

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 3rd April 2018 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : E Aitken, (Chairman). K Otton, W Moore-Read. A Carr, R Burdett, R Davidson. W Davies, D Sharland.

OTHERS PRESENT : G Hughes, L Stringer, A Clark, T Done, P Whyte, J & P Aitken, .

APOLOGIES: W Moore-Read, W Davies.

Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda :

P Wright- request the decision of PC to be reviewed on Penrose Cottage. 2018/02211/LBC & 2018/0220/HSE.

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

URGENT BUSINESS : GDPR 25th May will come into force. Clerk to address and report back at May meeting.

Parkfield Orchard road sign needs renewing – report again to MDC

MINUTES OF THE MEETING HELD ON 6th March 2018, having been circulated, were signed as a true and correct record. Proposed E Aitken, seconded A Carr, all in favour except D Sharland (absent).

MATTERS ARISING : D Sharland - Bench had been made, a site needs to be agreed. EA & DS to position bench.

PLANNING . 2018/0409/HSE 1 Compton Street- Proposed rear dormer roof, additional rooflights and balcony. No comment.

2018/0527/TCA Church Close House Annexe – Fell and remove T1 Robina pseudoacacia. Leave to Tree Officer

2018/0526/TCA St Leonards Church – T1 Copper Beech- remove large limb extending towards the Church due to a major cavity half way along. Leave to Tree Officer.

Decisions: 2018/0136/TCA- Perriam Cottage – Proposed removal of a row of Lawson Cypress- TPO not required.

2017/3338/HSE – Windrush, Barton Road- Extensions, new roof and refurbishment. Erection of detached garage and home office above.- Approved.

2018/0087/HSE – Woodlands, Sub Road- Proposed demolition of sun room and erection of a single storey side extension.- Approved

2018/0298/TCA Court Barn- Fell 2 Lawson Cypress – TPO not required.

UPDATE ON ENFORCEMENT AT PONDHEAD COTTAGE: A Carr reported: No progress. Expediency Report to be drafted towards an Enforcement Notice.

FINANCE : CURRENT AC		BR AC	
BALANCE	£ 20299.03	BALANCE	£7616.93
-Clerk Salary & Ex	£ 3874.24		
-PRP Elec	£ 235.86		
-Avalon Waste	£ 600.00	Interest	£ .93
-Chairman & Defib	£ 51.36		
+ VAT repay	£ 589.71		
- Web ex's	£ 19.99		
Balance	£ 16107.29	Balance	£ 7617.86

2016/17

***** Footpath donations £400**

****** Telecom Fund £12650.25**

Proposed E Aitken, seconded A Carr, all in favour.

SPEED INDICATOR DEVICES: A Carr reported : A SID gives data on traffic movements and speed will be important for negotiating with developers at a later date in the village. £100 will cover SCC putting a SID on Sub Road with the junction of Kingweston Road for 2 weeks.

A Carr proposed that we fund one installation for the current year at a cost of £100. Seconded R.Burdett. 5 in favour 1 against. A Carr to liaise with SCC.

UPDATE ON PURCHASE OF LAND ADJOINING THE PLAYING FIELD. D Sharland reported: Draft copy of the contract to be circulated when received.

AFFORDABLE HOUSING: A Carr reported: Owners of the site next to the affordable housing will not negotiate until the Local Plan Part II has been adopted. Three other sites will be reviewed.

COMMUNITY EMERGENCY TEAM : R Davidson reported: Following distribution of The Butleigh Emergency Plan, an email from the Senior Civil Contingencies Officer, Somerset Local Authorities' Civil Contingencies Unit, outlining the role of the Community Emergency Plan, the level of response by volunteers and the requirements for insurance cover and a letter from the Butleigh Emergency Committee Co-ordinator Tony Brown outlining the concerns of the CET and their intentions should the Butleigh CET not be affiliated by the Parish Council. It was agreed to send the Community Emergency Plan to the insurers for their perusal and finally discuss at next meeting after their comments regarding insurance cover have been received.

NEW CONTENT FOR VILLAGE WEBSITE: None

FACEBOOK CONTENT POLICY: E Aitken reported the Social Media Policy s4.3. The website may be used to:

Post notices and minutes of meetings.

Advertise events and activities.

Post good news stories.

Link to appropriate websites or press page if those sites meet the council's expectations of conduct.

Advertise vacancies.

Retweet or 'share' information from Partners i.e. Police, Library, District Council etc.

Announce new information appropriate to the council.

Post or share information promoting bodies for community benefit such as schools, Scouts, sports clubs and community groups.

Post other items as the council see fit.

Facebook and/ or Twitter, etc, may be used to support the website and its information as above.

The drone film was regarded as a good news story.

CORRESPONDENCE: A comment has been received that the Neighbourhood Plan was referred to as the Parish Plan in the 6th February minutes. Whilst the 6th February minutes cannot be altered, the minute should have read : Questioned what the Housing Needs Survey was done for? (RB) Housing Needs Survey was to assess affordable housing needs in the village and work towards a Neighbourhood Plan. Neighbourhood Plan to be discussed in June.

Planning Training- slides have been circulated.

LEAD COUNCILLORS REPORTS : A Carr- Report to Highways – flooding at Bolster Lane/ Wood Lane. Solution would be to install a new drain across the lane. D Sharland to be the contact.

Badger workings on Sourdown considered dangerous. Report to County Highways.

The meeting closed at 9.01 p.m.

The next meeting 1ST May 2018.(AGM)

Chairman

1st May 2018.

MINUTES OF THE ANNUAL GENERAL MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 1st May 2018 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : E Aitken, (Chairman). K Otton, W Moore-Read. A Carr, R Davidson. W Davies, D Sharland, R Burdett.

OTHERS PRESENT : T Hoyle

APOLOGIES: None

Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda : None

ELECTION OF CHAIRMAN: E Aitken Proposed D Sharland, seconded R Davidson. All in favour

The “Declaration of Acceptance of Office” form was signed by Chairman

ELECTION OF VICE CHAIRMAN : : R Burdett. Proposed E Aitken, seconded K Otton. All in favour

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

D Sharland – 2018/0523/HSE Rocklea, Henley Lane

A Carr – payment to Mendip Community Transport.

Appointment of Representatives to Outside Bodies:

- a. Somerset Association of Local Councils (SALC) - E Aitken
- b. Butleigh Playing Fields Association (2) - D Sharland. W Davies.
- c. Parish News Board – R Burdett.

Discussion of Lead Councillor’s duties.

