURRENT AC**

**BR AC**

**BALANCE**                    **£ 32446.73**  
**-Som Gdn Services**   **£   310.00**  
                                  **Balance**                **£ 32136.73**

**BALANCE**                **£7616.12**  
**Interest**                **£       .18**  
**Balance**                **£ 7616.30**

**Rotary Club owes £1200 for defibrillator.**

**2016/17**

**\*\*Safe South West - £57.66 Administered by A Brown**

**\*\*\* Footpath donations £400**

**\*\*\*\* Telecom Fund £23249.20**

Proposed E Aitken, seconded A Carr, all in favour.

**POPPY APPEAL DONATION:** R Davidson- Royal British Legion provide a wreath for the parish council to lay at the ceremony costing £50. Suggest a further £10 is donated. Agreed to leave to setting 2018/19 precept.

**FINANCIAL APPROVALS** : Resolutions to approve the following expenditure : :

SALC Affiliation fee £227.09.

Royal British Legion Remembrance Day Wreath £50. P EA sec RB all in favour

Butleigh Cricket Club £598.95 (Mast Money),  
Proposed E Aitken, seconded R Davidson. All in favour

Friends of Butleigh School £4000.00 (Mast Money)  
Proposed R Burdett, seconded W Davies. All in favour

Grant Thornton (Auditor) £100  
Butleigh PCC Church Room Hire £168  
Proposed E Aitken seconded R Burdett. All in favour

**DRAFT PRECEPT:** Further discussions to be agreed at the next meeting.

**UPDATE ON PURCHASE OF LAND ADJOINING THE PLAYING FIELD.  
( Approval to agree a unified approach to purchase the land outright and depart  
from the option proposal).**

D Sharland reported that the proposal was not to fence the land, only to mark out on a map to secure the area for future use. A MacDonald to farm it with the current tenant for two years and then back into arable for the third after which the Parish Council/ Playing Field Association will take it in hand. There are extra costs to complete the sale of the purchase of the land. Purchase price of £16,000 plus costs would amount to approximately £20,000 plus VAT on the legal work..

There will be a condition that A MacDonald only has the option to buy back the land at the current agricultural price should the land not become part of the playing field. It has been agreed the no further agricultural right of way is required off Back Town now

The Clerk stated that the agreed purchase price was £14572.00, and that money was on deposit with the solicitor, Mogers Drewett since 7<sup>th</sup> March 2016.

A Carr- Do the Parish Council have the right to buy the land if it is going to remain in agriculture? Public recreation is the future intention Open Spaces Act 1906 s9 and 10

D Sharland proposed that 50% of the shortfall is to come from the mast money. The further 50% will be paid by the BPFA.

Overage money. When/if the overage clause is triggered the funds will come from the BPFA

**PROPOSAL: Bid for funding from the Telecom Mast Fund for a light in Ladies Walk.-** Deferred to December meeting.

**AFFORDABLE HOUSING:** Deferred to 14<sup>th</sup> November.

**SUB ROAD PAVEMENT – FAULT 294806 – An enquiry with regard to the reinstatement of the pavement from Court Lodge to High Street. Reply received** – ‘An inspection of the length of footway in question has been carried out and the footway would benefit from some remedial works. A bid has been put forward for consideration for the works to be included in the future capital works programme. Unfortunately at this time we are unable to say if or when this bid is likely to be successful’.

**AUDIT OF EXISTING COMMUNITY SPACES:** Meeting on 23<sup>rd</sup> January 2018.



**NEW CONTENT FOR VILLAGE WEBSITE: None**

**CORRESPONDENCE:** Salt bags collection from Area Highways. None required.  
**MDC planning meetings,** councillors recommended to attend.

**LEAD COUNCILLORS REPORTS :** **K Otton-** Alleyshards request for replacement oak trees- Trees have been replaced over the last 25 years and at the Moorhouse end of the row they do not withstand the soil/ wet conditions.

