

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 2nd July 2019 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : S Alalia, (Chairman). K Otton, J Ruff. A Gibson, D Gibson.

OTHERS PRESENT : A Carr, P Keggin, M Day, D Sharland, Cllr N Woolcombe-Adams (MDC), T Willmott.

APOLOGIES: N Hewett-Cooper (SCC)

**Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda : A Carr – See Urgent Business
N Woolcombe-Adams introduced himself to the new Councillors.**

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

URGENT BUSINESS : A Carr- Claim for funding to Village Hall Council for a piece of equipment (Cross Rider Duo) for the older generation proposed to be situated on the Village Green.

M Day- Parish Council have backed the Heritage Trail funding. 34 points of interest with a 5 point extension. Website linked with a QR code.

Request the agreement of the Parish Council to install the information board on the Village Green near to the bus shelter. Official opening on Saturday 24th August with the Grenville Steam Carriage in the village. The opening will be in front of The Court. The transport of the steam carriage and insurance will be requested from the money put aside from the mast funds.

Permission to put sign on the green. Event Insurance and insurance of the notice board to be covered by the Parish Council.

Proposed S Alalia, seconded D Gibson. All in favour.

MINUTES OF THE MEETING HELD ON 11th June 2019, having been circulated, were signed as a true and correct record. Proposed S Alalia, seconded A Gibson, all in favour.

MATTERS ARISING : None

NOTICE OF 3 CASUAL VACANCIES- APPLICATIONS INVITED:

Trevor Willmott. Proposed S Alalia, seconded K Otton, All In favour.

David Sharland. Proposed S Alalia, seconded K Otton, All in favour.

Both Trevor and David signed the Declaration of Acceptance of Office.

PLANNING : 2019/1463/VRC Henley Lane- Application to vary/remove condition 2 of planning approval 2016/3137/FUL as per drawing 1705/p04 with blue lias and blue-black engineering brick faced retaining walls, in lieu of grass banking and rendered walls, as combined drawing 1705/p04. Recommend Approval. Proposed D Gibson, seconded S Alalia. All in favour.
(D Sharland declared a prejudicial interest)

PROPOSED PURCHASE OF A SPEED INDICATOR DEVICE: A Carr reported: Butleigh has had the benefit of the occasional installation by Somerset County Council of a Speed Indicator Device (SID) for the past 9 years. The service was cut recently and the Parish Council are looking to purchase equipment of its own. Research has concluded that a fixed Gateway sign would be the best option. This would replace the gateway sign at Sourdown, opposite Grenville Court. The system can also record data on traffic movements and would be attached to the electricity supply at Sourdown Farm. Assuming the existing village gateway posts can be used the cost would amount to £2800 plus VAT plus fitting. This location has been found over many years to be the position where drivers ignore the 30mph speed limit regularly- the average speed being 43mph.
S Alalia proposed to continue with the Gateway sign proposal, seconded D Sharland. All in favour

FINANCE : CURRENT AC		BR AC	
BALANCE	£ 22739.30	BALANCE	£ 7627.25
S&D Air Ambulance	£ 350.00		
Butleigh PCC Churchyard	£ 150.00		
Family Councelling Trust	£ 250.00		
SALC Affiliation fee	£ 235.11		
Somerset Garden Maint	£ 280.00		
- Balance	£21474.19	Balance	£ 7627.25
**** Telecom Fund	£11406.58		
***Footpaths	£420		

Proposed S Alalia, seconded A Gibson, all in favour.

AFFORDABLE HOUSING REPORT: A Carr reported the meeting on the 4th June was successful. Expecting a planning application shortly.

VE DAY MAY 8TH 2020: Provisional arrangements being discussed. Soap Box Derby proposed by D Gibson, seconded T Willmott. All in favour.

CORRESPONDENCE: FBS letter- next agenda

LEAD COUNCILLOR'S REPORTS: None

The meeting closed at 9.10 p.m.

The next meeting 6th August 2019.

Chairman
6th August 2019.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 6th AUGUST 2019 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : S Alalia, (Chairman). K Otton, T Willmott, A Gibson, D Sharland.

OTHERS PRESENT : Leslie Stringer, Alan Carr, Mrs Christine Simpson, Mrs Viv Worsdale, Mrs Helen Caines. Nigel Hewett-Cooper, Paul Harwood.

APOLOGIES: J Ruff, D Gibson

Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda : C Simpson- Grass cut too short on the village green- suggest leaving it longer for environmental reasons.

A Carr- No further report on Speed Indicator Device.

Affordable Housing. Reported on Local Plan Public Inquiry at Mendip District Council.

Heritage Trail- Request for a plaque near to the War Memorial. Plans for Heritage Day Trail day progressing well.

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

URGENT BUSINESS : Helen Caines, Head Teacher at Butleigh Primary School. IT system will be out of date in January 2020. Request for funding for a grant application for Multi-Media Technology Development Project from the Telecom Mast monies.

MINUTES OF THE MEETING HELD ON 2nd July 2019, having been circulated, were signed as a true and correct record. Proposed S Alalia, seconded T Willmott, all in favour.