Re-Appointment of Internal Auditor – Mr S Pouncey

Re-appointment of Grievance & Disciplinary and Appeals Panels: Deferred to the June meeting

URGENT BUSINESS : None

MINUTES OF THE ANNUAL PARISH MEETING HELD ON 3RD APRIL 2018, having been circulated, were signed as a true and correct record. Proposed D Sharland, seconded R Burdett, all in favour.

MATTERS ARISING : None.

MINUTES OF THE MEETING HELD ON 3RD APRIL 2018, having been circulated, were signed as a true and correct record. Proposed E Aitken, seconded A Carr , all in favour.

MATTERS ARISING : Highways still to meet D Sharland. Clerk to enquire.

NOTICE OF PARISH COUNCIL MEETING DATES FOR 2018/19 was circulated.

PLANNING . 2018/0523/HSE Rocklea, Henley Lane- Proposed two single storey rear extensions. Recommend Approval. Proposed W Moore-Read, seconded E Aitken. All in favour. D Sharland declared a personal interest..

2017/3275/FUL Harepits Lane, Butleigh – Erection of a single storey extension to the north and east elevations to form additional B1 floor space and storage/office space ancillary to the B1 use. (amended description) : Recommend Approval subject to noise and environmental conditions and insulation materials used. Proposed W Moore-Read, seconded D Sharland. All in favour

2018/0791/TCA Higher Rockes Farm- Fell (T1) Sycamore, fell (T2) Birch and reduce crown of (T3) Alder by 3 metres. Recommend Leave to Tree Officer.

Decisions .: 2018/0220/HSE & 221/LBC. Penrose Cottage, Water Lane- Proposed single storey extension to rear of property- Approved

2017/1595/FUL Land at South Wootton House, Butleigh Wootton. – Retention of land use of keeping horses. Proposed erection of stables and indoor arena, construction of horse walker, outdoor arena, vehicular access and track. (amended plans received reducing the scheme to 16 stables alongside a proposal to rescind the stables approved under references 2014/0555/FUL and 2016/2575/FUL and discontinuing the use of the existing stables adjacent South Wootton House). Approved with conditions.

APPROVAL OF ANNUAL ACCOUNTS IN PREPARATION FOR ANNUAL AUDIT: Signed by the Chairman and Clerk (RFO)

FINANCE : CURRENT AC

BR AC

BALANCE £ 16107.29

BALANCE £7617.86

+ Precept MDC £ 13000.00

Balance £ 29107.29

Balance £ 7617.86

Proposed E Aitken, seconded W Davies, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure : :

Somerset and Dorset Air Ambulance £350 (LGA 1972 s137)

Butleigh PCC Churchyard Grant £1250 (LGA 1972 s214)

BPFA Playing Field Maintenance Grant – Grounds maintenance £1750 (LGA 1976 s19)

Citizens Advice Bureau £150 (LGA 1972 s142)

St Margaret's Hospice £200 (LGA 1976 s19)

Family Counselling Trust £250 (LGA 1972 s137)

War Memorials Trust Subscription £25 (LGA 1972 s 137)

Butleigh PCC Elders Tea Party £100

Community Council for Somerset £40

Proposed E Aitken seconded D Sharland. All in favour

Mendip Community Transport Grant £200 (LG&R Act 1997 s26-29)

Proposed E Aitken, seconded R Burdett. All in favour (A Carr abstained due to personal interest)

UPDATE ON PURCHASE OF LAND ADJOINING THE PLAYING FIELD. D

Sharland reported: Parish Council's Solicitors recommend another pre-emption document reference the buy back clause. This will cost a further £800 with regard to the sellers expenses. Document to be obtained and shared to all councillors prior to the next meeting.

AFFORDABLE HOUSING (RB, AC) MDC Housing Development Officer has said that they hoped there could be a possibility of a site on Henley Lane as the owner has agreed in principle to sell for Affordable Housing.

Suggested a presentation with the Rural Housing provider at the July meeting.

COMMUNITY EMERGENCY TEAM : R Davidson reported that the insurance company will automatically cover the Community Emergency Team providing the volunteers are competent to carry out the work outlined as referred to in the Emergency Plan. The Emergency Plan would need to be reviewed and risk assessments need to be written.

R Davidson proposed to review and reduce the Emergency Plan and to ensure the volunteers are fully qualified to undertake the duties.

A Carr suggested the Emergency Committee insured themselves and councillors expressed their concern about liabilities under the Parish Council insurance..

It was agreed not to take this any further.

GENERAL DATA PROTECTION REGULATIONS (Clerk)- Notice to be added to the FOI notice for the public. Forms sent to all councillors to be returned.

Government has agreed there is no need for a Data Protection Officer within Parish Councils.

Planning applications to be destroyed once the application has been determined.

CORRESPONDENCE: R Davidson – Lights on village green.

LEAD COUNCILLORS REPORTS : R Burdett reported there will be some new signage regarding lorries in the parishes.

Fault no 294806 – pavement on Sub Road – ask for progress with Highways.

A Carr- Village Green – works to repair the green. D Sharland to organise in July.

The meeting closed at 9.30p.m.

The next meeting 5th June 2018.

Chairman

5th June 2018

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 5th June 2018 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : E Aitken, (Chairman). K Otton, A Carr, R Davidson. W Davies. R Burdett.

OTHERS PRESENT : Jade Ruff, Lily Ruff.

APOLOGIES: D Sharland, W Moore-Read

Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda : Jade Ruff ref 2018/0903/FUL Lower Rockes- planning application for Tea Rooms explanation and request to approve.

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

URGENT BUSINESS : None

MINUTES OF THE MEETING HELD ON 1st May 2018, having been circulated, were signed as a true and correct record. Proposed E Aitken, seconded R Davidson, all in favour.

MATTERS ARISING : Sub Road pavements repairs are planned for January 2019 – Somerset County Council.

PLANNING . 2018/0790/OTA Mendip View, Wood Lane- Application for outline planning permission, all matters reserved for the replacement of existing redundant farm buildings with 2 storey house and garage. Recommend Refusal based on insufficient detail. Proposed E Aitken, seconded A Carr. 5/6 in favour.

2018/0903/FUL Lower Rockes, Compton Street – Change of use from dwelling house to mixed use Tea Room and Dwelling house. Recommend Approval. Proposed E Aitken, seconded R Davidson. All in favour.

2018/1173/TCA Court Gardens- Works to trees in a Conservation Area. Recommend Leave to Tree Officer.

