

**MINUTES OF THE ANNUAL GENERAL MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 6<sup>TH</sup> MAY 2014 at 7.30p.m. IN THE CHURCH ROOM, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, A Brown, T Hoyle, M Hoyle, T Dodkin. D Sharland. R Burdett**

**OTHERS PRESENT** for questions regarding Lower Rockes : *Mrs M Backhurst, Peter Wright, R Backhurst, P Keggin, Mr & Mrs J Walls, Mr & Mrs Heath, Mr A Howe, Mr & Mrs M Rey, Mr Landy.* Those in italics left the meeting.

**ELECTION OF CHAIRMAN : Alan Carr, proposed T Dodkin, seconded R Burdett. All in favour.**

**ELECTION OF VICE CHAIRMAN: Tessa Dodkin, proposed K Otton, seconded D Sharland. All in favour.**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

D Sharland : Lower Rockes Development.

**PLANNING: 2014/0535 East Park, Baltonsborough Road** – Change of roofing materials and alterations to detached garage from previously approved application 2103/0879. Recommend Approval Proposed M Hoyle, seconded R Burdett. All in favour

**2014/0599/FUL Lower Rockes, Compton Street** – Erection of 2 No dwellings (Plots 1 & 2): Conversion of Barn A into 2 No dwellings with double garage for each property: Conversion of Barn B into 1 No dwelling with a double garage: a detached dwelling (Plot 3) incorporating the conversion of Barn C; closure of vehicular access onto Compton Street and formation of a pedestrian link and formation of a new vehicular access to Sub Road.

The scheme was the same as consented in 2005 and considered again by the Parish Council in 2010. Discussion related to the need for a pedestrian link and height of plot 3. Decision - Recommend Approval with a proviso to reconsider height of plot nt. Proposed M Hoyle seconded T Dodkin All in favour with one abstention.

**2014/0600/LBC Lower Rockes, Compton Street** – Internal and external alterations to Barns A,B and C associated with the conversion of Barn A into 2 no dwellings: conversion of Barn B into 1 no dwelling and a detached dwelling (Plot 3) incorporating the conversion of Barn C: closure of vehicular access onto Compton Street and formation of a pedestrian link.

Recommend Approval. Proposed M Hoyle, seconded T Dodkin . All in favour with one abstention.

**Decisions : 2014/0248 Moorings, Barton Road** – Conversion of garage to ancillary accommodation with single storey extension to rear and porch to east elevation, erection of new garage, replace existing dormer window in north elevation and creation of landscaping areas (revision of planning approval 2013/0627 – Approved.

**2014/0370/HSE 19 High Street** – Building of a lean-to car port- Approved

**2013/2529/OTA Site East of Henley Lane** – Erection of detached dwelling, double garage and new access- Appeal APP/Q3305/a/14/2217307

**UPDATE ON HOUSING DEVELOPMENT APPLICATIONS:** A Carr reported that the preferred planning consultants would not reduce the amount of work involved so the fee could not be reduced. He felt the use of Council funds involving £2500 + was not justified. A request to MDC for extra time to give responses may be sympathetically considered.

**APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES:**

- a. Somerset Association of Local Councils (SALC) A Carr, R Burdett.
- b. Butleigh Playing Fields Association (2) D Sharland, R Burdett.
- c. Parish News Board – T Dodkin

**NOMINATION OF LEAD COUNCILLORS**

Somerset Association of Local Councils (SALC) A Carr and R Burdett.

Butleigh Playing Fields Association (2) R Burdett and D Sharland

Parish News Board – T Dodkin

Planning – M Hoyle (lead)

Future Projects – T Hoyle

Highways, Footpaths and Transport – A Brown

Environment – Cedar Avenue- Volunteers, Flood Issues, Sewage, Fly Tipping, Dog Fouling, Recycling-. R Burdett

Church, Churchyard and War Memorial – R Burdett

Community Facilities (Parish Assets) and Community Wellbeing. - D Sharland

Local Government and Finance and Parish Council Policies – A Carr

Solar Park Liaison- A Carr

Police, Speed Watch, Neighbourhood Watch- K Otton

Village Website – T Hoyle

Improvement to Mobile Phone Communications – T Hoyle July Agenda

**RE-APPOINTMENT OF INTERNAL AUDITOR – MR S POUNCEY**

**Resolution ‘ To approve the appointment of the Parish Council’s Internal Auditor for the year 2013/14’.**

Mr Stephen Pouncey. Proposed A Carr. Seconded R Burdett. All in favour.

