

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 2<sup>nd</sup> June 2020 BY ZOOM at 7.36 pm**

**PARISH COUNCILLORS PRESENT : S Alalia, (Chairman). T Willmott, D Sharland, K Otton.**

**OTHERS PRESENT : R Davidson, T Hoyle, M Hoyle**

**APOLOGIES: N Hewett-Cooper (SCC)**

**Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda :**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

**The online meeting protocol was approved by all.**

**URGENT BUSINESS : None**

**MINUTES OF THE MEETING HELD ON 3<sup>rd</sup> March 2020, having been circulated, were signed as a true and correct record. Proposed T Willmott, S Alalia, seconded, all in favour. Minutes to be posted on the Village Website.**

**MATTERS ARISING : None**

**HIGHWAY MATTERS- PROPOSED PURCHASE OF SPEED INDICATOR DEVICE AND SIGN LOCATIONS. : K Otton investigating.**

**PLANNING :**

<b>2020/0707/TCA</b>	<b>Fell Willow and replace with smaller tree Recommend leave to Tree Officer. Proposed T Willmott, Sec D Sharland. All in favour.</b>	<b>Mrs A Hill, Hadley Cottage, Water Lane</b>
<b>2020/0888/HSE</b>	<b>Proposed construction of garage Recommend Approval Proposed T Willmott, Seconded K Otton. All in favour</b>	<b>James Fielder Twelve Hides, Quarry Lane</b>
<b>Decisions by MDC</b>		

2020/0219/HSE	Erection of single storey extension- <b>Approved</b>	Mr & Mrs Joubert Bartonstone House.
2019/2900 TCA	Works to trees - <b>Approved</b>	Adam Clarke for Butleigh PC. Butleigh Village Green

**FINANCE : CURRENT AC**

**BR AC**

BALANCE	£ 4015.94	BALANCE	£ 7642.65
+ MDC Precept	£15000.00		
- Balance	<b>£19015.94</b>	Balance	<b>£ 7642.65</b>

**The 2019/20 accounts were signed by the Clerk and the Chairman ready for the External Audit.**

Telecom Fund

Money left uncommitted	£ 207.25		
Village Green Maint	£ 470.00	Spend pending on tree maintenance	
Heritage Trail	£ 928.26	Total	£1605.51

Footpaths

Money left uncommitted	£ 244.93
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Proposed S Alalia , seconded K Otton , all in favour.

**FINANCIAL APPROVALS** : Resolutions to approve the following expenditure :

- Citizens Advice Bureau £150
- Butleigh PCC Grant £1650
- Butleigh PCC Elders Party Grant £100
- BPFA Playing Field Grant £2000
- St Margarets Hospice £200
- S & D Air Ambulance £350
- Insurance Came & Co £815.00
- Somerset Garden Service Footpath £160, Village Green £90 Total £250

Proposed S Alalia, seconded T Willmott. All in favour

**TO APPROVE NEW SITE FOR 'FOOTPATH BENCH' CURRENTLY AT HIGHER ROCKES.** : A new site at Sour Down Farm is proposed care of D Sharland. S Alalia to inform H McNinch and B Foster that I will be removed shortly.

**APPLICATION TO USE BUTLEIGH PLAYING FIELD AS A TAKE OFF AND LANDING POINT FOR A MICROLIGHT AIRCRAFT.:** It was proposed by S Alalia and seconded by T Willmott to refuse permission. All in favour

**VE DAY:** No further dates planned at present to take this further due to Covid 19. Deposits had been paid.

**CORRESPONDENCE:** Email from D Salter from BPFA regarding Holm Oaks Play Area. Planning was approved by appeal for the development of 32 houses. The Parish Council and the Playing Field Association need to form a small working group to represent the interests of the Play Area. The main concerns are:

1. The proposed footpath to join the new development into the existing Holm Oaks play area.
2. The prevention of flooding from the new development into the Holm Oaks play area.
3. The S106 financial contribution arising from the development payable to the PC.

T Willmott proposed that a small working group representing the Parish Council and BPFA should be formed to make representations to Pegasus Group, the planning agency concerned with the development. This was seconded by S Alalia and agreed by all.