Decisions 2018/0878/NMA Belgrove, Barton Road – Application for non-material amendment to permission 2017/3068/FUL for the addition of photo voltaic solar panel to the southern and eastern roofscapes and the removal of stone pier details at the corner of the sitting room on the southern elevation – Approved

2018/0866/APP Belgrove, Barton Road – Application for approval of details reserved by conditions 4 external roofing materials. 5 external facing stonework on planning consent 2017/3068/FUL- Approved

2018/0526/TCA St Leonards Church- Proposed works to a tree in a conservation area- Copper Beech (*Fagus sylvatica* 'Purpurea'). Reduce large (main) limb extending

towards Church by approx 4m with approx 200mm pruning wound, thin secondary branches by 10-20%; prune secondary branches from Church by approx 2m with 20-30mm pruning wounds. – TPO not required.

2018/0409/HSE – 1 Compton Street- Proposed rear dormer roof, additional rooflights and balcony- Approved

2018/1173/HSE. Rocklea, Henley Lane – Proposed 2 single storey extension (amended description). Approved

2018/0791/TCA Higher Rockes Farmhouse- Works to trees in Conservation Area. Approved

2018/0933/HSE Netherthorpe, Baltonsborough Road – Proposed front porch, single storey rear extension and internal alterations. Approved.

UPDATE ON ENFORCEMENT AT PONDHEAD COTTAGE: No further report.

FINANCE : CURRENT AC		BR AC	
BALANCE	£ 29107.29	BALANCE	£7617.86
S&D Air Amb	£ 350.00		
Butleigh PCC	£ 1250.00		
BPFA Grant	£ 1750.00		
Mendip C Trans	£ 200.00		
Citizens AB	£ 150.00		
St Margaret's Hos	£ 200.00		
Family Coun Trust	£ 250.00		
War Mem Trust	£ 25.00		
Butleigh Elders	£ 100.00		
C Council for Som	£ 40.00		
Balance	£ 24792.29	Balance	£ 7617.86

Proposed E Aitken, seconded A Carr, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure : :

SALC Subscription £ 231.17+ Training £25 = £256.17

Came & Co Insurance £738.81

Mogers Drewett Legal fees ref Playing Field £1200

BPFA Holm Oaks improvements contribution £900

Proposed E Aitken, seconded R Burdett . All in favour

BUTLEIGH VILLAGE GATEWAY SIGNS: Preliminary discussion regarding designs. Chairman to speak to County Highways regarding the sites and rules and requirements regarding openings on the highway verge.

UPDATE ON PURCHASE OF LAND ADJOINING THE PLAYING FIELD:

Referring to the draft contract: Working party to be formed of W Moore-Read. A Carr, D Sharland and E Aitken. Proposed E Aitken, seconded R Davidson. All in favour.

AFFORDABLE HOUSING UPDATE: A Carr reported he had been in contact with the Mendip District Council Housing officer. Presentation to at 7pm in the July meeting.

NEW CONTENT FOR VILLAGE WEBSITE: Picnic Walk. 24th June start midday at Post Office.

CORRESPONDENCE: Butleigh and Butleigh Wootton Emergency Team- email circulated regarding their decision to discontinue the service to the community.

LEAD COUNCILLORS REPORTS : A Carr- Community Fund- 2 claims submitted for approval.

W Davies: Exiting Chapel Lane onto Sub Road dangerous due to overgrown verge. SCC cut once per year.

R Davidson- Street Lighting in Grenville Close not working again.

The meeting closed at 9.24 p.m.

The next meeting 3RD July 2018 at 7pm

Chairman
3rd July 2018.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 3rd July 2018 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : E Aitken, (Chairman). K Otton, W Moore-Read. A Carr, R Burdett, R Davidson. W Davies. D Sharland.

OTHERS PRESENT : Patricia Drake, Mr & Mrs B Foster, B Dodkin, Mr & Mrs D Salter, J Hodge, James Nicholls, Pam Gane, Marilyn Backhurst, S Organ.

**Nina Richards, & Roshine McDermott (MDC Affordable Housing Officers)
Donna Johnson- South Western Housing Society**

APOLOGIES: N Hewett-Cooper.

Donna Johnson, Chief Executive of South Western Housing Society gave a presentation regarding specialist rural housing needs in the village. South Western Housing Society is working with the MDC enabling team for a local need and strong connections with the village. It is proposed that the dwellings are built to a high performing standard for rent and rented to people who are coming through a housing register- Home Finder Somerset. Rent is set at 80% open market rent in area or lower if the rental value in the area is high. Also shared equity homes are built but the affordable part (down to 5%) is kept in perpetuity.

Proposed site on Henley Lane for ten affordable homes, some may be self build. Tenancies of 10 years, then reviewed.

Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda.

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

A Carr Personal Interest - Rockes Barn & Hunters Moon applications

KOtton Personal Interest - Hunters Moon application

URGENT BUSINESS : None

MINUTES OF THE MEETING HELD ON 5th June 2018, having been circulated, were signed as a true and correct record. Proposed E Aitken, seconded R Davidson , all in favour.

MATTERS ARISING : None

PLANNING . : 2018/1324/HSE Windrush, Barton Road- New roof and refurbishment. Erection of detached garage and home office above. Widen access. Recommend Approval. Proposed W Moore-Read, seconded A Carr. All in favour

2018/1187/HSE Rockes Barn, Henley Lane – Removal of existing fencing and replacement with a hedge. Recommend Approval. Proposed A Carr, seconded R Burdett All in favour

2018/1186/HSE Rockes Barn, Henley Lane – Erection of new porch to replace existing. Recommend Approval. Proposed A Carr, seconded K Otton. All in favour

2018/1252/HSE Hunters Moon, Chapel Lane- Refurbishment of existing garage, utility room, ground floor bathroom and entrance hall. Construction of new single storey rear extension. Construction of new car port. Recommend Approval. Proposed W Moore-Read, seconded R Burdett. All in favour except K Otton (personal interest)

2018/1493/TCA. Rowans, High Street – Proposed felling of 2 Silver Birch trees, intention to replant replacement trees. Recommend Leave to Tree Officer.

DECISIONS: 2018/1292/AGR Land at Bolster Lane- Application for prior notification of agricultural development for the erection of an agricultural building , pole barn- Permission not required.

2018/0790/OTA Mendip View, Wood Lane- Application for outline planning permission, all matters reserved for the replacement of existing redundant farm buildings with 2 storey house and garage. Refused

2017/3275/FUL - Harepits Lane, Butleigh – Erection of a single storey extension to the north and east elevations to form additional B1 floor space and storage/office space ancillary to the B1 use. (amended description)- Approved

ENFORCEMENT MATTERS: A Carr reported a commercial element to the yurts on the junction of Banbury Lane and Barton Road – Banbury Meadow Glamping. Avalon Permaculture new possible structures, also a container on land next to Brook Farm.