**RE-APPOINTMENT OF GRIEVANCE & DISCIPLINARY AND APPEALS PANELS**

**Re-appointment of Grievance & Disciplinary and Appeals Panels -: Resolution ‘ That the members of the Grievance & Disciplinary & Appeal Panels be re-appointed for a further year’.** Proposed All in favour.

**Panel members are – Grievance & Disciplinary – G Kirk, A Carr**

**Appeal Panel – I Mullins(Meare), K Otton & G de Wilton**

Proposed T Dodkin, seconded D Sharland

all in favour.

**URGENT BUSINESS**

**A Carr and T Dodkin will attend the MDC planning board meeting to restate our decision ref Well Cottage – Approved**

**Road in Butleigh Wootton towards Home Farm requires Highways to repair.**

**MINUTES OF THE ANNUAL PARISH MEETING HELD ON 8<sup>th</sup> April 2014**, having been circulated, were signed as a true and correct record. Proposed D Sharland, T Dodkin seconded, all in favour with one abstention (A Brown).

**MATTERS ARISING** : Emergency Planning Document for July meeting

**MINUTES OF THE MEETING HELD ON 8<sup>TH</sup> APRIL 2014**, having been circulated, were signed as a true and correct record. Proposed K Otton , seconded T Hoyle, all in favour.

**MATTERS ARISING** : Badgers at Sour Down.

**NOTICE OF PARISH COUNCIL MEETING DATES FOR 2014/15.**

**APPROVAL OF ANNUAL ACCOUNTS IN PREPARATION FOR ANNUAL AUDIT.** The clerk explained the annual statement. A Carr, as Chairman for the year had, with the Clerk, signed the accounts and the audit forms ready for the Internal Auditor and External Auditor.

<b>FINANCE : CURRENT AC</b>		<b>BR AC</b>	
BALANCE	£ 998.07	BALANCE	£ 8605.30
+ Mendip Precept	£ 11352.82		
<b>Balance</b>	<b>£ 12350.89</b>	<b>Balance</b>	<b>£ 8605.30</b>

Proposed A Carr, seconded T Dodkin, all in favour.

**FINANCIAL APPROVALS** : Resolutions to approve grants/payment as provided for in the 2014/15 Precept, as follows:

Strode Theatre £100 – (LGA 1976 (Misc Prov) s19) Proposed A Carr, seconded T Dodkin, All in favour.

Somerset and Dorset Air Ambulance £250 (LGA 1972 s137) Proposed R Burdett, seconded A Brown, All in favour.

BPFA Playing Field Maintenance Grant – Grounds maintenance £1500 (LGA 1976 s19) Proposed D Sharland, seconded T Dodkin, All in favour.

Mendip Community Transport Grant £100 (LG&R Act 1997 s26-29) Proposed K Otton, seconded T Hoyle, All in favour.

Butleigh PCC One off Church Maintenance £250 (LGA 1972 s137) Proposed M Hoyle, seconded T Hoyle, All in favour.

Citizens Advice Bureau £150 (LGA 1972 s142) Proposed T Hoyle, seconded K Otton, All in favour.

Butleigh Landscape Village Green Maintenance April £60 Proposed T Dodkin, seconded A Carr, All in favour.

War Memorials Trust Subscription £25 (LGA 1972 s 137) Proposed A Carr, seconded R Burdett, All in favour.

Community Council for Somerset £35(LGA 1972 s137) Proposed T Dodkin, seconded A Carr, All in favour.

**VILLAGE GREEN USE FOR MARKETS:**

A Carr confirmed that Sally Read would like to use the village green as a market on 17<sup>th</sup> May. Contribution of £5 towards insurance costs. Proposed A Carr , seconded A Brown. All in favour.

**CORRESPONDENCE:** Diversion of part of Public Footpath WS2/21 Court Farm, has been confirmed.

Speed Indicator Devices. A Carr to explore further with SCC costs involved in Parish taking over operation of SIDS. To be discussed at June meeting.

**LEAD COUNCILLORS REPORTS :**

D Sharland- Sewage has been investigated. Village Ball to be held on 10<sup>th</sup> May Successful Beer festival last weekend.

T Hoyle -Website feed any comments to M Peakman.

**MATTERS OF REPORT :** 29<sup>th</sup> May extra meeting for consideration of new planning proposals 5 p.m. – 7 p.m. public drop in session followed by 7.30 p.m. Parish Council meeting in Playing Fields Pavillion

The meeting closed at 9.25p.m.

The next meeting 29<sup>th</sup> May 2014

Chairman  
29<sup>th</sup> May 2014