MATTERS ARISING : None

FINANCE REPORT: CURRENT AC		BR AC	
BALANCE	£ 21474.19	BALANCE	£ 7627.25
-BPFA	£ 1750.00		
- Balance	£19724.19	Balance	£ 7627.25

****** Telecom Fund £11406.58**

*****Footpaths £420**

Proposed S Alalia, seconded T Willmott, All in favour

FINANCIAL APPROVALS : Resolutions to approve the following expenditure:

Mendip District Council Election Expenses £83.50.

Butleigh PFA Holm Oaks Play Area £900

S Alalia, D Sharland, All in favour.

Somerset Garden Services – Footpath clearance £160, Village Green Maintenance £120. Total £280

BANK MANDATE: Propose all to sign.

PLANNING : 2019/1493/HSE 43 Holm Oaks – To install a single storey lean to extension and associated building works to the north east elevation. Recommend Approval. Proposed T Willmott, seconded D Sharland. All in favour.

2019/0969/FUL Fishponds, Barton Road – Construction of 40msq elevated tree house within existing copse for short term let. Recommend Approval. Proposed T Willmott, seconded S Alalia. All in favour. (Plans to seek a diversion order to move the public footpath in the future.)

2019/1737/TCA 3 Court Park- Proposal to remove one large limb off T1 Beech tree due to weak union. Limb leaning towards neighbouring property.- Conservation Area Recommend Leave to Tree Officer., Proposed T Willmott, seconded D Sharland. , All in favour.

2019/1717/TCA Court Gardens, Mounsdon Close – Proposal to fell Blue Spruce in Conservation Area. Recommend Leave to Planning Officer. Proposed T Willmott, seconded S Alalia. All in favour.

2019/1713/TCA 2 Mounsdon Close- Proposal to fell Blue Spruce in Conservation Area. Recommend Leave to Planning Officer. Proposed T Willmott, seconded D Sharland, All in favour.

Decisions by MDC: 2019/1148/HSE 60 Holm Oaks- – The removal of the bay window to east elevation to extend the existing living room to the edge of the canopy roof over –Amended Description- Approved by MDC.

2019/1190/TCA Courtlands, Butleigh Court Access Track- Proposed works to Norway Maple – fell- Approved by MDC

NOTICE OF 1 CASUAL VACANCY- APPLICATIONS INVITED: No Applications.

APPOINTMENT OF PARISH PATH LIAISON OFFICER WITH SOMERSET COUNTY COUNCIL: Alan Carr. Proposed S Alalia, seconded K Otton. All in favour

A vote of thanks to John Mulliner as outgoing PPLO.

PROPOSED PURCHASE OF A SPEED INDICATOR DEVICE- UPDATE :
None

AFFORDABLE HOUSING UPDATE : None

HERITAGE TRAIL UPDATE : Request for plaque near to War Memorial.

BROKEN SIGN ON VILLAGE GREEN: Purchase new dog fouling sign to be banded onto a lamp post. Proposed D Sharland, seconded S Alalia. All in favour.

MDC OWNED LIGHT IN GRENVILLE CLOSE: Contact Neighbourhood Services Dept at MDC to propose a new light and consider the cost to the Parish. D Gibson to explore. Proposed S Alalia, seconded A Gibson. All in favour

OUT OF DATE FOR SALE SIGN ON SUB ROAD FOR GRENVILLE COURT: Removed.

VE DAY: Preliminary discussions for Saturday 9th May.

BUTLEIGH GROUPS AND ORGANISATIONS PROPOSED MEETING 9TH OCTOBER 2019 AT THE ROSE AND PORTCULLIS. 7pm. All invited.

VILLAGE WEBSITE AND NEW CONTENT FOR VILLAGE WEBSITE:
Minutes

CORRESPONDENCE: A Carr- E Mail regarding two projects for mast monies. Speed Indicator Device and Exercise Machine. Chairman to reply to email.

LEAD COUNCILLOR'S REPORTS: None

VISITING COUNCILLOR'S REPORTS: **Nigel Hewett-Cooper** reported: County Report August 2019.

Emotional and Mental Health Support: Somerset has been granted One Million Pounds over the next three years to deliver Emotional and Mental Health Support for Young People utilising trailblazer mental health support teams across the County. This is part of a national drive to improve emotional support in schools and forms part of the Somerset Wellbeing Framework, 'whole school approach' to wellbeing and mental health. Initially 25 schools will receive support teams to work in the schools, there will also be parent educational programmes provided by the voluntary sector. Winter Gritting: In the middle of a summer heat wave the Highways gritting policy review has been completed and the first deliveries of salt for the forthcoming winter have started arriving at depots. This winter the County Council will be investing an extra £200,000 into the service and has taken on board feedback to reassess all the criteria used to determine which roads will be gritted. This means an increase in the precautionary gritting network from approximately 720 miles to 900 miles of road, which will be treated every time ice or snow is forecast. A map of the routes can be found at <https://somersetnewsroom.files.wordpress.com/2019/07/winter-service-2019-2020.pdf>

County Finances Update: The 2018/19 Statement of Accounts for the County Council and the Somerset Pension Fund (which the County administers on behalf of all employer bodies) have both been given an 'unqualified' opinion (the best we can get) for these accounts. However, before the auditors can conclude their overall opinion, they are planning a little more work looking at the robustness of budgets for the ever-growing adult and children's social care future demand. Regardless of the outcome of this work however, their feedback fully recognises the considerable progress made during the last 10 months to ensure sustainability in the County Councils finances. Forecast school places: The new Education Infrastructure Growth Plan is now available at <http://www.somerset.gov.uk/education-and-families/school-place-planning-infrastructure-growth-plan/> This plan outlines the approach to school place

planning and expected demand across Somerset, broken down by School Organisation Plan (SOP) areas

Summer Outdoor Activities: Kilve Court and the three other Somerset Support for Education Outdoor Centres have begun delivering an exciting summer programme for young people from across Somerset and beyond, from children's activity days and 5 day residential camps to art, music and science events, there is something available for everyone. Visit www.sseoutdoors.co.uk for further information.

