

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 2<sup>nd</sup> June 2020 BY ZOOM at 7.36 pm**

**PARISH COUNCILLORS PRESENT : S Alalia, (Chairman). T Willmott, D Sharland, K Otton.**

**OTHERS PRESENT : R Davidson, T Hoyle, M Hoyle**

**APOLOGIES: N Hewett-Cooper (SCC)**

**Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda :**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

**The online meeting protocol was approved by all.**

**URGENT BUSINESS : None**

**MINUTES OF THE MEETING HELD ON 3<sup>rd</sup> March 2020, having been circulated, were signed as a true and correct record. Proposed T Willmott, S Alalia, seconded, all in favour. Minutes to be posted on the Village Website.**

**MATTERS ARISING : None**

**HIGHWAY MATTERS- PROPOSED PURCHASE OF SPEED INDICATOR DEVICE AND SIGN LOCATIONS. : K Otton investigating.**

**PLANNING :**

<b>2020/0707/TCA</b>	<b>Fell Willow and replace with smaller tree Recommend leave to Tree Officer. Proposed T Willmott, Sec D Sharland. All in favour.</b>	<b>Mrs A Hill, Hadley Cottage, Water Lane</b>
<b>2020/0888/HSE</b>	<b>Proposed construction of garage Recommend Approval Proposed T Willmott, Seconded K Otton. All in favour</b>	<b>James Fielder Twelve Hides, Quarry Lane</b>
<b>Decisions by MDC</b>		

2020/0219/HSE	Erection of single storey extension- <b>Approved</b>	Mr & Mrs Joubert Bartonstone House.
2019/2900 TCA	Works to trees - <b>Approved</b>	Adam Clarke for Butleigh PC. Butleigh Village Green

**FINANCE : CURRENT AC**

**BR AC**

BALANCE	£ 4015.94	BALANCE	£ 7642.65
+ MDC Precept	£15000.00		
- Balance	<b>£19015.94</b>	Balance	<b>£ 7642.65</b>

**The 2019/20 accounts were signed by the Clerk and the Chairman ready for the External Audit.**

Telecom Fund

Money left uncommitted	£ 207.25		
Village Green Maint	£ 470.00	Spend pending on tree maintenance	
Heritage Trail	£ 928.26	Total	£1605.51

Footpaths

Money left uncommitted	£ 244.93
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Proposed S Alalia , seconded K Otton , all in favour.

**FINANCIAL APPROVALS** : Resolutions to approve the following expenditure :

- Citizens Advice Bureau £150
- Butleigh PCC Grant £1650
- Butleigh PCC Elders Party Grant £100
- BPFA Playing Field Grant £2000
- St Margarets Hospice £200
- S & D Air Ambulance £350
- Insurance Came & Co £815.00
- Somerset Garden Service Footpath £160, Village Green £90 Total £250

Proposed S Alalia, seconded T Willmott. All in favour

**TO APPROVE NEW SITE FOR 'FOOTPATH BENCH' CURRENTLY AT HIGHER ROCKES.** : A new site at Sour Down Farm is proposed care of D Sharland. S Alalia to inform H McNinch and B Foster that I will be removed shortly.

**APPLICATION TO USE BUTLEIGH PLAYING FIELD AS A TAKE OFF AND LANDING POINT FOR A MICROLIGHT AIRCRAFT.:** It was proposed by S Alalia and seconded by T Willmott to refuse permission. All in favour

**VE DAY:** No further dates planned at present to take this further due to Covid 19. Deposits had been paid.

**CORRESPONDENCE:** Email from D Salter from BPFA regarding Holm Oaks Play Area. Planning was approved by appeal for the development of 32 houses. The Parish Council and the Playing Field Association need to form a small working group to represent the interests of the Play Area. The main concerns are:

1. The proposed footpath to join the new development into the existing Holm Oaks play area.
2. The prevention of flooding from the new development into the Holm Oaks play area.
3. The S106 financial contribution arising from the development payable to the PC.

T Willmott proposed that a small working group representing the Parish Council and BPFA should be formed to make representations to Pegasus Group, the planning agency concerned with the development. This was seconded by S Alalia and agreed by all.

**LEAD COUNCILLOR'S REPORTS:** None

The meeting closed at 8.05 p.m.

The next meeting 7<sup>th</sup> July 2020.