FINANCE : CURRENT AC

BR AC

BALANCE	£ 24792.29
-Came & Co Ins	£ 738.81
-BPFA Holm Oaks	£ 900.00
-SALC	£ 256.17
-Mogers Drewett	£ 1200.00
+ footpath donation	£ 20.00
Balance	£ 21717.31

BALANCE	£7617.86
Balance	£ 7617.86

***** Footpath donations £420**

****** Telecom Fund £12159.25**

Proposed E Aitken, seconded A Carr, all in favour.

CORRESPONDENCE: NALC circular and Church Care (Local investment in Church property) circular. Regarding the request for the precepted £300 for works to trees. E Aitken proposed that the Parish Council follow NALC recommendation and

refuse the application for the tree works. R Davidson seconded. W Moore-Read, K Otton, W Davies, D Sharland in favour. A Carr and R Burdett not in favour, refusal to contribute carried.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure :

GCL Products (Repairs to village green) £151.00.

Somerset Garden Services and Maintenance Ltd footpath clearance £320 and Village Green maintenance £180. Total £500 Proposed E Aitken, seconded R Davidson . All in favour

UPDATE ON PURCHASE OF LAND ADJOINING THE PLAYING FIELD:

Contract and Pre-emption agreement has been investigated and a list of issues has gone to the Solicitor. Wish to conclude by 16th July.

AFFORDABLE HOUSING: A Carr proposed that the Parish Council proceed to the next stage by notifying Mendip District Council we wish to work with them on the proposal at Henley Lane. Seconded R Burdett. All in favour.

VILLAGE GATEWAY SIGNS: Defer to the September meeting. Clerk to contact Area Highways regarding a quote to install which will include utilities checking.

GRIEVANCE AND DISCIPLINARY PANEL : Chairman, K Otton and D Gibson

APPEALS PANEL: Chairman, A Carr plus anor.

NEW CONTENT FOR VILLAGE WEBSITE: None

LEAD COUNCILLORS REPORTS : A Carr reported 19 people attended the footpath and picnic. Highways - 'Dip' in Barton Road outside Fairmile.

R Davidson reported the street lighting in Grenville Close is working and only come on automatically.

K Otton reported pothole in middle of Sub Road on crossroads with High Street and Wood Lane.

D Sharland to collect bench and install on Monday 9th July.

The meeting closed at 8.50 p.m.

The next meeting 4th September 2018.

Chairman

4th September 2018.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 4th September 2018 IN THE CHURCH ROOM, BUTLEIGH.

Representatives of Pegasus Group were in attendance regarding plans for land at Westview, Sub Road. The land, (the only viable option in the village), has been identified in the Local Plan Part 2 for 32 dwellings of mixed sizes. There will be a 30% provision (9 -10 units under a s106 agreement), of affordable housing. The access road will be off Sub Road through West View and there are proposed pedestrian connections with the village and play area. The company wish to work with the community to make the proposed development as palatable as possible.

PARISH COUNCILLORS PRESENT : E Aitken, (Chairman). K Otton, W Moore-Read. A Carr, R Burdett, R Davidson. D Sharland.

OTHERS PRESENT : M Day, N Woolcombe-Adams(MDC), N Hewett- Cooper (SCC), N Hampton, R Backhurst, P Atkinson, K Salter, L Stringer.

APOLOGIES: W Davies

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

R Davidson : Prejudicial interest- Land at West View.

E Aitken : Pecuniary interest - Enforcement at Banbury Meadow Glamping and yurts at Dove Centre.

D Sharland : Prejudicial Interest – Planning application at Keepers Cottage, Pecuniary Interest – Planning applications at Brook Farm and Higher Hill Farm

K Otton : Pecuniary Interest – Planning application at Brook Farm.

SOMERSET COUNTY COUNCILLOR REPORT: Waste collections. Hinkley Point development regarding the delivery of stone by lorries for the jetty. Adopt a Footpath Scheme. Paperless meetings.

Libraries consultation ended in June and the decision expected in October.

New pupil referral unit at Beckery, Glastonbury.

URGENT BUSINESS : None

MINUTES OF THE MEETING HELD ON 3rd July 2018, having been circulated, were signed as a true and correct record. Proposed E Aitken, seconded A Carr except D Sharland (not read), all in favour.

MATTERS ARISING : None

LAND AT WESTVIEW, SUB ROAD : R Davidson left the meeting for this item.

Following the previous pre – meeting discussions. The Chairman stated that the Parish Council had invited Pegasus Group to discuss the proposals in open with parishioners. Transparency will be maintained throughout the entire process with the

parish. The Parish Council will be a consultee in the future when Outline and then Reserved Matters planning applications are put forward. It was proposed by E Aitken that the Parish Council act as a conduit between parishioners and Pegasus with a sign outside the shop and a leaflet drop to properties concerned. Seconded R Burdett, all in favour.

*N Woolcombe-Adams (MDC), N Hewett- Cooper (SCC), N Hampton, P Atkinson, L Stringer left the meeting.
D Sharland left the room for Planning.*

PLANNING . 2018/1847/FUL Higher Hill Farm, Higher Farm Road –

Construction of security fence. Recommend Approval. Proposed W Moore-Read, seconded E Aitken. All in favour.

2018/1999/HSE Keepers Cottage, Wood Lane – Erection of single storey front extension. Recommend Approval Proposed W Moore-Read, seconded E Aitken. All in favour.

2018/1666/FUL Land at Harepits Lane- Erection of a single storey extension to the north and east elevations to form additional B1 floor space and storage/office space ancillary to the B1 use. Recommend Approval subject to sound insulation measure. Proposed W Moore-Read, seconded R Burdett All in favour.

2018/1671/VRC Brook Farm, Barton Road – Application to remove condition 2 (occupation terms) of planning approval 103896/009 (erection of straw bale dwelling house to replace original dwelling burnt down by fire). Recommend Refusal Proposed W Moore-Read, seconded E Aitken. All in favour. *(K Otton left the room for this item).*

2018/2029/TCA Ladies Walk, Church Path – Beech: Reduce crown and reduce weight from east side. Recommend Leave to Tree Officer..

2018/2048/HSE Corner Cottage, 42c St James Square- Demolition of existing single storey extension and porch. Replace with a single storey extension and porch. Recommend Approval Proposed W Moore-Read, seconded A Carr. All in favour.