Reducing Flood Risk: SCC have bid for funding for schemes that will help the county adapt to climate change by reducing flood risk through natural flood management rather than engineering. The resulting 'Co-adapt' project will bring £2.53m from the European Regional Development Fund into Somerset over the next three-and-a-half years for the projects. The Somerset Flood Action Plan, drawn-up in the wake of the 2013/14 winter floods, included a commitment to develop long-term land management actions to reduce flood risk in the face of climate change.

Library Outreach Services: The new Somerset Libraries Outreach vehicle was recently launched. The vehicle presents additional opportunities to showcase the diverse range of Somerset Library services, with targeted activities for hard to reach communities throughout the county.

Higher Education courses: A fantastic new "Study Up" website has been launched to offer a one stop shop for students of all ages to find the right Higher Education course for them right here in Somerset <http://www.studyupsomerset.org.uk>

Local Teacher Training: Somerset School Centered Initial Teacher Training (SCITT) will be moving to Dillington over the summer and from September students will be studying on campus. For more information about the training and apprenticeships on offer visit www.somersetscitt.co.uk

Free Business Training: Social enterprises, charities and co-operatives in Somerset can sign up for free bespoke training – plus a grant of £1,200. Somerset County Council is supporting the free training between September 2019 and January 2020. SCC is providing match funding of £250,000 which will enable draw down of England European Regional Development Fund (ERDF) funding in recognition of the wider benefits of the programme.

Cllr T Willmott stated ' Under current National Policy Mendip District Council can indicate the optimal number of houses which it believes are sustainable in a community given the current infrastructure. Whilst this is not binding it is useful to have in mind when dealing with future planning applications.'

The meeting closed at 9.05 pm

The next meeting 3rd September 2019.

Chairman
3rd September 2019.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 3rd September 2019 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : S Alalia, (Chairman). K Otton, T Willmott, D Gibson, A Gibson, D Sharland.

OTHERS PRESENT : Abigail Fisher. N Woolcombe-Adams (MDC), David Heeley.

APOLOGIES: N Hewett-Cooper(SCC) J Ruff.

Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda : Highways - A Fisher- Damage to front wall at Durham Cottage, High Street. Narrow point due to parking on the opposite side of the road. Suggest letter to Highways Traffic Management at SCC, copy to N Hewett-Cooper.

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

URGENT BUSINESS : None

MINUTES OF THE MEETING HELD ON 6th August 2019, having been circulated, were signed as a true and correct record. Proposed S Alalia, seconded T Willmott, all in favour.

MATTERS ARISING : None

DISCUSSION REGARDING STRUCTURE OF MEETINGS AND PROTOCOL OUTSIDE OF MEETINGS: D Sharland – Openness and Transparency within the group. D Sharland proposed a one to one communication is acceptable, if communications are for more than one person it must be shared with all Councillors. S Alalia seconded, all in favour. The Clerk reminded the Councillors of the Code of Conduct which will be updated in the near future.

PROPOSED PUBLISHING OF DRAFT MINUTES ON NOTICEBOARDS: D Gibson proposed the draft minutes are posted on the notice boards. Discussion noted.

PLANNING : 2019/1623/FUL South Wootton Cottage, Butleigh Wootton- Replacement Stable Building. Recommend Approval subject to domestic use only. Proposed T Willmott, seconded D Gibson, all in favour.

2019/1912/HSE Mulberry House, Admirals Mead- Proposed erection of single storey extension. Recommend Approval. Proposed T Willmott, seconded D Sharland. All in favour.

2019/2080/HSE Carrick, High Street – Proposed erection of single storey rear extension and refurbishment of existing building exterior. Recommend Approval Proposed T Willmott, seconded D Sharland. All in favour

Decisions by MDC: 2019/1493/HSE 43 Holm Oaks – Install single storey extension to North West elevation- Refused

2019/0969/FUL Fishponds, Barton Road- Construction of 40sqm elevated tree house within copse for short term holiday let. – Approved

VISITING COUNCILLOR'S REPORTS: N Woolcombe-Adams reported:

Coalition running Mendip and no decisions are being taken by Portfolio holders. Central Government withdrawing Rate Support Grant.

ADDITIONAL PAVEMENT SWEEP FROM LADIES WALK TO SUB ROAD:

has been carried out at a cost of £120. Proposed S Alalia, D Gibson. All in favour. Clerk to write to Church Close House regarding the Yew arisings dropping on to the pavement.

