

# BUTLEIGH PARISH COUNCIL

**The Annual General Meeting will be held by Zoom  
on Tuesday 4th May 2021, at 7.30 p.m.**

**Note: To attend this meeting please email the clerk  
at least 24 hours before to request the link.**

**[Butleighpcclerk@hotmail.co.uk](mailto:Butleighpcclerk@hotmail.co.uk)**

**PRE MEETING STATEMENTS & QUESTIONS FROM MEMBERS OF THE PUBLIC IN  
RESPECT OF BUSINESS ITEMISED ON THE AGENDA**

**( A MAXIMUM of 15 minutes will be allowed for this session with no individual speaker having  
no more than 3 minutes- Chairman's discretion.)**

**Visiting Councillor's reports: SCC Nigel Hewitt- Cooper, MDC Nigel Woolcombe-  
Adams.**

## AGENDA

1. Election of Chairman
2. Signing of "Declaration of Acceptance of Office" forms by Chairman & Councillors.
3. Election of Vice Chairman
4. Statement on Declarations of Interest
5. Appointment of Representatives to Outside Bodies:
  - a. Somerset Association of Local Councils (SALC)
  - b. Butleigh Playing Fields Association (2)
  - c. Parish News Board
6. Discussion of Lead Councillor's duties.
7. Re-Appointment of Internal Auditor - Mr S Pouncey
8. Re-appointment of Grievance & Disciplinary and Appeals Panels
9. Urgent Business (if any)
10. Approval of the Minutes of the Annual Parish Meeting -6th April 2021.
11. Matters Arising from the Minutes ( not included later as an Agenda item).
12. Approval of the Minutes of 6th April 2021.
13. Matters Arising from the Minutes (not included later as an Agenda item).
14. Notice of Parish Council Meeting dates for 2021/22.
15. Planning Applications:

<b>Application Number</b>	<b>Proposal</b>	<b>Applicant &amp; Location</b>
2021/0849/HSE	Relace conservatory with flat roof and	Mr & Mrs Padgett Little Orchard, High Street

<b>Decisions</b>		
<b>2021/0384/HDG</b>	<b>Application for hedgerow removal. Removal of three hedgerows &amp; replanting in order to lay a new water main. <b>Approved</b></b>	<b>Ben Sands Butleigh Court Access Track.</b>
<b>2021/0416/TCA</b>	<b>Proposed works to trees in Cons Area <b>Approved</b></b>	<b>Mr Padgett Little Orchard, High Street.</b>
<b>2021/0246/OTA</b>	<b>Application to build 3 bungalows- <b>Refused</b></b>	<b>R Adeney Land south of Barton Road</b>

16. Approval of annual accounts in preparation for Annual Audit.
17. Financial Statement. Clerk
18. Financial Approvals: Resolutions to approve grants/payment as provided for in the 2021/22 Precept, as follows:
  - a. Somerset and Dorset Air Ambulance £350 (LGA 1972 s137)
  - b. Butleigh PCC Churchyard Grant £ 1850 (LGA 1972 s214)
  - d. BPFA Playing Field Maintenance Grant – Grounds maintenance £2000 (LGA 1976 s19)
  - e. Citizens Advice Bureau £150 (LGA 1972 s142)
  - f. St Margaret’s Hospice £200 (LGA 1976 s19)
  - g. SALC Training fees £70
19. HIGHWAYS -Speed Indicator Device- Update. (KO) Community Speedwatch- Update- further SID proposal (KO)
20. Dog Poo Bins
21. Fibre to the Premises. 01458 Connected (TW)
22. Risk Assessment at Church Rooms for socially distanced meetings.
23. Correspondence. 1)
19. Matters of Report (Items for next meeting) (All) 1. Neighbourhood Plan

**Date of next meeting -1st June 2021 in the Church Rooms.**

**Parish Clerk  
27<sup>th</sup> April 2021**