Chairman  
7<sup>TH</sup> July 2020.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 7<sup>th</sup> July 2020 BY ZOOM at 7.30 pm**

**PARISH COUNCILLORS PRESENT : S Alalia, (Chairman). K Otton, T Willmott, D Sharland.**

**OTHERS PRESENT : A Tibbetts, Sue Tibbetts, T & M Hoyle, R Davidson, K Jordan, J Jordan, Cllr N Woolcombe- Adams, A Carr, M Seaward, Cllr N Hewett-Cooper**

**APOLOGIES: R Chaddock**

**VISITING COUNCILLORS REPORTS: N Woolcombe-Adams-** MDC in lockdown so in Microsoft Teams, most people working from home and looking after vulnerable people. No policies being made except increasing cycleways and footpaths. Paying out grants to eligible businesses.  
N Hewett-Cooper report sent by email as circulated.

**Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda :**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**  
Post office planning application all the village.

**URGENT BUSINESS : None**

**MINUTES OF THE MEETING HELD ON 2<sup>nd</sup> June 2020,** having been circulated, were signed as a true and correct record. Proposed S Alalia, seconded D Sharland, all in favour. Minutes to be posted on the Village Website.

**MATTERS ARISING : None**

**HIGHWAYS: Proposed purchase of a Speed Indicator Device.** K Otton reported: SCC still to reply.

**Village Sign Locations.** K Otton reported: SCC still to reply.

**BUTLEIGH PLAYING FIELD ASSOCIATION-** Holm Oaks Play Area- Working group to be formed including S Alalia,, T Willmott and D Sharland.

**PLANNING :**

<b>Application Number</b>	<b>Proposal</b>	<b>Applicant &amp; Location</b>
<b>2020/1036 TPO</b>	<b>Crown reduction of 3m on T1 Holm Oak</b>	<b>Sheila Jenkins</b>

	<b>Proposed leave to Planning Officer. Proposed T Willmott, seconded D Sharland. All in favour</b>	<b>Court Barn, Butleigh Court Access Track</b>
<b>2020/1097/OTS</b>	<b>Application for outline planning permission with some matters reserved for the development of 5 houses &amp; formation of vehicular access with details of access. Recommend Refusal Proposed T Wilmott, seconded S Alalia. All in favour</b>	<b>Mr &amp; Mrs Gordon Butt Land at 352308 133117 Barton Road, Butleigh.</b>
<b>2020/1140/FUL</b>	<b>Demolish existing storage building &amp; replace with new store &amp; first floor annexe. Provide additional off road parking places. Recommend Approval Proposed S Alalia, seconded D Sharland. All in favour</b>	<b>Mr &amp; Mrs P Harwood Butleigh Post Office</b>
<b>Decisions by MDC</b>		
<b>2020/0821/PAA</b>	<b>Prior Approval for a proposed change of use of an agricultural building to a dwelling house Class 3. Associated operational development and demolition of Barn B. <b>Approved</b></b>	<b>Angus MacDonald Land at 35093 13168 off Reynolds Way.</b>
<b>2020/0825/PAA</b>	<b>Prior Approval for a proposed change of use of agricultural building to a dwelling house Class 3, associated operational development and the demolition of Barn B</b>	<b>Angus MacDonald Reservoir Buildings, Reynolds Way.</b>

	<b>Approved</b>	
<b>2020/1026/AGB</b>	<b>Application for prior notification of agricultural development for a proposed building.</b> <b>Approved</b>	<b>Angus MacDonald Reservoir Buildings, Reynalds Way.</b>
<b>2020/0888/HSE</b>	<b>Proposed construction of a garage</b> <b>Approved</b>	<b>James Fielder Twelve Hides, Quarry Lane</b>

**FINANCE : CURRENT AC**

**BR AC**

**CURRENT AC**

**BR AC**

BALANCE	£ 19015.94	BALANCE	£ 7642.65
- Citizens Advice	£ 150.00		
- Butleigh PCC Grant	£ 1650.00		
- Butleigh PCC Elders	£ 100.00		
- BPFA Playing Field	£ 2000.00		
- St Margarets Hospice	£ 200.00		
- S & D Air Ambulance	£ 350.00		
- Insurance Came & Co	£ 815.00		
- Somerset G Service	£ 250.00		
<b>- Balance</b>	<b>£ 13500.94</b>	<b>Balance</b>	<b>£ 7642.65</b>
Telecom Fund			
Money left uncommitted	£ 207.25		
Village Green Maint	£ 470.00	Spend pending on tree maintenance	
Heritage Trail	£ 928.26	Total	£1605.51
Footpaths			
Money left uncommitted	£ 244.93		

Proposed S Alalia , seconded T Willmott , all in favour. The 2019/20 annual audit of accounts has been declared as exempt.