FINANCE :	CURRENT AC		BR AC
BALANCE	£ 19724.19	BALANCE	£ 7627.25
- MDC Election Exp	£ 83.50	+ Int	£ 3.81
- Som Gdn Serv	£ 280.00		
- BPFA	£ 900.00		

Balance £ **18460.69** **Balance** £ **7631.06**

Proposed S Alalia, seconded T Willmott. All in favour

FINANCIAL APPROVALS : Resolutions to approve the following expenditure:
SALC councillors training £75. Proposed S Alalia , seconded D Gibson. All in favour
Somerset Landscaping and Gardening Services- Street sweep £120 Proposed S Alalia, seconded D Gibson. All in favour

Heritage Trail Expenses M Day Reimbursement £626.35, Arien Designs £871.20

D Heeley congratulated the Parish Council on their support of the Heritage Trail..

PRELIMINARY DISCUSSION REGARDING BIDS RECEIVED FOR MAST

MONEY: Defer to October meeting.

PROPOSED PARISH NOTICEBOARDS REFURBISHMENT : The Clerk

reported that the noticeboards would be re-furbished in the next financial year. It would be prudent to include a sum for this in the Precept.

LAMP MDC B1 VILLAGE GREEN- D Gibson reported - Engineer to attend. Cost to be calculated.

NOTICE OF 1 CASUAL VACANCY- Applications invited- None received

PROPOSED PURCHASE OF A SPEED INDICATOR DEVICE- K Otton to take responsibility of proposal.

AFFORDABLE HOUSING UPDATE - None

BROKEN SIGN ON VILLAGE GREEN: The Clerk produced a weather proof frame for a dog fouling sign.

VE DAY: D Gibson reported meetings with PCC, and Rose and Portcullis. Soap Box Derby proposed. Meeting on 9th October to gauge support.

VILLAGE WEBSITE AND NEW CONTENT FOR VILLAGE WEBSITE:
Minutes.

CORRESPONDENCE.: Village Location Signing- K Otton to co-ordinate a meeting with Highways Management to incorporate a discussion with regard to parking in the High Street at the narrow point outside Durham Cottage.

LEAD COUNCILLOR'S REPORTS: K Otton - Potholes in Compton Street/
Fishwell Lane.

The meeting closed at 9.05 p.m.

The next meeting 8th October 2019.

Chairman
8th October 2019.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 8th October 2019 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : S Alalia, (Chairman). K Otton, T Willmott, D Gibson, A Gibson, D Sharland.

OTHERS PRESENT : R Chaddock, D Heeley, N Hewett-Cooper (SCC)

APOLOGIES: J Ruff

Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda :

VISITING COUNCILLORS REPORTS: N Hewitt-Cooper. Measles: Measles is a highly infectious viral illness that can be very unpleasant and sometimes lead to serious complications. Earlier this year the UK lost its measles free status due to the increased number of confirmed cases in the UK and evidence that transmissions of measles had been re-established. This increased number of cases is directly linked to the drop in the number of Children vaccinated, in particular the second dose of the MMR vaccination. Evidence has shown that cases of measles occur in communities where vaccine uptake is low. As measles is highly infectious, even small decline in uptake can have an impact, and anyone who has not received 2 doses of MMR vaccine is at risk. Those people who missed out on getting the vaccine are urged to make an appointment now to get vaccinated. For more information, visit www.nhs.uk/conditions/measles

School places: September saw the opening of applications for school places for 2020. The deadline for secondary school places is 31 October 2019 and for Primary school admissions the deadline is 15 January 2020. SCC encourage everyone to submit three preferences, including their local school as one of those preferences. In recent years, some applications have only included one preference for a non-local school and if demand is high for that single school, it can mean that students and parents have to wait longer for a confirmed placement at a different school, making the experience more stressful. www.somerset.gov.uk/education-and-families/apply-to-start-school

New school openings: September saw two new schools open their doors in Taunton, the £8.5m Hazelbrook campus at Selworthy Special School and the new £7.3m Nerrols Primary school, creating 500 new school places. The state-of-the-art new campus at Selworthy will offer 80-100 places for secondary age pupils with a wide range of Special Educational Needs and/or Disabilities. The development will help to ensure pupils can be educated close to their homes and communities, without needing to take long journeys to a school, which can accommodate their needs.

Libraries: Over 7,000 children visited libraries across Somerset to take part in 'Space Chase' - this year's national Summer Reading Challenge inspired by the 50th anniversary of the first moon landing. Children signed up to read up to six books over the summer and received rewards for every book they read. During the holidays over 160,000 books were read in total and hundreds of children and families took part in free events held in their local libraries such as slime making, story times, 3D

printing, Virtual reality, LEGO days, Nintendo Switch gaming events, and many more.

Costa Coffee Fostering Events: Over the next few weeks information events about Fostering opportunities are being held in Yeovil , Shepton Mallett and Bridgwater, kindly supported by Costa Coffee. More information can be found at www.fosteringinsomerset.gov.uk

Enterprise centres: Two business-boosting enterprise centres for Somerset have taken a leap forward with construction work now underway. Cathedral Park, Wells will offer two larger offices, ten smaller offices and two meeting rooms as well as five 50 square metre industrial units whilst the new, purpose-built Wiveliscombe centre will offer ten offices, two meeting rooms and seven industrial units. The aim is for both centres – which are each costing in the region of £2m – to be open next Spring, bringing the total number of centres in the Somerset network up to seven. All centres provide modern, accessible space for small and growing businesses – something that can be hard to find in rural areas. They offer flexible tenancies, superfast broadband, business networking, access to business support and competitive rents.