**LEAD COUNCILLOR'S REPORTS:** None

The meeting closed at 8.05 p.m.

The next meeting 7<sup>th</sup> July 2020.

Chairman  
7<sup>TH</sup> July 2020.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 7<sup>th</sup> July 2020 BY ZOOM at 7.30 pm**

**PARISH COUNCILLORS PRESENT : S Alalia, (Chairman). K Otton, T Willmott, D Sharland.**

**OTHERS PRESENT : A Tibbetts, Sue Tibbetts, T & M Hoyle, R Davidson, K Jordan, J Jordan, Cllr N Woolcombe- Adams, A Carr, M Seaward, Cllr N Hewett-Cooper**

**APOLOGIES: R Chaddock**

**VISITING COUNCILLORS REPORTS: N Woolcombe-Adams-** MDC in lockdown so in Microsoft Teams, most people working from home and looking after vulnerable people. No policies being made except increasing cycleways and footpaths. Paying out grants to eligible businesses.  
N Hewett-Cooper report sent by email as circulated.

**Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda :**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**  
Post office planning application all the village.

**URGENT BUSINESS : None**

**MINUTES OF THE MEETING HELD ON 2<sup>nd</sup> June 2020,** having been circulated, were signed as a true and correct record. Proposed S Alalia, seconded D Sharland, all in favour. Minutes to be posted on the Village Website.

**MATTERS ARISING : None**

**HIGHWAYS: Proposed purchase of a Speed Indicator Device.** K Otton reported: SCC still to reply.

**Village Sign Locations.** K Otton reported: SCC still to reply.

**BUTLEIGH PLAYING FIELD ASSOCIATION-** Holm Oaks Play Area- Working group to be formed including S Alalia,, T Willmott and D Sharland.

**PLANNING :**

<b>Application Number</b>	<b>Proposal</b>	<b>Applicant &amp; Location</b>
<b>2020/1036 TPO</b>	<b>Crown reduction of 3m on T1 Holm Oak</b>	<b>Sheila Jenkins</b>

	<b>Proposed leave to Planning Officer. Proposed T Willmott, seconded D Sharland. All in favour</b>	<b>Court Barn, Butleigh Court Access Track</b>
<b>2020/1097/OTS</b>	<b>Application for outline planning permission with some matters reserved for the development of 5 houses &amp; formation of vehicular access with details of access. Recommend Refusal Proposed T Wilmott, seconded S Alalia. All in favour</b>	<b>Mr &amp; Mrs Gordon Butt Land at 352308 133117 Barton Road, Butleigh.</b>
<b>2020/1140/FUL</b>	<b>Demolish existing storage building &amp; replace with new store &amp; first floor annexe. Provide additional off road parking places. Recommend Approval Proposed S Alalia, seconded D Sharland. All in favour</b>	<b>Mr &amp; Mrs P Harwood Butleigh Post Office</b>
<b>Decisions by MDC</b>		
<b>2020/0821/PAA</b>	<b>Prior Approval for a proposed change of use of an agricultural building to a dwelling house Class 3. Associated operational development and demolition of Barn B. <b>Approved</b></b>	<b>Angus MacDonald Land at 35093 13168 off Reynolds Way.</b>
<b>2020/0825/PAA</b>	<b>Prior Approval for a proposed change of use of agricultural building to a dwelling house Class 3, associated operational development and the demolition of Barn B</b>	<b>Angus MacDonald Reservoir Buildings, Reynolds Way.</b>

	<b>Approved</b>	
<b>2020/1026/AGB</b>	<b>Application for prior notification of agricultural development for a proposed building.</b> <b>Approved</b>	<b>Angus MacDonald Reservoir Buildings, Reynolds Way.</b>
<b>2020/0888/HSE</b>	<b>Proposed construction of a garage</b> <b>Approved</b>	<b>James Fielder Twelve Hides, Quarry Lane</b>