2018/1976/VRC Higher Hill Farm- Application to vary condition 1 (25 year time limit) of planning approval 2014/0646/FUL (Extension to existing solar photovoltaic park (1.5MW), battery storage buildings, 2 inverter cabins and associated infrastructure). To enable the extension of the planning permission from 25 years to 40 years and to remove the requirement to notify the LPA in writing of the First Export Date which has already been satisfied. Recommend Approval Proposed W Moore-Read, seconded E Aitken. All in favour.

DECISIONS : 2018/1173/TCA Court Gardens- Works to trees-Approved

2018/1324/HSE Windrush, Barton Road – New roof and refurbishment.

Erection of detached garage and home office above. Widen access. – Approved.

2018/0529/PAH Keepers Cottage, Wood Lane.- The erection of a single storey rear extension- Prior Approval Refused.

2018/1493/TCA – Rowans, High Street – Proposed felling of 2 Silver Birch trees, intention to replant replacement trees.- TPO not required.

2018/1186/HSE Rockes Barn, Henley Lane – Erection of new porch- Approved
2018/1588/HSE 4 Grenville Court, Kingweston Road – Single storey rear extension- Approved.

2018/0903/FUL Lower Rockes Farmhouse-Change of use from dwelling house (C3) to mixed use tea room(A3) and dwelling house(C3) – Approved

2018/1588/HSE 4 Grenville Court- Single storey rear extension. Approved.

2018/1513/LBC 20/21 Wootton Street, Butleigh Wootton – Structural repairs to gable end. - Approved

2018/1834/TCA The Filberts, High Street – Fell small group of conifers.- Approved

APPEAL : 20127/2505/HSE Pond Head Cottage- Relocation of driveway and change of use of land to facilitate new driveway.

ENFORCEMENT MATTERS: *E Aitken left the meeting for this item.* R Davidson agreed to take the lead on Enforcement Matters with a support working group.

Proposed R Burdett , seconded D Sharland, all in favour.

A Carr reported – Pond Head Cottage, waiting for the result of the appeal.

Moor View Nursery, further caravan on site.

Banbury Meadow Glamping- Using address of adjoining property for mail and commercially advertising.

FINANCE : CURRENT AC

BR AC

BALANCE	£ 21717.31
-Som Garden Service	£ 500.00
-GCL Products	£ 151.00
Balance	£ 21066.31

BALANCE	£7617.86
Interest	£ .95
Balance	£ 7618.81

***** Footpath donations £420**

****** Telecom Fund £12159.25**

Proposed E Aitken, seconded R Davidson, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure : PKF Littlejohn Auditor £240.00. Proposed E Aitken, seconded D Sharland, all in favour.

UPDATE ON PURCHASE OF LAND ADJOINING THE PLAYING FIELD: W

Moore-Read reported the Working party had met and had referred the matter back to the Solicitor. Further amendments will incur more costs, however errors were found and the agreement was found unacceptable. Commercially sensitive points imposed need to be discussed with the vendor and either withdrawn or removed. The Parish Council could then be liable for unacceptable increased vendors legal costs. The working party to meet again with further proposals.

AFFORDABLE HOUSING: Nothing further has been referred back by Mendip District Council to the Parish Council regarding the land at Henley Lane. This site cannot be linked with the proposed Affordable Housing allocation on the land at Westview, Sub Road.

VILLAGE GATEWAY SIGNS: R Burdett reported – Butleigh Wootton- Hood heraldry can be used. Butleigh Coat of Arms to be researched. Clerk to enquire with supplier with regard any permissions required.

FINGER POST PAINTING: Defer to October meeting.

PLACEMENT OF BENCH AT HIGHER ROCKES: Defer to October meeting.

FISHPONDS- SITE OF HISTORIC INTEREST: M Day gave a brief history regarding Fishponds. The pond is on 1844 Tithe Map. D Sharland proposed to ask the Listed Buildings Officer at Mendip District Council to look into the Fishponds sites plus the metal barn at Home Farm for possible listing as structures of local historic interest. Seconded A Carr All in favour

APPEALS PANEL: A Carr , H McNinch plus Chairman

NEW CONTENT FOR VILLAGE WEBSITE: None

CORRESPONDENCE: N Hampton regarding the site at Henley Lane should be reconsidered for the 32 houses planned for West View.
Nuisance of drones in Butleigh? – no issues.
C Smith – Walk for Alziemers Charity proposed.

LEAD COUNCILLORS REPORTS : K Otton: White lines on the junction with Sub Road and Chapel Lane and Henley Lane / Barton Road are worn after re-surfacing. Clerk to request white lining to be reviewed across the parish.

The meeting closed at 9.30 p.m.

The next meeting 2nd October 2018.

Chairman
2nd October 2018.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 2nd October 2018 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : E Aitken, (Chairman). K Otton, A Carr, W Davies, D Sharland.

OTHERS PRESENT : P Atkinson, D Salter.

APOLOGIES: R Davidson, R Burdett, W Moore-Read

Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda :

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

URGENT BUSINESS : None

MINUTES OF THE MEETING HELD ON 6th September 2018, having been circulated, were signed as a true and correct record. Proposed E Aitken, seconded A Carr , all in favour.

MATTERS ARISING : None

PLANNING :2018/1666/FUL Land at Harepits Lane – Erection of a single storey extension to the north and east elevations to form additional B1 floor space and storage/office space ancillary to the B1 use. (Additional drawing 1559/03 received 12.09.18). Recommend Approval. Proposed E Aitken, seconded D Sharland. All in favour.

DECISIONS : 2018/1187/HSE Rockes Barn – Retention of timber post and rail fence along west boundary- Approved

2018/1999/HSE Keepers Cottage- Erection of single storey extension- Approved.

2018/2029/TCA Ladies Walk- Beech. Reduce crown and reduce weight from east side- Approved.

2018/1252/HSE Hunters Moon, Chapel Lane – Refurbishment of existing garage, utility room, ground floor bathroom and entrance hall. Construction of new single storey rear extension. Construction of new car port- Approved

FINANCE : CURRENT AC

BR AC

BALANCE £ 21066.31
-Auditor £ 240.00

BALANCE £7618.81

Balance £ 20826.31

Balance £ 7618.81

2016/17

***** Footpath donations £420**

****** Telecom Fund £12159.25**

Proposed E Aitken, seconded W Davies. All in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure :
Somerset Garden Services £150 Village Green and £160 Footpath Maintenance- Total
£310. Royal British Legion Remembrance Day Wreath £100.