**R Davidson -** Remembrance Service on Friday 10<sup>th</sup> November.

**E Aitken-** Defibrillator – waiting for an electrician.

**R Burdett-** Meeting with N Hewett- Cooper regarding lorries.

The meeting closed at 9.45 p.m.

The next meeting 14th November 2017.

Chairman

14<sup>th</sup> November 2017.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 14<sup>th</sup> November 2017 IN THE CHURCH ROOM, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT : E Aitken, (Chairman). K Otton, W Moore-Read, W Davies, D Sharland.**

**OTHERS PRESENT : D Heeley, G Hughes, P Harwood, Mrs M Backhurst**

**APOLOGIES: R Davidson, A Carr, R Burdett, Mr & Mrs T Hoyle.**

**Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda:**

**M Backhurst-** (not on Agenda) Supports the proposal from the last meeting to publish the draft minutes after a meeting and an opportunity at the end of meetings for the public to comment. (To be discussed at the December meeting).

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

**URGENT BUSINESS : D Sharland-** Water Leak in Sub Road outside Home Farm Bungalow.- Report to County Highways.  
Proposed new oak bench on green will cost £500 plus installation from S Pope- to be discussed in December.

**MINUTES OF THE MEETING HELD ON 7<sup>th</sup> November 2017**, having been circulated, were signed as a true and correct record. Proposed D Sharland, seconded W Moore-Read, all in favour.

**MATTERS ARISING : None**

**CONFIRM LEGAL STANDING ON THE PARISH COUNCIL OWNING AGRICULTURAL LAND WITH THE FUTURE INTENT TO EXTEND THE BACK TOWN PLAYING FIELD:**

The Somerset Association of Local Councils, having consulted NALC's head of legal services and confirmed the following:

**Acquisition of Land** – *under s124(1) of the Local Government Act 1972 the council has the power to:*

*'For the purposes of-*

- (a) Any of their functions under this or any other public general Act, or*
- (b) The benefit, improvement or development of their area, a parish or community council may acquire by agreement any land, whether situated inside or outside their area.*

**Rescinding of Previous Resolutions** – In the council's standing orders (adopted 7th August 2012) provision has been made to suspend standing orders: standing order 32 states that: *'Any or every part of the standing orders, except those which are mandatory by law, may be suspended by resolution in relation to any specific item of*

*business'. As standing order 11, which states that the council will not reconsider a previous resolution for a period of 6 months, is not mandatory by law, the council can therefore resolve to suspend the standing order in order that a previous resolution may be rescinded and the matter reconsidered.*

This advice and the financial risks considered, it was agreed that the purchase of the land off Baltonsborough Road for the intention of extending the Back Town Playing Field was legal.

**AGREE A UNIFIED APPROACH TO PURCHASE THE LAND OUTRIGHT RATHER THAN THE OPTION AND CONTRIBUTE 50% OF THE REMAINING MONIES REQUIRED TO COMPLETE THE PURCHASE FROM THE MAST FUND**

On 4<sup>th</sup> July 2017 the Parish Council took the decision to take a 10 year option. Since it appeared that a majority of councillors now instead wanted to purchase the land outright the following was proposed.

Rescission of previous resolutions.

**E Aitken proposed ' In accordance with Butleigh Parish Councils Standing Orders s 11, I propose to suspend the resolution made to adopt a 10 year option to buy the 1.7 acres , (plots A-1.26 acres & B- .44 acres on the original plan), of land off Baltonsborough Road. This resolution was made on the 4th July 2017. Seconded D Sharland. All in favour.**

**D Sharland proposed that the land in question is purchased from A Macdonald for £14532 with the remainder of the cost to be split 50/50 with Butleigh Playing Field Association. The Parish Councils share to be funded from the mast money. Seconded E Aitken. All in favour**

Authority for all correspondence from the Solicitor to now be sent to D. Sharland and E Aitken copied in.