Gritting routes: As the County Council’s financial position has now significantly improved SCC has confirmed it will make available an additional £200,000 for the highway winter service to fund additional routes and activities. The precautionary gritting network has been reviewed in line with the most up to date code of practice. This has resulted in an increase in the precautionary gritting network from approximately 720 miles to 900 miles of road which will be treated every time ice or snow is forecast. This is around 21 per cent of the total roads in Somerset – bringing it back to previous levels. SCC will be operating 23 gritting lorries, running out of five depots across the county.

Grit Bins: Parish council are being asked to check their grit bins and to let SCC know by 31st October if they need filling. This will assist with the continuing sustainability of this service by targeting visits by the road maintenance teams to only those locations in need. One tonne dumpy bags of salt are sometimes provided on steep slopes, especially on Exmoor and the Mendips, and this will continue to be the case. If Parish/Town Councils have any questions regarding the provision of roadside salt please contact the area highways office. The parish/town council salt bag collection day which has taken place for a number of years up until last winter was also reviewed. The conclusion was that on recent occasions the take up of this service was generally low and it did not provide good value for money.

Opposite Sex Civil Partnerships: Somerset’s Registration Service is ready and waiting for couples wishing to tie the knot through a new ‘opposite sex civil partnership’ next year. The service would like to hear from couples interested in booking a ceremony in 2020 following the change of Government legislation which will make civil partnerships available to opposite as well as same sex couples. Somerset Registration Service has a large team of professional celebrants who will tailor ceremonies to suit each couple’s preferences at over 120 licensed venues. Contact Somerset Registration Service via somersetregistrations@somerset.gov.uk

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

URGENT BUSINESS : None

MINUTES OF THE MEETING HELD ON 3rd September 2019, having been circulated, were signed as a true and correct record. Proposed S Alalia, seconded D Sharland, all in favour. Minutes to be available on the Village Website.

MATTERS ARISING : Lamp MDC B1 Village Green. D Gibson reported that Mendip will look at costings to replace the existing lamp with a low level lamp. Path may be re-furbished at the same time.

Highways – Proposed purchase of a speed indicator device- Update. K Otton reported that a decision needs to be made if it is wished for a Butleigh gateway sign at Sourdown with a flash set at 30mph. Cost approx £3500.

Highways - Parking in the village and Village Sign locations- meeting to be held.

NOTICE OF ONE CASUAL VACANCY : Application from Richard Chaddock. Proposed S Alalia, seconded K Otton, all in favour., The Chairman welcomed Mr Chaddock.

PLANNING :2019/2372/TCA Dyers Orchard- Works to Trees in Conservation Area. Recommend Leave to Tree Officer Proposed T Willmott, Seconded D Sharland All in favour.

Decisions by MDC: 2019/1712/TCA Court Gardens- Proposed works to trees- Approved.

2019/1713/TCA 2 Mounsdon Close – Proposed works to trees- Approved.

2019/2194/NMA The Sweets, Chapel Lane- Decrease size of window on east elevation- Approved.

2019/1737/TCA 3 Court Park – Reduce limb on Beech tree- Approved

FINANCE : CURRENT AC		BR AC	
CURRENT AC		BR AC	
BALANCE	£ 18460.69	BALANCE	£ 7631.06
- SALC Training	£ 75.00		
- Som Gdn Maint Street Sweep	£ 120.00		
- Heritage Trail Expenditure	£ 1497.55		
- Balance	£ 16768.14	Balance	£ 7631.06

Proposed T Willmott, seconded S Alallia, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure : Somerset Garden Services Village Green maintenance £90, Footpath clearance £160. Total £250. Proposed S Alalia, seconded D Sharland. All in favour

MEMBERS IMPROVING LIVES GRANT (N H-Cooper) K Otton to request for contribution towards Speed Indication Device.

PRELIMINARY DISCUSSION REGARDING THE 2020/21 PRECEPT BID:

DISCUSSION REGARDING BIDS RECEIVED FOR MAST MONEY: Bid from Butleigh School for new school computers. . (D Sharland declared a personal interest). T Willmott proposed to allocate £7000, seconded S Alalia. All in favour

BENCH AT HIGHER ROCKES BARN: May need to be re-sited. November Agenda.

VE DAY: Feed back from Village meeting 9th October 2019. November Agenda.

CORRESPONDENCE: None

LEAD COUNCILLOR'S REPORTS: K Otton. Overgrown hedge opposite Butleigh School – Clerk to write to owner.
Grit. Pile of grit at Chartwell House, Chapel Lane.

MATTERS OF REPORT: None.

The meeting closed at 8.50 p.m.

The next meeting 5th November 2019.

Chairman
5th November 2019.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 5th November 2019 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : S Alalia, (Chairman). K Otton, T Willmott, , D Sharland, R Chaddock

OTHERS PRESENT : A Carr.

APOLOGIES: D Gibson, A Gibson, J Ruff

VISITING COUNCILLORS REPORTS: N Woolcombe-Adams, N Hewett-Cooper.

Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda : A Carr - Re-siting of the footpath bench from Higher Rockes. Remembrance Day wreath laying on Monday 11th November.

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

URGENT BUSINESS : None

MINUTES OF THE MEETING HELD ON 8th October 2019, having been circulated, were signed as a true and correct record. Proposed S Alalia, seconded Sharland, all in favour. Minutes to be posted on the Village Website.