Proposed E Aitken, seconded A Carr. All in favour

REQUEST TO SPEND £100 FOR THE SPEED INDICATOR DEVICE to be positioned for a 2 week period at Sub Road/ Kingweston Road junction. The positioning of the device will give additional data for use in the highways negotiations on any planning application that may come forward at Westview, Sub Road. Recommend Approval. Proposed A Carr, seconded E Aitken. All in favour.

INITIAL PRECEPT DISCUSSIONS: The initial draft was circulated.

UPDATE ON PURCHASE OF LAND ADJOINING THE PLAYING FIELD:

Agreed that 3 points needed to be corrected. 1. The right of way retained by vendor across the brown land has been increased from agricultural only to all purposes. This should revert to agricultural only, otherwise the car park area will not be fully useable. 2. Fencing: The draft transfer document includes an obligation to fence the land 3 months after purchase but there is no funding or need to fence at present as it will remain in agricultural use until the playing field is extended. 3. No time limit on right to buy back at original price (Pre-emption clause) We need to negotiate limit of ten years from date of purchase.

It was agreed to email these points to open discussion as soon as possible.

The Vendor's Solicitors fees to be negotiated.

AFFORDABLE HOUSING: Mendip DC Housing Officer reported to A. Carr that the Housing Association was in competition with a private developer in its bid for Henley Lane land. The outcome should be known by next meeting. PC favoured the Housing Association.

VILLAGE GATEWAY SIGNS: E Aitken and R Burdett looking at heraldry with Martin Day.

FINGER POST PAINTING: Somerset Highways are looking for volunteers to paint the cast iron finger posts.

PROPOSED NEW BENCH: A site at Rockes Barn has been offered by Barry Foster for a new bench, funded by the Parish Council, for public use, close to the footpath. The bench and delivery £460 plus a set up cost of approximately £200. A Carr proposed the purchase of a bench to be sited at the location. Seconded E Aitken, All in favour.

NEW CONTENT FOR VILLAGE WEBSITE: None

CORRESPONDENCE: SCC Highways -Temporary closure of Sub Road from Compton Street/High Street crossroads for 110 metres towards Court Lodge on 22nd October for 5 days. Reference request to rebuild the footpath.

LEAD COUNCILLORS REPORTS : E Aitken- Correspondence from new owners of Fishponds. Intention to restore back to original condition.

Royal British Legion campaign to purchase ‘Silent Soldiers’ silhouettes at £250.
E Aitken proposed that a Silent Soldier is purchased for the Village Green. Seconded A Carr. All in favour.

W Davies – BPFA – New Chairman is Andrew Broomhead. Concern that access diagonally across the field to the mast for maintenance could cause damage.
Agreement to be checked.

Footpath from Holm Oaks Play Area included in the proposals of the developments at Westview, Sub Road.

K Otton- Wood Lane crossroad to Keepers Cottage - potholes.

D Sharland- Sportif and Barn Dance well supported.

The meeting closed at 8.50 p.m.

The next meeting 4th November 2018.

Chairman

4th November 2018.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 6th November 2018 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : E Aitken, (Chairman). K Otton, W Moore-Read. A Carr, R Burdett.

OTHERS PRESENT : Mrs K Salter

APOLOGIES : W Davies

Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda :

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

URGENT BUSINESS : None

MINUTES OF THE MEETING HELD ON 2nd October 2018, having been circulated, were signed as a true and correct record. Proposed E Aitken, seconded A Carr, all in favour.

MATTERS ARISING : A Carr (Speed Indicator Devices)- Not enough interest in the County for the sharing scheme to go ahead.
Fingerposts. Signs to be identified and list to SCC.
Access to the Telecom Mast across the Baltonsborough Road Playing Field.

PLANNING : 2018/2548/TCA- Applecross, Water Lane- Works to tree in Conservation Area – T1 Deodar Cedar fell and grind stump. Recommend Leave to Planning Officer. Proposed W Moore-Read seconded A Carr . All in favour.
2018/2542/TCA The Tree House, 4 Mounsdon Close- Works to tree in Conservation Area- T1 Fell Holly. Recommend Leave to Planning Officer. Proposed W Moore-Read, seconded A Carr . All in favour.

DECISIONS : 2018/1976/VRC Higher Hill Farm- Application to vary condition 1 (25 year time limit) of planning approval 2014/0646/FUL (Extension to existing solar photovoltaic park (1.5MW), battery storage buildings, 2 inverter cabins and associated infrastructure). To enable the extension of the planning permission from 25 years to 40 years and to remove the requirement to notify the LPA in writing of the First Export Date which has already been satisfied. – **Approved**

2018/1847/FUL Higher Hill Farm - Erection of a security fence – **Approved**

2018/2048/HSE Corner Cottage, 42 Sub Road- Demolition of existing single storey extension storey and porch and replacement with new single storey extension and porch.- **Approved.**

2018/1671/VRC Brook Farm, Barton Road- Application to remove condition 2 (occupational terms) of Planning Application 103896/009 (erection of straw bale dwelling house) (to replace original burnt down by fire). **Refused.**

2017/2411/PAH 1 Rood Cottages, Kingweston Road – The erection of single storey extension, which would extend beyond the rear wall of the original house by 5.5 metres, with a maximum height of 3 metres and an eaves height of 2.9 metres. – **Prior approval not required.**

2017/2505/FUL Pondhead Cottage, Barton Road- Relocation of existing driveway- **Appeal Allowed**

AFFORDABLE HOUSING: The bid by the Housing Association was not successful. The future of the community lead affordable housing scheme is now uncertain.

FINANCE : CURRENT AC

BR AC

Balance £ 20826.31
- Som Gdn & LS £ 310.00
- B British Legion £ 100.00
Balance £ 20416.31

Balance £7618.81

Balance £ 7618.81

Proposed E Aitken, seconded A Carr, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure :
Royal British Legion Silent Soldier £250. Proposed E Aitken, seconded K Otton. All in favour
Faraway Furniture Ltd (Bench) £459.99, A Carr (Fixings for bench) £25.21. E Aitken, W Moore-Read.. All in favour. (*A Carr left the room for this item*).

UPDATE ON PURCHASE OF LAND ADJOINING THE PLAYING FIELD-
The purchase proposal has been withdrawn by the vendor. A Carr to investigate and report back.

VILLAGE GATEWAY SIGNS: No report

PRECEPT DISCUSSIONS: Further discussions to conclude in December.