**FINANCIAL APPROVALS** : Resolutions to approve the following expenditure : :  
SALC £242.88 Membership fee.  
Somerset Garden Services £ 160 Footpath clearance, £90 Village Green- Total £250  
Proposed S Alalia , seconded D Sharland . All in favour

**PROPOSAL TO SPEND £400 ON THE RENOVATION OF THE 4 PARISH NOTICEBOARDS.** Proposed S Alalia, seconded D Sharland . All in favour

**COMMUNITY SPEEDWATCH** : E Mail from T Hoyle. Triggered by the noticeable increase recently. Police have not been in the area recently. D Pusey has

the equipment. The Organiser needs to be pro-active and it needs to be supported by the Parish Council.

S Alalia proposed to ask the Parish via The News and Views if a co-ordinator would come forward. To approve and accept Community Speedwatch as a valued service to the village. Seconded D Sharland. All in favour.

**LONG DROVE. PROPOSAL TO PROMOTE AS A RECREATIONAL ROUTE.** Correspondence from Alan Carr had been circulated proposing to promote Long Drove Bridleway as a recreational route. Long Drove is owned by the Parish Council and was dedicated as a bridleway. It also has private vehicular rights by the various landowners off the drove.

Quotes received to cut back the vegetation £100 and levelling £800 to £1000.

K Otton – not really suitable for many cyclists as it is used by the Farmers and could be rutted again.

D Sharland and T Willmott– would need to put down stone. Ruts are normally made by the drainage board when dredging the ditches.

S Alalia proposed rejection, seconded D Sharland, All in favour

**LEAD COUNCILLOR'S REPORTS:** D Sharland will move the bench at Higher Rockes shortly.

T Willmott- Church clock is not working at present, problem with the mechanism.

K Otton- Sides of roads at Cedar Avenue require attention. Trees down on Long Drove. Oak in hand, has been partly trimmed. Willow tree needs to be cleared.

The meeting closed at 8.17 p.m.

The next meeting 4<sup>th</sup> August or if no business in August, 1<sup>st</sup> September 2020.

Chairman

14<sup>th</sup> August<sup>st</sup> 2020.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 4<sup>th</sup> August 2020 BY ZOOM AT 7.30pm.**

**PARISH COUNCILLORS PRESENT : S Alalia, (Chairman). K Otton, T Willmott, D Sharland.**

**OTHERS PRESENT : R Davidson, Sarah Simpson, T Hoyle.**

**APOLOGIES: None**

**VISITING COUNCILLORS REPORTS:**

**Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda :**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

**URGENT BUSINESS : None**

**MINUTES OF THE MEETING HELD ON 7<sup>th</sup> July 2020**, having been circulated, were signed as a true and correct record. Proposed T Willmott, seconded D Sharland, all in favour. Minutes to be posted on the Village Website.

**MATTERS ARISING : None**

**CASUAL VACANCY:** R Davidson. The Chairman wished to wait for a full compliment of Councillors to appoint any new councillors.

**HIGHWAYS: PROPOSED PURCHASE OF A SPEED INDICATR DEVICE:** Defer to next meeting.

**HOLM OAKS PLAY AREA:** Meeting to be held with reps from BPFA regarding the relationship with the proposed development adjacent to the site. Due to Covid 19 insurance recommendations. The Playing Field Association has officially closed the Holm Oaks Play Area until further notice. Notices have been placed on site and on the village website. The Playing Field Committee or the Parish Council cannot be left open to litigation claims or responsibility if illness occurs. The BPFA will maintain the site as normal and if residents wish to use the facilities the BPFA and Parish Council disclaim any responsibility.