MATTERS ARISING : Lamp MDC B1 Village Green. Update at next meeting – D Gibson. A bulb change to LED at approx £400 was discussed instead of replacement of the entire lighting column at £1500 approx.

HIGHWAYS – Proposed purchase of speed indicator device: K Otton to discuss with A Carr and report back at December meeting.

Village Sign locations and parking in High Street to be discussed with officer at SCC and report back at December meeting.

Members improving lives grant- To take up with Nigel Hewett-Cooper (SCC)

PLANNING : Decisions by MDC: 2019/2080/HSE Carrick, High Street – Erection of single storey rear extension and refurbishments of existing building exterior- Approved.

2019/1912/HSE Mulberry House, 9 Admirals Mead- Proposed single storey extension- Approved.

HIGHWAYS ACT 1980- Proposed Public Footpath Diversion Order. WS2/37 (part): Object to the proposal on the grounds of being substantially less convenient to the public. Proposed T Willmott, seconded S Alalia,. All in favour.

FINANCE : CURRENT AC**BR AC**

BALANCE	£ 16768.14	BALANCE	£ 7631.06
- Som Gdn Maint Sweep	£ 250.00	+ Interest	£ 3.93
- Friends of Butleigh School (Mast)	£ 7000.00		
- Balance	£ 9518.14	Balance	£ 7634.99

Telecom Fund	£23249.20		
- Butleigh Cricket Club	£ 589.95	Paid 07.11.17	
- Butleigh School -15 Ipads	£ 4000.00	Paid 07.11.17	
- Butleigh PCC Church Room	£ 6000.00	Paid 05.12.17	
- Bench for V Green	£ 500.00	Paid 06.03.18	
- Village Green Maint	£ 530.00	Paid 16.04.19	Budget £1000 Left
	£470.00		
- Heritage Trail	£ 222.67	Paid 16.04.19	
- Heritage Trail	£ 1252.35	Paid 03.09.19	
- Heritage Trail	£ 1497.55	Paid 06.09.19	Budget £3952 Left
	£928.26		
- Friends But School(COMP)	£ 7000.00	Paid 08.10.19	
- BF Money committed	£ 1398.26		
- -----			
Total	£23041.95		

Money left uncommitted **£ 207.25** + **£1398.26** = **(£1605.51)**

Proposed S Alalia , seconded T Willmott, all in favour.

DISCUSSION TO SET THE 2020/21 PRECEPT BID

RE-SITING OF BENCH: D Sharland suggested the bench could be positioned near to WS2/26 at Sourdawn Farm. The bench needs to be removed from Higher Rockes as soon as possible and stored until the site is ready.

TREES ON THE GREEN: Quote for £450 from Adam Clark Tree Services. (Mast money) Proposed S Alalia, seconded K Otton. All in favour

GRIT BIN: K Otton offers the Post Office, School and Avalon Court salt bags in the winter. 25 bags available.

DEFIBRILLATOR TRAINING: £195 for a training session. It was agreed to ask the parish if a further session was required.

VE DAY: Discussion on going, to be concluded in the December meeting.

FEEDBACK FROM VILLAGE MEETING 9TH OCTOBER 2019: Positive meeting.

CORRESPONDENCE: Resignation of Anne and David Gibson in December. Two casual vacancies to be advertised after the December meeting and responsibilities to be re-distributed.

LEAD COUNCILLOR'S REPORTS: Drain blocked at 'Horse and Lion', Sub Road. – Reported to SCC

The meeting closed at 9.14p.m.

The next meeting 3rd December 2019.

Chairman
3rd December 2019.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 3rd December 2019 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : S Alalia, (Chairman). K Otton, T Willmott, D Sharland, R Chaddock

OTHERS PRESENT : C Rashbrook. N Hampton, L Stringer, A Brown, T Hoyle.

APOLOGIES: J Ruff.

VISITING COUNCILLORS REPORTS: N Woolcombe-Adams, N Hewett-Cooper.

Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda : A Brown- Vice Chair of Butleigh Village Committee- brief on concept to promote social events in the village for all ages. VE Day Committee happy to support.

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

URGENT BUSINESS : None

MINUTES OF THE MEETING HELD ON 5th November 2019, having been circulated, were signed as a true and correct record. Proposed S Alalia, seconded T Willmott, all in favour. Minutes to be posted on the Village Website.

MATTERS ARISING : None

LAMP MDC B1 VILLAGE GREEN: Various lamp designs shown. Preference to just change the bulb. Proposed S Alalia, seconded D Sharland

HIGHWAYS -PROPOSED PURCHASE OF A SPEED INDICATOR DEVICE- UPDATE : K Otton reported £3500 - £4000 for a Villager Gateway sign to include a licence, installation and a data capture, plus a possible fee to SCC for administration and checking.

VILLAGE SIGN LOCATIONS : K Otton- No further report.

MEMBERS IMPROVING LIVES GRANT K Otton – No further report. To speak to N Hewett- Cooper.

PLANNING : : 2019/2351/TCA- Westside, Butleigh Court Access Track- Works to trees in Conservation Area. Leave to Planning Officer. Proposed T Willmott, seconded D Sharland. All in favour.

Decisions by MDC: 2019/2372/TCA Dyers Orchard- Proposed works to trees in Conservation Area- TPO not required.