NEW CONTENT FOR VILLAGE WEBSITE: None

CORRESPONDENCE: : 08.10.18 Resignation of R Davidson.
SCC Changes to Highways Winter Service 2018/19

LEAD COUNCILLORS REPORTS : K Otton- Fishwell Lane crossroads to Wickhams Cross, drains and potholes require attention.
Street light corner of Sub Road and St James Square on all day.
A Carr- Back Town, road sinking on sides due to heavy vehicles.
Enforcement – Each issue to be sent to Enforcement Officer for investigation.

MATTERS OF REPORT: None

The meeting closed at 9.10 p.m.

The next meeting 4TH December 2018.

Chairman
4th December 2018.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 4th December 2018 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : E Aitken, (Chairman). K Otton, W Moore-Read. A Carr, R Burdett, D Sharland.

OTHERS PRESENT : G Pope, R Backhurst, Mr & Mrs A Clark, D Salter, Ms J Trimmer, Mr & Mrs S Organ, Cllr N Woolcombe-Adams, P O'Donaghue, S Hoyle, J Tinker, B Foster, Ms S Simpson, P Harwood, Mrs Y Pope.

APOLOGIES: N Hewett-Cooper (SCC).

Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda : Members of the public expressed their views regarding The Local Plan Part II process and Planning Application 2018/1666/OTS Land at Sub Road, Butleigh.

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

URGENT BUSINESS : 2017/0950/FUL Wood Lane. Application has been approved. Site has been subject to many planning breaches, Mendip Planning Enforcement impotent. Planning application was very poor. Many valid objections to the application and goes against previous application decision on the west side of Sub Road. N Woolcombe-Adams had requested it should go to the Planning Board but the request was ignored.

MINUTES OF THE MEETING HELD ON 6th November 2018, having been circulated, were signed as a true and correct record. Proposed E Aitken, seconded R Burdett, all in favour.

MATTERS ARISING : None.

PLANNING: 2018/2648/OTS Land at Sub Road, Butleigh - Application for outline planning permission with some matters reserved for erection of 32 dwellings with details of access only. Recommend Refusal. Proposed W Moore-Read, seconded R Burdett. All in favour.

Reasons A) Application is premature as the Local Plan Part II has not been formally adopted. B) High density of development C) Too many larger houses. D) Highway safety issues with the proposed access onto Sub Road E) Lack of pavement on Sub road F) Concern about potential flooding and sewerage disposal problems.

It was noted that no approach has been made to the PC regarding the proposed footpath link through the Holm Oaks Play Area, owned by the Parish Council.

It was agreed to write to the Planning Inspectorate regarding the allocation of only one residential development site in the Local Plan Part II for Butleigh.

All left the meeting except B Foster, P Harwood and D Salter.

Decisions: 2018/1666/FUL Land at Harepits Lane- Erection of single storey extension to the north and east elevations to form additional B1 floor space and storage/office space ancillary to the B1 use. -Approved.

2018/2542/TCA The Tree House, Mounsdon Close- Fell Holly in Conservation Area- Approved.

2018/2548/TCA Applecross, Water Lane – Fell and grind stump Deodar Cedar in Conservation Area – Approved

2017/0950/FUL Wood Lane- Change of use of land from horticultural nursery to stationing of six static caravans for use as holiday lets with extended stone track: and replacement of existing buildings with two further static caravans for existing storage and office use for a landscaping contracting business. (additional info 11 and 18/1/18)- Approved.

ENFORCEMENT MATTERS: No progress.

FINANCE : CURRENT AC

BR AC

BALANCE	£ 20416.31	BALANCE	£ 7618.81
-Bench	£ 459.99		
-Bench fixings	£ 25.21		
Balance	£ 19931.11	Balance	£ 7618.81

****** Telecom Fund £12159.25**

Proposed E Aitken, seconded A Carr, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure : Somerset Garden Service Street Sweeping £400, Village Green Maintenance £150. Total £550. Proposed R Burdett, seconded A Carr, All in favour.

SETTING PRECEPT FOR 2019/20: It was agreed to request a Precept of £11500 for 2019/20. Proposed EAitken, seconded R Burdett. All in favour.

A Carr declared an interest in the offer of a donation to Mendip Community Transport.

UPDATE ON PURCHASE OF LAND ADJOINING THE PLAYING FIELD:

A Carr reported that Mr A Macdonald has withdrawn his offer to sell the land to the Parish Council. He has paid his legal fees, leaving the PC only liable for their own legal fees. Favourable consideration for a sale in the future, as part of a viable and comprehensive scheme, was not ruled out. BPF A and Village Hall Council are aware of the position.

The outstanding legal fees of £540 including VAT to be paid from the funds, held on account, with the Solicitor to the PC. The balance to be returned to the Village Hall Council on request.

VILLAGE GATEWEAY SIGNS: Defer to January meeting.

RE-ALLOCATION OF R DAVIDSON'S DUTIES: Defer to January meeting.

NEW CONTENT FOR VILLAGE WEBSITE: None

CORRESPONDENCE: M Day- Progress regarding the Heritage Trail project.

LEAD COUNCILLORS REPORTS : A Carr- proposed a vote of thanks to B Foster for the offer of a site for the bench at Rockes Barn and his help on delivery.

The meeting closed at 9 20 p.m.

The next meeting 8TH January 2019.

Chairman
8th January 2019.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 8th January 2019 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : E Aitken, (Chairman). K Otton, W Moore-Read. A Carr, R Burdett, D Sharland

OTHERS PRESENT : None

APOLOGIES: None

Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda :

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

URGENT BUSINESS : None

MINUTES OF THE MEETING HELD ON 4th December 2018, having been circulated, were signed as a true and correct record. Proposed E Aitken, seconded K Otton, all in favour.

MATTERS ARISING : None

PLANNING . 2018/2899/VRC Mendip View, Wood Lane.- Application to remove condition 4 (agricultural occupancy) of planning approval 067481/002 erection of agricultural workers dwelling. Recommend Refusal. Proposed W Moore-Read seconded E Aitken. All in favour.

Decisions: 2018/2594 Corner Cottage, St James Square. – Approval of details reserved by condition 3 (joinery details) on planning application 2018/2048/HSE- Approved.

FINANCE : CURRENT AC

BR AC

BALANCE	£ 19931.11	BALANCE	£ 7618.81
-Som Garden Maint	£ 550.00		
- Balance	£ 19381.11	Balance	£ 7618.81

**** Telecom Fund £12159.25

*** Footpath Donation £420

Proposed E Aitken, seconded A Carr, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure :
PCC of Butleigh – Church Room Hire- £132

Proposed E Aitken, seconded A Carr. All in favour

LOCATION OF BOARD ON VILLAGE GREEN: It was agreed to agree the Butleigh Village interpretation board site on the green with Councillors and M Day.