**PLANNING:**

<b>Application Number</b>	<b>Proposal</b>	<b>Applicant &amp; Location</b>
2020/1302/FUL	Erection of 12 Affordable Dwellings Recommend Approval in principle with comments regarding design, (the use of brick). Proposed T Willmott, seconded K Otton. All in favour	P Hunter Ltd Land at Henley Lane.
2020/1369/TCA	Tree works Recommend leave to Tree Officer Proposed T Willmott, seconded D Sharland. All in favour	Mr & Mrs Mines Curtis Cottage, High St
Decisions by MDC: 2020/1140/FUL	Demolish existing storage building and replace with new store and first floor annexe. Provide additional off road parking spaces. <b>Approved.</b>	Mr & Mrs P Harwood Butleigh Post Office

**FINANCE : CURRENT AC**

BALANCE	£ 13500.94
- SALC	£ 242.88
- Somerset G Service	£ 250.00
<b>- Balance</b>	<b>£ 13008.06</b>

**BR AC**

BALANCE	£ 7642.65
+ Int	£ 2.54
<b>Balance</b>	<b>£ 7645.19</b>

Proposed T Willmott , seconded D Sharland , all in favour.

**FINANCIAL APPROVALS** : Resolutions to approve the following expenditure : :  
£532 B Wrightson- Renovation of 4 noticeboards.

Proposed S Alalia , seconded D Sharland . All in favour

**COMMUNITY SPEEDWATCH:** Defer to September meeting.

**LONG DROVE TREES:** Report that willow tree has now been cut up and the drove is no longer obstructed.

**LEAD COUNCILLOR'S REPORTS:** D Sharland- Wood Lane traveller site being tidied up. Bench removed from Higher Rockes and to be re-located on the footpath at Sourdown.

K Otton. Barton Road near to Bethel Cottage – potholes.

The meeting closed at 7.56 p.m.

The next meeting 1<sup>st</sup> September 2020.

Chairman

1<sup>st</sup> September 2020.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 1<sup>st</sup> September 2020 BY ZOOM.**

**PARISH COUNCILLORS PRESENT : S Alalia, (Chairman). K Otton, T Willmott, D Sharland.**

**OTHERS PRESENT : T & M Hoyle, E & J Aitken**

**APOLOGIES: None**

**VISITING COUNCILLORS REPORTS: N Hewett-Cooper emailed report circulated .**

**Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda : E Aitken – ref planning application 2020/1575/HSE proposals considering neighbouring properties.**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

D Sharland personal interest in planning application 2020/1575/HSE (Aitken)

**URGENT BUSINESS : None**

**MINUTES OF THE MEETING HELD ON 4<sup>th</sup> August 2020**, having been circulated, were signed as a true and correct record. Proposed D Sharland, seconded T Willmott, all in favour. Minutes to be posted on the Village Website.

**MATTERS ARISING : None**

**HIGHWAYS -Proposed purchase of a Speed Indicator Device- Update, (KO)**

Due to a re-design the proposed 30 and SLOW DOWN illuminated VAS sign has been approved by SCC. The quotation is still to come. It will be situated at Sour Down

**Village signs-** A sign for the School, Shop and Church is to be ordered.

**BUTLEIGH PLAYING FIELD ASSOCIATION – Holm Oaks Play Area:  
Nothing to report**

**Planning Applications :**

<b>Application Number</b>	<b>Proposal</b>	<b>Applicant &amp; Location</b>
2020/1533/TCA	Felling Trees in a Conservation Area <b>Leave to Planning Officer Proposed T</b>	Mr & Mrs Mines Curtiss Cottage, High Street

	<b>Willmott, seconded S Alalia. All in favour</b>	
<b>2020/1575/HSE</b>	<b>Two Storey Extension to East Elevation. Recommend Approval Proposed T Willmott, seconded D Sharland, All in favour</b>	<b>Mr &amp; Mrs Aitken 6 Holmans</b>
<b>Decisions</b>		
<b>2020/0707/TCA Approved</b>	<b>Fell Willow- replant</b>	<b>Alison Hill, Hadley Cottage, Water Lane</b>
<b>2020/1533/TCA Approved</b>	<b>Remove Apple Tree</b>	<b>Steven Membroy 32 High Street.</b>
<b>2020/1036/TPO Approved</b>	<b>Felling Trees</b>	<b>Sheila Jenkins Butleigh Court Access Track</b>

#### **FINANCE REPORT.**

<b>CURRENT AC</b>		<b>BR AC</b>	
BALANCE	£ 13008.06	BALANCE	£ 7642.65
- B Wrightson	£ 532.00	+ Int	£ 2.54
<b>- Balance</b>	<b>£ 12476.06</b>	<b>Balance</b>	<b>£ 7645.19</b>

Proposed S Alalia, seconded T Willmott, All in favour.