FINANCE : CURRENT AC		BR AC	
BALANCE	£ 9518.14	BALANCE	£ 7634.99
+ Footpath donation	£ 177.50		
- Balance	£ 9695.64	Balance	£ 7634.99

Proposed S Alalia, seconded T Wilmott , all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure : A Carr – Footpath Expenses £52.56 Somerset Garden Services and Maintenance Ltd Street Sweeping £400, Village Green Maintenance £150. Proposed S Alalia, seconded R Chaddock . All in favour

Butleigh Playing Field Association £200 towards a boiler. Proposed S Alalia, seconded T Wilmott. All in favour.

TO APPROVE FOOTPATH IMPROVEMENTS TO WS 2/39 OFF HENLEY LANE AT A COST OF APPROX £500 AS PROPOSED BY A CARR: Approved Proposed D Sharland, seconded T Willmott. All in favour.

TO APPROVE NEW SITE FOR ‘FOOTPATH BENCH’ CURRENTLY AT HIGHER ROCKES: Clerk to write to Landowner to get an agreement of the site in writing before it is moved.

SETTING THE 2020/21 PRECEPT BID : £15,000. To include £3500 for a speed indicator device Village gateway sign. Proposed S Alalia, seconded T Willmott. All in favour. T Willmott promised that the speed indicator device to be dealt with as soon as possible, hopefully within the existing financial year. seconded D Sharland. All in favour.

DEFIBRILLATOR TRAINING: £195. April 2020. Clerk to arrange.

VE DAY: Village Events Committee happy to be involved. Requested £1000 from Village Hall Committee. Event to possibly be held at Back Town Playing Fields. Saturday afternoon picnic at 1.30pm with band. Scarecrow competition. Church bells to be rung nationally on the Friday.

CORRESPONDENCE: TRUESPEED- Request to speak to the Parish Council regarding fibre broadband- not required.

Butleigh Primary School -Thank you card for the £7k for help with purchase of the computers.

LEAD COUNCILLOR’S REPORTS: K Otton – Back Town level of road subsiding on the sides.. Potholes in Woodlane, Butleigh Wootton. Flooding on T Junction with Sub Road and Back Lane, Butleigh Wootton. Cedar Walk junction with Sub Road Tarmac lifting.

Speed Watch- Organiser and volunteers required for a once a month speed watch session.

Litter Pick January 25th 9am to midday. Adrian Forsey to organise.

The meeting closed at 8.45 p.m.

The next meeting 7th January 2020.

Chairman
7th January 2020.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 7th January 2020 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : S Alalia, (Chairman). K Otton, T Willmott, R Chaddock

OTHERS PRESENT : Richard Davidson. Cllr N Woolcombe-Adams

APOLOGIES: D Sharland, J Ruff

Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda : None

VISITING COUNCILLORS REPORTS: N Woolcombe-Adams. MDC Budgets on target. Local Plan- 'valuable open spaces' -Inspector has stated that some not worthy of that title. More houses required in the north of the district. Concern regarding the 5 year deliverable land supply therefore more development may take place that may be undesirable.

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

URGENT BUSINESS : Flooding at Butleigh Wootton.

MINUTES OF THE MEETING HELD ON 3rd December 2019, having been circulated, were signed as a true and correct record. Proposed S Alalia , seconded T Willmott, all in favour. Minutes to be posted on the Village Website.

MATTERS ARISING : None

PLANNING 2019/2991/TCA Mulberry Cottage, High Street. Proposed works to trees in Conservation Area. Recommend Leave to Planning Officer. Proposed T Willmott, seconded S Alalia All in favour.

2019/2900/TCA Village Green- Crown lifting and removal of dead tree. Recommend Leave to Planning Officer. Proposed T Willmott, seconded S Alalia. All in favour
2019/3067/FUL Land north east of Mendip View, Wood Lane. Creation of 1 no Travellers Pitch (Retrospective). Recommend Approval subject to the following three conditions. 1. For this family unit alone. 2. To not set a precedent for future development. 3. Concern regarding drainage and sewage. Proposed T Willmott, Seconded K Otton, All in favour.

Decisions by MDC: 2016/2635/HSE The Sweets, Chapel Lane- Application for approval of details reserved by conditions 4 (ducts, pipes and rainwater goods). – Approved

**HIGHWAYS -PROPOSED PURCHASE OF A SPEED INDICATOR DEVICE-
UPDATE, VILLAGE SIGN LOCATIONS (KO), MEMBERS IMPROVING
LIVES GRANT (KO) – No further progress.**

FINANCE : CURRENT AC		BR AC	
BALANCE	£ 9695.64	BALANCE	£ 7634.99
- Footpath Expenditure	£ 52.56		
- Street Sweep & VG	£ 550.00		
- BPFA (Boiler)	£ 200.00		
Balance	£ 8893.08	Balance	£ 7634.99

Proposed S Alalia, seconded R Chaddock, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure :
Butleigh PCC Church Room Hire £168.00.
AED Locator (E.U) Ltd AED Awareness Training £234.00.
**S Petherbridge – Zen Computers £445, Clares Dickies Hi Viz jackets £54. Total
£499**
G Hughes- Website expenses £79.25

Proposed S Alalia, seconded T Willmott. All in favour

**TO APPROVE NEW SITE FOR ‘FOOTPATH BENCH’ CURRENTLY AT
HIGHER ROCKES.** Clerk to chase.

DEFIBRILLATOR TRAINING SET DATE IN JUNE: 2ND June at 7pm. Proposed
S Alalia, seconded T Willmott, All in favour., To be advertised.