PUBLIC FOOTPATHS: Pond Head- WS2/37 Application to divert has been received by Somerset County Council but has not yet been processed.
Footpath beside the River Brue - WS2/11 stiles along the river bank in poor condition - leave.

VILLAGE GATEWAY SIGNS: Defer.

RE-ALLOCATION OF R DAVIDSON'S DUTIES: Speedwatch volunteers required.

NEW CONTENT FOR VILLAGE WEBSITE: The website has been updated and refreshed with thanks to Gordon Hughes.

CORRESPONDENCE: 14th April 2019 Butleigh Multi Terrain Run.
Buckingham Palace Queens Garden Party 29th May. Nominations, (A Carr and K Otton), to be sent to SALC.

LEAD COUNCILLOR'S REPORTS: Parish Councillor nominations to be at Mendip by 3rd April. E Aitken will be stepping down.
R Burdett- Cattle lorry recently stuck in High Street.
K Otton- potholes Bolster Lane still not done.

The meeting closed at 8.31 p.m.

The next meeting 5th February 2019.

Chairman

5th February 2019

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 5th February 2019 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : E Aitken, (Chairman). K Otton, R Burdett, D Sharland.

OTHERS PRESENT : Susan Rose – Pre meeting statement- Footpaths
Nigel Hewett- Cooper SCC

APOLOGIES: A Carr, W Davies, W Moore-Read

Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda :

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

URGENT BUSINESS : None

MINUTES OF THE MEETING HELD ON 8th January 2019, having been circulated, were signed as a true and correct record. Proposed E Aitken, seconded K Otton, all in favour.

MATTERS ARISING : None

PLANNING :

Decisions: 2019/0116/APP Corner Cottage 42 St James Square- Approval for approval of details reserved by condition 5 (Timber Cladding Details) on planning consent 2018/2048/HSE- Approved.

FINANCE : CURRENT AC

BR AC

BALANCE	£ 19381.11	BALANCE	£ 7618.81
-Church Room Rent	£ 132.00	Interest	£ 4.76
- Balance	£ 19249.11	Balance	£ 7623.57
**** Telecom Fund	£12159.25		
***Footpaths	£420		

Proposed E Aitken, seconded R Burdett, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure :

Clerks Annual Salary and Expenses £3885.26. HMRC £24.60, Proposed E Aitken, seconded K Otton, all in favour.

Heartsafe £58.80 Proposed E Aitken, seconded K Otton, all in favour.

INFORMATION BOARD ON VILLAGE GREEN: Defer to next meeting.

PUBLIC FOOTPATHS: Nothing to report.

PROPOSED PURCHASE OF SPEED INDICATOR DEVICE: Defer to next meeting.

DATE OF LITTER PICK - 23rd March

NEW CONTENT FOR VILLAGE WEBSITE: None

CORRESPONDENCE: - Somerset Wood- Defer to June

Oddway Top footpath surface requires attention.

Death of Senior Figure. Arrangements for a book of condolences in the Church and floral tributes in the Churchyard.

LEAD COUNCILLOR'S REPORTS: Fridge in ditch on Bolster Lane. Tyres in Bolster Lane.

Reynalds Way between Macdonalds track and the solar site, top of Sourdown towards Fountain Forestry- side of road requires banking up due to lorry damage.

N HEWETT- COOPER REPORTED: SCC- awarded finance scheme for business rate retention- £1.5m award.

Public Health £35 per head in Somerset.

New primary school proposed to be built in Somerton.

Gritting 20% of road network = 720 miles in two hours. 7gm per square metre.

MDC - full complement of planning officers

The meeting closed at 8.20 p.m.

The next meeting 26th March 2019.

Chairman
26th March 2019.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 16th April 2019 at 6pm IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : E Aitken, (Chairman). K Otton A Carr, D Sharland.

OTHERS PRESENT : Mr & Mrs D Salter.

APOLOGIES: W Davies, W Moore-Read, R Burdett

Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda :

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

A Carr- Financial Approvals - Mendip Community Transport and A Carr expenses.

URGENT BUSINESS : It was agreed to give instruction to Mogers Drewett to repay the Village Hall Council the balance of the monies held to purchase the playing field extension that has fallen through.

MINUTES OF THE ANNUAL PARISH MEETING HELD ON 26TH MARCH 2019, having been circulated, were signed as a true and correct record. Proposed E Aitken, seconded A Carr, all in favour.

MATTERS ARISING: None

MINUTES OF THE MEETING HELD ON 26TH MARCH 2019, having been circulated, were signed as a true and correct record. Proposed E Aitken, seconded A Carr, all in favour.

MATTERS ARISING : None

FINANCE : CURRENT AC		BR AC	
BALANCE	£ 15636.29	BALANCE	£ 7623.57
+ Precept	£ 11500.00	Interest	£ 3.68
- Balance	£ 27136.29	Balance	£ 7627.25
**** Telecom Fund £12159.25			
***Footpaths £420			

Proposed E Aitken, seconded A Carr, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure :
A Carr Reimbursement Footpath Expenditure £40.00

Mendip Community Transport £200.00 (LG&R Act 12997 s26-29)

A Carr left the room . Proposed E Aitken, Seconded K Otton. All in favour

Citizens Advice Bureau £150.00 (LGA 1972 s142)

Butleigh PCC £1250.00 (LGA 1972 s214)

Butleigh Playing Field Association £1750.00 (LGA 1972 s 19)

St Margarets Hospice £200 (LGA 1976 (Misc Prov) s19)

Butleigh PCC Senior Citizens Tea Party £100.00 (LGA 1972 s137)

M Day Reimbursement Heritage Trail Expenditure (Mast Fund) £222.67

M Butt Footpath Maintenance £840 and Village Green Maintenance £636 inc VAT

Came & Co Insurance £758.32

Proposed E Aitken, seconded D Sharland . All in favour

PLANNING The Sweets, Chapel Lane – Proposed works to trees in a conservation area- T1 Cherry-fell, T2 Cherry- remove limb overhanging road and lift canopy by 1m. Recommend Leave to the Tree Officer. Proposed E Aitken, Seconded A Carr, all in favour.

NEW CONTENT FOR VILLAGE WEBSITE: Review the website regarding contact details.

LEAD COUNCILLOR'S REPORTS: None

The meeting closed at 6.21 p.m.

The next meeting to be confirmed.

Chairman
2019.