**FINANCIAL APPROVALS : Resolutions to approve the following expenditure:**  
Butleigh Playing Field Association £900 – Holm Oaks Play Area.-Proposed S Alalia, seconded K Otton. All in favour.

**PUBLIC FOOTPATHS-** Recognition of the work taken place on WS 2/39 by Alan Carr and Mendip Ramblers. Proposed S Alalia, seconded K Otton. All in favour.

**COMMUNITY SPEEDWATCH :** E Mail from Tim Hoyle regarding cutting back hedges at Butleigh Wootton to allow the Police Speed Camera to be positioned legally at the electric station at Sub Road, Butleigh Wootton.  
Co-ordinator for Community Speedwatch required via the Parish Council.

**CORRESPONDENCE: Letter from Gillian Holland regarding speeding in Sub Road.-** Clerk and K Otton have replied. .K Otton to request SCC Highways Traffic Engineer to take agree the siting of the proposed SID at Sourdown which should have an effect on the entire length of Sub Road southwards. The proposed new

development through West View, Sub Road may also drop the speed as traffic will be turning into the development..

**Email from Brian Marshall regarding Safer Cycling & Walking in Rural Areas-**  
Noted. Clerk to request the SCC walking and cycling policy.

**Emails from Darren Kerton and Kevin Vincent regarding parking in High Street above Chapel Lane.** T Willmott proposed the Clerk to request Highways to look at installing double yellow lines in the higher part of the High Street opposite Sealey Row.

The meeting closed at 20.05 p.m.

**Next meeting 6<sup>th</sup> October 2020.**

Chairman  
6<sup>th</sup> October 2020.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 6<sup>th</sup> October 2020 BY ZOOM.**

**PARISH COUNCILLORS PRESENT : S Alalia, (Chairman). K Otton, T Willmott, D Sharland.**

**OTHERS PRESENT : Mary Philips(Baltonsborough Parish Council), M Hoyle, T Hoyle. : N Woolcombe-Adams, N Hewett-Cooper**

**APOLOGIES: None**

**VISITING COUNCILLORS REPORTS: N Hewett-Cooper- report sent by email. Highways issues being dealt with at SCC. N Woolcombe-Adams- Somerset re-organisation being discussed at present- One unitary or 2 unitaries. Planning service is a matter for concern due to the working from home situations. £40million of commercial investments- alternative streams of income is required.**

**IDDEA Solar PV Supply- Solar Streets proposal in the Brue Valley villages- A Solar PV Initiative- Mary Philips from Baltonsborough Parish Council. Needs to be discussed as a village and put on the November agenda.**

**Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda : T Hoyle- Raised several months ago, disappointing that no one will take the responsibility of Speed Watch. Hedges have been cut at Butleigh Wootton.**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

D Sharland – Personal interest in 2020/1698/FUL- Change of use of land for use for up to 10 caravans.

**URGENT BUSINESS : None**

**MINUTES OF THE MEETING HELD ON 1<sup>st</sup> September 2020, having been circulated, were signed as a true and correct record. Proposed T Willmott, seconded D Sharland, all in favour. Minutes to be posted on the Village Website.**

**MATTERS ARISING : None**

**HIGHWAYS: Speed Indicator device- K Otton reported that a design had been received with SLOW DOWN £2400 for sign and GSM system £345. Installation £650. Total £3670 plus 2 new posts. Needs a final check to ensure the apparatus meets regulations with SCC.**

T Willmott proposed, subject to SCC approval in writing to proceed. Seconded D Sharland. All in favour. Electrics to be installed on 7<sup>th</sup> October.

**COMMUNITY SPEEDWATCH UPDATE:** The Chairman has spoken to villagers, plus an item in the News and Views has produced no interest. Speed gun to be delivered to Chairman. K Otton will help but not take on the management. T Hoyle explained the procedure for each session. Clerk to advertise again in the New and Views.

**VILLAGE SIGN LOCATIONS:** K Otton reported there would be a cost of £250 payable to SCC for the siting of any sign. No costing of the sign itself at present.