**FINANCE : CURRENT AC**

**BR AC**

**CURRENT AC**

**BR AC**

BALANCE	£ 19015.94	BALANCE	£ 7642.65
- Citizens Advice	£ 150.00		
- Butleigh PCC Grant	£ 1650.00		
- Butleigh PCC Elders	£ 100.00		
- BPFA Playing Field	£ 2000.00		
- St Margarets Hospice	£ 200.00		
- S & D Air Ambulance	£ 350.00		
- Insurance Came & Co	£ 815.00		
- Somerset G Service	£ 250.00		
<b>- Balance</b>	<b>£ 13500.94</b>	<b>Balance</b>	<b>£ 7642.65</b>
Telecom Fund			
Money left uncommitted	£ 207.25		
Village Green Maint	£ 470.00	Spend pending on tree maintenance	
Heritage Trail	£ 928.26	Total	£1605.51
Footpaths			
Money left uncommitted	£ 244.93		

Proposed S Alalia , seconded T Willmott , all in favour. The 2019/20 annual audit of accounts has been declared as exempt.

**FINANCIAL APPROVALS** : Resolutions to approve the following expenditure : :  
 SALC £242.88 Membership fee.  
 Somerset Garden Services £ 160 Footpath clearance, £90 Village Green- Total £250  
 Proposed S Alalia , seconded D Sharland . All in favour

**PROPOSAL TO SPEND £400 ON THE RENOVATION OF THE 4 PARISH NOTICEBOARDS.** Proposed S Alalia, seconded D Sharland . All in favour

**COMMUNITY SPEEDWATCH** : E Mail from T Hoyle. Triggered by the noticeable increase recently. Police have not been in the area recently. D Pusey has

the equipment. The Organiser needs to be pro-active and it needs to be supported by the Parish Council.

S Alalia proposed to ask the Parish via The News and Views if a co-ordinator would come forward. To approve and accept Community Speedwatch as a valued service to the village. Seconded D Sharland. All in favour.

**LONG DROVE. PROPOSAL TO PROMOTE AS A RECREATIONAL ROUTE.** Correspondence from Alan Carr had been circulated proposing to promote Long Drove Bridleway as a recreational route. Long Drove is owned by the Parish Council and was dedicated as a bridleway. It also has private vehicular rights by the various landowners off the drove.

Quotes received to cut back the vegetation £100 and levelling £800 to £1000.

K Otton – not really suitable for many cyclists as it is used by the Farmers and could be rutted again.

D Sharland and T Willmott– would need to put down stone. Ruts are normally made by the drainage board when dredging the ditches.

S Alalia proposed rejection, seconded D Sharland, All in favour

**LEAD COUNCILLOR'S REPORTS:** D Sharland will move the bench at Higher Rockes shortly.

T Willmott- Church clock is not working at present, problem with the mechanism.

K Otton- Sides of roads at Cedar Avenue require attention. Trees down on Long Drove. Oak in hand, has been partly trimmed. Willow tree needs to be cleared.

The meeting closed at 8.17 p.m.

The next meeting 4<sup>th</sup> August or if no business in August, 1<sup>st</sup> September 2020.

Chairman

14<sup>th</sup> August<sup>st</sup> 2020.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 4<sup>th</sup> August 2020 BY ZOOM AT 7.30pm.**

**PARISH COUNCILLORS PRESENT : S Alalia, (Chairman). K Otton, T Willmott, D Sharland.**

**OTHERS PRESENT : R Davidson, Sarah Simpson, T Hoyle.**

**APOLOGIES: None**

**VISITING COUNCILLORS REPORTS:**

**Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda :**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

**URGENT BUSINESS : None**

**MINUTES OF THE MEETING HELD ON 7<sup>th</sup> July 2020**, having been circulated, were signed as a true and correct record. Proposed T Willmott, seconded D Sharland, all in favour. Minutes to be posted on the Village Website.

**MATTERS ARISING : None**

**CASUAL VACANCY:** R Davidson. The Chairman wished to wait for a full compliment of Councillors to appoint any new councillors.