*Notes from Butleigh Playing Field Association as per correspondence on the 9th November 2017) : 'Additional Land Purchase. In acquiring the additional land adjacent to the playing fields there will be a shortfall in funds which are associated with legal costs. The BPFSA agrees to pay a contribution to this cost that will amount to 50% of the shortfall up to a maximum of £3000.00. This on the proviso that the Parish Council contributes the balance of the shortfall which would be equal to that of the BPFSA and up to a maximum of £3000.00.*

*The proposal was approved on a majority decision. The maximum amount we are prepared to spend and this being against the PC matching the expenditure'.*

*Proposer Richard Hughes*

*Seconded Gordon Hughes*

**AFFORDABLE HOUSING:** The Working Party have been having discussions with MDC regarding Affordable Housing.

3 possible exceptional sites have been recognised but have not, as yet been discussed with the planning authority. 10 houses are required.

Site 1- Henley Lane beside The Haven- opposite Henley Farm

Site 2- Land on south side of Barton Road. (Room for 8 units)

Site 3 - Corner of Sub Road and Wood Lane

E Aitken proposed to allow the affordable housing working party to continue conversation with Nina Richards to proceed to the next stage. It is hoped that this will include Nina coming out to do a site visit. Seconded W Davies. All in favour.

**MATTERS OF REPORT :** ) Proposed bench on Village Green

**D Heeley thanked the Parish Council for their efforts in the conclusion of the purchase of the land**

The meeting closed at 8. 17 p.m.

The next meeting 5<sup>th</sup> December 2017.

Chairman  
5<sup>th</sup> December 2017.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 5<sup>th</sup> December 2017 IN THE CHURCH ROOM, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT : E Aitken, (Chairman). K Otton, A Carr, R Burdett, R Davidson. W Davies, D Sharland.**

**OTHERS PRESENT : Mr & Mrs T Hoyle, Cllr N Woolcombe-Adams (MDC) N Hewett-Cooper (SCC)**

**APOLOGIES: W Moore-Read. P Harwood.**

**Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda : M Hoyle- Benche(s) on the village green.**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

A Carr Mendip Community Transport – Precept  
E Aitken Friends of Butleigh School - Precept.

**URGENT BUSINESS : Decision regarding Pond Head Cottage. Clerk to ask Enforcement Officer to reactivate enforcement proceedings.**

**MINUTES OF THE MEETING HELD ON 14<sup>th</sup> November 2017, having been circulated, were signed as a true and correct record. Proposed E Aitken, seconded D Sharland , all in favour.**

**MATTERS ARISING : None**

**PLANNING . Decisions : 2017/2497/HSE 12 Grenville Close- Proposed loft conversion and internal alterations- Approved**  
**2017/2505/FUL Pondhead Cottage, Barton Road – Relocation of existing driveway (Revised entrance drive) and change of use of land to facilitate the new residential drive.- Refused.**

<b>FINANCE : CURRENT AC</b>		<b>BR AC</b>	
<b>BALANCE</b>	<b>£ 32136.73</b>	<b>BALANCE</b>	<b>£7616.30</b>
<b>+Rotary Club</b>	<b>£ 1300.00</b>		
<b>-SALC</b>	<b>£ 227.09</b>		
<b>- RBL Wreath</b>	<b>£ 50.00</b>		
<b>-B Cricket Club</b>	<b>£ 598.95</b>		
<b>- F Butleigh School</b>	<b>£ 4000.00</b>		
<b>- Moore S Auditor</b>	<b>£ 120.00</b>		
<b>- Butleigh PCC</b>	<b>£ 168.00</b>		
<b>Balance</b>	<b>£ 28272.69</b>	<b>Balance</b>	<b>£ 7616.30</b>

**2016/17**

**\*\*Safe South West - £57.66 Administered by A Brown**

**\*\*\* Footpath donations £400**

**\*\*\*\* Telecom Fund £18650.25**

Proposed E Aitken, seconded R Burdett, all in favour.

**FINANCIAL APPROVALS** : Resolutions to approve the following expenditure : :  
Butleigh PCC Church Room Maintenance £6000 (Telecom mast money),  
Somerset Garden Maintenance £400 Village Sweep, £150 Village Green maintenance. Total  
£550.