**PLANNING :**

<b>Application Number</b>	<b>Proposal</b>	<b>Applicant &amp; Location</b>
2020/1698/FUL	Change of use of land for use for up to 10 caravans. <b>Approve</b> subject to adequate screening, low level lighting and a 10pm 'curfew'. Proposed T Willmott, seconded S Alalia. All in favour	Simon Hoyle, Rose and Portcullis Inn
2020/1838/TCA	Crown reduction Horse Chestnut in a Conservation Area. <b>Leave to Tree Officer</b> Proposed T Willmott, seconded D Sharland. All in favour	Helen Caines Butleigh Primary School

**FINANCE : CURRENT AC**

BALANCE £ 12476.06  
- BPFA £ 900.00

**Balance £ 11576.06**

**BR AC**

BALANCE £ 7645.19

**Balance £ 7645.19**

Proposed D Sharland , seconded K Otton , all in favour.

**FINANCIAL APPROVALS : Resolutions to approve the following expenditure:**

Somerset Garden Services - £150 Village Green Maintenance & £120 Street Sweeping. Total £270 Proposed S Alalia , seconded K Otton, all in favour.

**PRECEPT FOR 2021/22.** Butleigh PCC requesting an increase from £1650 due to increased churchyard maintenance, this was increased by £250 in 2020/21. BPFA wish to apply for the same grants as 2020/21.

**LITTER PICK :** 24<sup>th</sup> October 10am to 12 noon. Social Distancing guidelines to be observed.

**CORRESPONDENCE: Safer Cycling & Walking in Rural Areas-** Noted.  
Distributed to all Councillors as requested. Clerk attended. Proposals throughout Mendip are 14 connections for active travel corridors as a multi user path network. Bikeability, borrow bikes, Bike racks and maps proposed.

## **LEAD COUNCILLOR'S REPORTS**

### **MATTERS OF REPORT (Items for the next meeting)**

The meeting closed at 8.39 p.m.

The next meeting 3<sup>rd</sup> November 2020.

Chairman  
3<sup>rd</sup> November 2020.



**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 3<sup>rd</sup> November 2020 IN THE CHURCH ROOM, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT : S Alalia, (Chairman). K Otton, T Willmott.**

**OTHERS PRESENT : T Hoyle, M White, A Fisher.**

**APOLOGIES: N Woolcombe-Adams, D Sharland**

**VISITING COUNCILLORS REPORTS: N Hewett-Cooper.- circulated**

**Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda : Parking issues in High Street – Abigail Fisher. Clerk to write to County Roads.  
Application for 3 travellers pitches - Mark White**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

**URGENT BUSINESS : None**

**MINUTES OF THE MEETING HELD ON 2020**, having been circulated, were signed as a true and correct record. Proposed S Alalia, seconded T Willmott, all in favour. Minutes to be posted on the Village Website.

**MATTERS ARISING : None**

**HIGHWAYS- SPEED INDICATOR DEVICE UPDATE:** K Otton reported – reply not received from Somerset County Council.

**HIGHWAYS- COMMUNITY SPEEDWATCH UPDATE:** S Alalia reported that the speed gun and directions/information regarding sites was now with the Parish Council. To advertise again in January 2021.

**VILLAGE SIGN LOCATIONS:** Refer to finger posts.

**FINGER POST RENOVATIONS:** Cast iron finger post survey completed by Clerk. Sent to Somerset Forge for individual quotes. Pursue expense within the Precept.

**VILLAGE GREEN TREES:** Work to be carried out on Friday 22<sup>nd</sup> January 2021 .

**PLANNING**

<b>Application Number</b>	<b>Proposal</b>	<b>Applicant &amp; Location</b>
<b>2020/1874/FUL</b>	<b>Change of use of part of the land from 3</b>	<b>Joshua Longhurst-Roberts. Butleigh</b>

	static caravans/holiday lets to 3 traveller pitches & associated landscaping <b>Object as totally unacceptable.</b> Proposed T Wilmott, seconded S Alalia, All in favour.	Landscaping, Wood Lane
<b>Decisions</b>		
2020/1575/HSE	Two storey extension to east elevation <b>Approved.</b>	Mr & Mrs Aitken, 6 Holmans.
2020/1838/TCA	Crown Reduction Horse Chestnut <b>Approved</b>	Butleigh Primary School.

#### FINANCE : CURRENT AC

BALANCE £ 11576.06  
- Som Lscape £ 270.00

**Balance £ 11306.06**

Proposed T Willmott, seconded K Otton , all in favour.

#### BR AC

BALANCE £ 7645.19  
+ Interest .19

**Balance £ 7645.38**

The draft Precept document was circulated for discussion £15,000 budget proposal.  
Proposed T Willmott, seconded K Otton , all in favour.