**HIGHWAYS: PROPOSED PURCHASE OF A SPEED INDICATR DEVICE:**  
Defer to next meeting.

**HOLM OAKS PLAY AREA:** Meeting to be held with reps from BPFA regarding the relationship with the proposed development adjacent to the site. Due to Covid 19 insurance recommendations. The Playing Field Association has officially closed the Holm Oaks Play Area until further notice. Notices have been placed on site and on the village website. The Playing Field Committee or the Parish Council cannot be left open to litigation claims or responsibility if illness occurs. The BPFA will maintain the site as normal and if residents wish to use the facilities the BPFA and Parish Council disclaim any responsibility.



**PLANNING:**

<b>Application Number</b>	<b>Proposal</b>	<b>Applicant &amp; Location</b>
2020/1302/FUL	Erection of 12 Affordable Dwellings Recommend Approval in principle with comments regarding design, (the use of brick). Proposed T Willmott, seconded K Otton. All in favour	P Hunter Ltd Land at Henley Lane.
2020/1369/TCA	Tree works Recommend leave to Tree Officer Proposed T Willmott, seconded D Sharland. All in favour	Mr & Mrs Mines Curtis Cottage, High St
Decisions by MDC: 2020/1140/FUL	Demolish existing storage building and replace with new store and first floor annexe. Provide additional off road parking spaces. <b>Approved.</b>	Mr & Mrs P Harwood Butleigh Post Office

**FINANCE : CURRENT AC**

BALANCE	£ 13500.94
- SALC	£ 242.88
- Somerset G Service	£ 250.00
<b>- Balance</b>	<b>£ 13008.06</b>

**BR AC**

BALANCE	£ 7642.65
+ Int	£ 2.54
<b>Balance</b>	<b>£ 7645.19</b>

Proposed T Willmott , seconded D Sharland , all in favour.

**FINANCIAL APPROVALS** : Resolutions to approve the following expenditure : :  
£532 B Wrightson- Renovation of 4 noticeboards.

Proposed S Alalia , seconded D Sharland . All in favour

**COMMUNITY SPEEDWATCH:** Defer to September meeting.

**LONG DROVE TREES:** Report that willow tree has now been cut up and the drove is no longer obstructed.

**LEAD COUNCILLOR'S REPORTS:** D Sharland- Wood Lane traveller site being tidied up. Bench removed from Higher Rockes and to be re-located on the footpath at Sourdown.

K Otton. Barton Road near to Bethel Cottage – potholes.

The meeting closed at 7.56 p.m.

The next meeting 1<sup>st</sup> September 2020.

Chairman

1<sup>st</sup> September 2020.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 1<sup>st</sup> September 2020 BY ZOOM.**

**PARISH COUNCILLORS PRESENT : S Alalia, (Chairman). K Otton, T Willmott, D Sharland.**

**OTHERS PRESENT : T & M Hoyle, E & J Aitken**

**APOLOGIES: None**

**VISITING COUNCILLORS REPORTS: N Hewett-Cooper emailed report circulated .**

**Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda :** E Aitken – ref planning application 2020/1575/HSE proposals considering neighbouring properties.

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

D Sharland personal interest in planning application 2020/1575/HSE (Aitken)

**URGENT BUSINESS : None**

**MINUTES OF THE MEETING HELD ON 4<sup>th</sup> August 2020,** having been circulated, were signed as a true and correct record. Proposed D Sharland, seconded T Willmott, all in favour. Minutes to be posted on the Village Website.

**MATTERS ARISING : None**

**HIGHWAYS -Proposed purchase of a Speed Indicator Device- Update, (KO)**

Due to a re-design the proposed 30 and SLOW DOWN illuminated VAS sign has been approved by SCC. The quotation is still to come. It will be situated at Sour Down

**Village signs-** A sign for the School, Shop and Church is to be ordered.

**BUTLEIGH PLAYING FIELD ASSOCIATION – Holm Oaks Play Area:  
Nothing to report**

**Planning Applications :**

<b>Application Number</b>	<b>Proposal</b>	<b>Applicant &amp; Location</b>
2020/1533/TCA	Felling Trees in a Conservation Area <b>Leave to Planning Officer Proposed T</b>	Mr & Mrs Mines Curtiss Cottage, High Street