VE DAY: Various meetings to be held. Costs to be covered.

CORRESPONDENCE: Tree Planting Policy- The following was noted : No public
land available for new woodland. We do not have authority over private land. Extra
administration work. Management of trees is overseen by other organisations, i.e
District Council..

LEAD COUNCILLOR’S REPORTS:

The meeting closed at 8.28 p.m.

The next meeting 4th February 2020.

Chairman
4th February 2020.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 17th January 2020 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : S Alalia, (Chairman). K Otton, T Willmott, D Sharland, R Chaddock

OTHERS PRESENT : J Trimmer, L Stringer, P Edmondson, D Salter, R Davidson.

APOLOGIES: None

Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda :

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

DISCUSSION REGARDING ANY POSSIBLE PROPOSED CONNECTING PATH BETWEEN LAND AT SUB ROAD, BUTLEIGH AND THE HOLM OAKS PLAY AREA.

S Alalia proposed a formal reply to MDC. Need to await the outcome of the planning appeal before we make any comment. Seconded T Willmott. All in favour.

The meeting closed at 6.38 p.m.

The next meeting 4th February 2020.

Chairman
4th February 2020.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 4th February 2020 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : (Chairman). K Otton, D Sharland, R Chaddock

OTHERS PRESENT : Mr & Mrs D Pusey, R Davidson, C Rashbrook, Cllr N Hewett-Cooper.

APOLOGIES: S Alalia, T Willmott

Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda : C Rashbrook- 2019.3067FUL- Traveller pitches, information provided less than truthful. Concern regarding septic tank proposals. D. Pusey submitted objections that do not appear on the website. M Pusey complained that no planning notification had been installed on the property. Concern regarding sewage.

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

URGENT BUSINESS : None

MINUTES OF THE MEETING HELD ON 7th January 2020, having been circulated, were signed as a true and correct record. Proposed K Otton, seconded R Chaddock, all in favour.

MATTERS ARISING : None

MINUTES OF THE MEETING HELD ON 17th January 2020, having been circulated, were signed as a true and correct record. Proposed K Otton, seconded R Chaddock, all in favour Minutes to be posted on the Village Website.

MATTERS ARISING : None

HIGHWAYS -PROPOSED PURCHASE OF A SPEED INDICATOR DEVICE- UPDATE, VILLAGE SIGN LOCATIONS (KO) -No further report

MEMBERS IMPROVING LIVES GRANT (KO) - No further report

PLANNING : 2019/3067/FUL- Land north of Mendip View, Wood Lane. - Creation of 2 travellers pitches comprising of 2 static caravans (Retrospective) proposal description changed 09.01.20 from 1 to 2 pitches. Recommend Refusal due to inaccurate statements on the planning documents, Incorrect report from the Land Drainage and Project Engineer. Concern regarding septic tank proposals - Proposed R Chaddock seconded K Otton. All in favour.

Decisions by MDC: 2019/2351/TCA- Westside, Butleigh Court Access Track-
Proposed works to trees in a Conservation Area- Approved.
2019/2991/TCA- Mulberry Cottage, High Street - Proposed works to trees in a
Conservation Area- Approved

FINANCE : CURRENT AC		BR AC	
BALANCE	£ 8893.08	BALANCE	£ 7634.99
- Church Room Hire	£ 168.00	Interest	£ 3.85
- Computer & Hi Viz	£ 499.00		
- AED Defib Training	£ 234.00		
- Website Expenses	£ 79.25		
+ BPFA rent	£ 4.00		
- Balance	£ 7916.83	Balance	£ 7638.84

Proposed K Otton , seconded D Sharland, all in favour.

TO APPROVE NEW SITE FOR ‘FOOTPATH BENCH’ CURRENTLY AT HIGHER ROCKES: Pending as no answer from landowner.

VE DAY: Nothing to report.

CORRESPONDENCE: Resignation of Jade Ruff (noted). Mendip District Council Local Plan Part II Sites and policies – consultation on proposed main modifications. (Circulated)

Confirmation of Public Path Order Footpath WS2/31part Kingweston Road.
Date for Butleigh Multi Terrain Run 19th April 2020.

VISITING COUNCILLORS REPORTS: N Hewett-Cooper. Part 1 of Local Plan will be reviewed shortly as it is five years old. MDC 5 year land supply not sufficient. May have to revert back to National Planning Policy.
SCC Financial situation has improved with a balanced budget. Unitary issue- currently SCC looking further into whether it will save £40million a year. Mendip in favour of closer working relationships with other 4 districts.
Existing waste contract to conclude in March. New contractor online in June to increase the amount of plastic waste and the residual waste into a 3 weekly collection.

LEAD COUNCILLOR’S REPORTS: Cedar Walk deep ruts. Sub Road between Cedar Avenue and Rowley Farm- 3 potholes.
Hole in tarmac in BolsterLane/ Wood Lane.

The meeting closed at 8.44 p.m.

The next meeting 3rd March 2020.

Chairman
3rd March 2020.