**IDDEA Solar PV Supply-** Solar Streets proposal in the Brue Valley villages- A Solar PV Initiative. T Willmott proposed to join, seconded S Alalia, all in favour.

**RECORDING THANKS** to Adrian Forsey for arranging the Litter Pick and supplying the advertising banner.

**REMEMBRANCE DAY:** Service to take place on Sunday 8<sup>th</sup> November at the War Memorial in line with Government regulations.

**CORRESPONDENCE:** (a) Fibre to the Premises. [www.01458connected.co.uk](http://www.01458connected.co.uk)

(SA) Note in the News and Views.

(b) Rural Energy Initiative (SA)

**LEAD COUNCILLORS REPORTS.** K Otton – Potholes – Wood Lane, Compton Street, Cedar Avenue (bottom), Baltonsborough Road

#### **MATTERS OF REPORT (Items for the next meeting)**

The meeting closed at 8.43 p.m.

The next meeting 1<sup>st</sup> December 2020.

Chairman  
1<sup>st</sup> December 2020.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 1<sup>st</sup> December 2020 by ZOOM.**

**PARISH COUNCILLORS PRESENT : S Alalia, (Chairman). T Willmott, D Sharland, R Chaddock, K Otton.**

**OTHERS PRESENT : A Fisher, T Hoyle, N Woolcombe-Adams**

**APOLOGIES: None**

**Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda :**

**VISITING COUNCILLORS REPORTS: N Woolcombe-Adams-Unitary Authority 2 options to be decided by central Government. Problems with planning applications to be decided at present due to the RAMSAR site interest – phosphate leakage onto the Levels.**

**N Hewett-Cooper-** report received by email.

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

S Alalia- Parking in High Street.

**URGENT BUSINESS : None**

**MINUTES OF THE MEETING HELD ON 3<sup>rd</sup> November 2020**, having been circulated, were signed as a true and correct record. Proposed S Alalia, seconded T Willmott, all in favour. Minutes to be posted on the Village Website.

**MATTERS ARISING : None**

**HIGHWAYS -Speed Indicator Device- Update (KO) -** electrics installed.  
**Community Speedwatch- Update-** several volunteers have come forward. Wait for the effects of the SID before the Speedwatch Team is co-ordinated.

**PARKING IN THE HIGH STREET:** A Fisher suggested white lines and Keep Clear on the road. T Willmott proposed to keep the pressure on Highways for a simple road marking. Seconded D Sharland.

**FINGER POST RENOVATION:** Quote received- order of priority to be agreed.

**PLANNING:**

<b>Application Number</b>	<b>Proposal</b>	<b>Applicant &amp; Location</b>
<b>2020/2387/HSE</b>	<b>Erection of rear single storey extension Recommend Approval. Proposed T Willmott, seconded S Alalia. All in favour</b>	<b>M Crocker-Gaines. 11 Holm Oaks.</b>
<b>2020/1878/TCA</b>	<b>Proposed works to trees in a Conservation Area – Prune Ash. Recommend leave to planning officer Proposed T Willmott, seconded S Alalia. All in favour</b>	<b>Mrs B Barnes, 31 High Street.</b>
<b>2020/2448/HSE</b>	<b>Convert existing garage into bedroom &amp; erect new detached garage. Recommend Approval, advise pitched roof instead of flat roof Proposed T Willmott, seconded D Sharland. All in favour</b>	<b>Mr &amp; Mrs Morgan, 9 West Park</b>

**FINANCE : CURRENT AC**

BALANCE                      £ 11306.06  
**Balance                      £ 11306.06**

**BR AC**

BALANCE                      £ 7645.38  
**Balance                      £ 7645.38**

Proposed S Alalia , seconded D Sharland, all in favour.

**FINAL AGREEMENT OF THE 2021/22 PRECEPT.** A precept of £15,000 was agreed.

Proposed S Alalia , seconded T Willmott , all in favour.

**FINANCIAL APPROVALS :** Resolutions to approve the following expenditure : Somerset Garden Services Ltd- Village Green Maintenance £180, Street Sweeping £400. Total £580

Proposed S Alalia , seconded D Sharland. All in favour

**CORRESPONDENCE:** None

**LEAD COUNCILLOR'S REPORTS:** None

The meeting closed at 8 p.m.

The next meeting 5<sup>th</sup> January 2021.

Chairman  
5<sup>th</sup> January 2021.