Proposed E Aitken, seconded D Sharland. All in favour.

A Brown (Safe South West balance to purchase torches) £57.66

Proposed E Aitken, seconded R Burdett. All in favour

The Precept was agreed at £13,000 for the year 2018/19. This includes s137 grants to a total of £ 3485.00. Proposed R Burdett, seconded R Davidson. All in favour.

**UPDATE ON PURCHASE OF LAND ADJOINING THE PLAYING FIELD: D**

Sharland reported the legal work for the purchase is on going

Authority to spend an extra £200 (£100 Butleigh Parish Council and £100 BPFA) for the extra legal work to draft the option of purchase buy back in the future by the Macdonald family. Therefore a total of £1600 to be paid from the Telecom Mast money. Proposed D Sharland, seconded W Davies, All in favour.

D Sharland to inform BPFA of the extra £100 required.

**PROPOSAL : BID FOR FUNDING FROM TELECOM MAST FUND FOR A LIGHT IN LADIES WALK:** Current light is connected to the Old Vicarage and switched off. It was agreed to refer to the Parochial Church Council and offer support if necessary.

**AFFORDABLE HOUSING:** R Burdett and A Carr visited the considered sites with Nina Richards- MDC.

**HGV LORRIES IN THE VILLAGE** : R Burdett met with Chris Petty (SCC Highways) and N Hewett- Cooper. Will consider signage but will do an analysis of the problem on connecting incoming roads off the major A roads. Investigating the lower kerb on Sub Road.

**PURCHASE OF NEW BENCH ON THE GREEN WITH MAST MONEY:** D Sharland reported that an oak double backed bench will be made by Stephen Pope for £500 if the Parish Council arranged installation.

D Sharland proposed to order a bench from S Pope for the village green and install it at a cost of the materials. The site for the bin will be removed at the same time. Seconded E Aitken, all in favour.

**NEW CONTENT FOR VILLAGE WEBSITE:** None

**REQUEST TO PUBLISH DRAFT MINUTES AND ADD A POST MEETING STATEMENT AND QUESTION TIME AT FUTURE MEETINGS:** After discussion R Davidson proposed that the requests were rejected. Seconded R Burdett, all in favour.

**CORRESPONDENCE:** Butleigh Multi Terrain Run date 25<sup>th</sup> March 2018- Parish Council informed.

Mendip Local Plan Part II- Sites and Policies- Notification of a proposed local green space on land registered in Butleigh Parish Council's ownership – Village Green.

**LEAD COUNCILLORS REPORTS:** R Davidson -the Mendip District Council street light behind the Bus Shelter is now working.

A Carr- Telecom mast will be connected on 13<sup>th</sup> December.

K Otton –Reynalds Way highway verges Sourdown to Fountain Forestry worn away. Bottom of Cedar Avenue in poor repair.

D Sharland- Reported water leak in Sub Road. Witnessed a bicycle accident.

**VISITING COUNCILLORS REPORTS:** N Hewett- Cooper (SCC) reported: Ofsted Inspection result awaited by the end of January. Confident on improvement. Childrens centres to be reduced to 8 plus village halls. Proposal for West Somerset District Council and Taunton Deane to merge. Current waste contract to be terminated in February with more recycling to be encouraged with a 3 weekly collection for waste and 1 per week for recycling.

Update on signage regarding lorries in the village awaited.

Planning training on 10<sup>th</sup> January at Mendip DC Offices. 4 to attend.

N Woolcombe-Adams (MDC) reported: Planning staff changes. Senior planner appointed for February. Junior planner appointed for January.

Enforcement only working on 2 agency officers and one junior.

Need to be self sufficient by 2020. A warehouse in Wales and a large company in Swindon has been purchased plus a box storage property in Frome.

Final draft of the Local Plan Part II going out in January.

**MATTERS OF REPORT:** None

The meeting closed at 9.17 p.m.

The next meeting 2<sup>nd</sup> January 2018.

Chairman

2<sup>nd</sup> January 2017.