	<b>Willmott, seconded S Alalia. All in favour</b>	
<b>2020/1575/HSE</b>	<b>Two Storey Extension to East Elevation. Recommend Approval Proposed T Willmott, seconded D Sharland, All in favour</b>	<b>Mr &amp; Mrs Aitken 6 Holmans</b>
<b>Decisions</b>		
<b>2020/0707/TCA Approved</b>	<b>Fell Willow- replant</b>	<b>Alison Hill, Hadley Cottage, Water Lane</b>
<b>2020/1533/TCA Approved</b>	<b>Remove Apple Tree</b>	<b>Steven Membery 32 High Street.</b>
<b>2020/1036/TPO Approved</b>	<b>Felling Trees</b>	<b>Sheila Jenkins Butleigh Court Access Track</b>

#### **FINANCE REPORT.**

<b>CURRENT AC</b>		<b>BR AC</b>	
BALANCE	£ 13008.06	BALANCE	£ 7642.65
- B Wrightson	£ 532.00	+ Int	£ 2.54
<b>- Balance</b>	<b>£ 12476.06</b>	<b>Balance</b>	<b>£ 7645.19</b>

Proposed S Alalia, seconded T Willmott, All in favour.

**FINANCIAL APPROVALS : Resolutions to approve the following expenditure:**  
Butleigh Playing Field Association £900 – Holm Oaks Play Area.-Proposed S Alalia, seconded K Otton. All in favour.

**PUBLIC FOOTPATHS-** Recognition of the work taken place on WS 2/39 by Alan Carr and Mendip Ramblers. Proposed S Alalia, seconded K Otton. All in favour.

**COMMUNITY SPEEDWATCH :** E Mail from Tim Hoyle regarding cutting back hedges at Butleigh Wootton to allow the Police Speed Camera to be positioned legally at the electric station at Sub Road, Butleigh Wootton.  
Co-ordinator for Community Speedwatch required via the Parish Council.

**CORRESPONDENCE: Letter from Gillian Holland regarding speeding in Sub Road.-** Clerk and K Otton have replied. .K Otton to request SCC Highways Traffic Engineer to take agree the siting of the proposed SID at Sourdown which should have an effect on the entire length of Sub Road southwards. The proposed new

development through West View, Sub Road may also drop the speed as traffic will be turning into the development..

**Email from Brian Marshall regarding Safer Cycling & Walking in Rural Areas-**  
Noted. Clerk to request the SCC walking and cycling policy.

**Emails from Darren Kerton and Kevin Vincent regarding parking in High Street above Chapel Lane.** T Willmott proposed the Clerk to request Highways to look at installing double yellow lines in the higher part of the High Street opposite Sealey Row.

The meeting closed at 20.05 p.m.

**Next meeting 6<sup>th</sup> October 2020.**

Chairman  
6<sup>th</sup> October 2020.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 6<sup>th</sup> October 2020 BY ZOOM.**

**PARISH COUNCILLORS PRESENT : S Alalia, (Chairman). K Otton, T Willmott, D Sharland.**

**OTHERS PRESENT : Mary Philips(Baltonsborough Parish Council), M Hoyle, T Hoyle. : N Woolcombe-Adams, N Hewett-Cooper**

**APOLOGIES: None**

**VISITING COUNCILLORS REPORTS: N Hewett-Cooper- report sent by email. Highways issues being dealt with at SCC. N Woolcombe-Adams- Somerset re-organisation being discussed at present- One unitary or 2 unitaries. Planning service is a matter for concern due to the working from home situations. £40million of commercial investments- alternative streams of income is required.**

**IDDEA Solar PV Supply- Solar Streets proposal in the Brue Valley villages- A Solar PV Initiative- Mary Philips from Baltonsborough Parish Council. Needs to be discussed as a village and put on the November agenda.**

**Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda : T Hoyle- Raised several months ago, disappointing that no one will take the responsibility of Speed Watch. Hedges have been cut at Butleigh Wootton.**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

D Sharland – Personal interest in 2020/1698/FUL- Change of use of land for use for up to 10 caravans.

**URGENT BUSINESS : None**

**MINUTES OF THE MEETING HELD ON 1<sup>st</sup> September 2020, having been circulated, were signed as a true and correct record. Proposed T Willmott, seconded D Sharland, all in favour. Minutes to be posted on the Village Website.**

**MATTERS ARISING : None**

**HIGHWAYS: Speed Indicator device- K Otton reported that a design had been received with SLOW DOWN £2400 for sign and GSM system £345. Installation £650. Total £3670 plus 2 new posts. Needs a final check to ensure the apparatus meets regulations with SCC.**

T Willmott proposed, subject to SCC approval in writing to proceed. Seconded D Sharland. All in favour. Electrics to be installed on 7<sup>th</sup> October.

**COMMUNITY SPEEDWATCH UPDATE:** The Chairman has spoken to villagers, plus an item in the News and Views has produced no interest. Speed gun to be delivered to Chairman. K Otton will help but not take on the management. T Hoyle explained the procedure for each session. Clerk to advertise again in the New and Views.

**VILLAGE SIGN LOCATIONS:** K Otton reported there would be a cost of £250 payable to SCC for the siting of any sign. No costing of the sign itself at present.

**PLANNING :**

<b>Application Number</b>	<b>Proposal</b>	<b>Applicant &amp; Location</b>
2020/1698/FUL	Change of use of land for use for up to 10 caravans. <b>Approve</b> subject to adequate screening, low level lighting and a 10pm 'curfew'. Proposed T Willmott, seconded S Alalia. All in favour	Simon Hoyle, Rose and Portcullis Inn
2020/1838/TCA	Crown reduction Horse Chestnut in a Conservation Area. <b>Leave to Tree Officer</b> Proposed T Willmott, seconded D Sharland. All in favour	Helen Caines Butleigh Primary School

<b>FINANCE : CURRENT AC</b>		<b>BR AC</b>	
BALANCE	£ 12476.06	BALANCE	£ 7645.19
- BPFA	£ 900.00		
<b>Balance</b>	<b>£ 11576.06</b>	<b>Balance</b>	<b>£ 7645.19</b>

Proposed D Sharland , seconded K Otton , all in favour.

**FINANCIAL APPROVALS : Resolutions to approve the following expenditure:**  
Somerset Garden Services - £150 Village Green Maintenance & £120 Street Sweeping. Total £270 Proposed S Alalia , seconded K Otton, all in favour.

**PRECEPT FOR 2021/22.** Butleigh PCC requesting an increase from £1650 due to increased churchyard maintenance, this was increased by £250 in 2020/21. BPFA wish to apply for the same grants as 2020/21.

**LITTER PICK :** 24<sup>th</sup> October 10am to 12 noon. Social Distancing guidelines to be observed.

**CORRESPONDENCE: Safer Cycling & Walking in Rural Areas-** Noted.  
Distributed to all Councillors as requested. Clerk attended. Proposals throughout Mendip are 14 connections for active travel corridors as a multi user path network. Bikeability, borrow bikes, Bike racks and maps proposed.

## **LEAD COUNCILLOR'S REPORTS**

### **MATTERS OF REPORT (Items for the next meeting)**

The meeting closed at 8.39 p.m.

The next meeting 3<sup>rd</sup> November 2020.

Chairman  
3<sup>rd</sup> November 2020.



**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 3<sup>rd</sup> November 2020 IN THE CHURCH ROOM, BUTLEIGH.**

**PARISH COUNCILLORS PRESENT : S Alalia, (Chairman). K Otton, T Willmott.**

**OTHERS PRESENT : T Hoyle, M White, A Fisher.**

**APOLOGIES: N Woolcombe-Adams, D Sharland**

**VISITING COUNCILLORS REPORTS: N Hewett-Cooper.- circulated**

**Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda : Parking issues in High Street – Abigail Fisher. Clerk to write to County Roads.  
Application for 3 travellers pitches - Mark White**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

**URGENT BUSINESS : None**

**MINUTES OF THE MEETING HELD ON 2020**, having been circulated, were signed as a true and correct record. Proposed S Alalia, seconded T Willmott, all in favour. Minutes to be posted on the Village Website.

**MATTERS ARISING : None**

**HIGHWAYS- SPEED INDICATOR DEVICE UPDATE:** K Otton reported – reply not received from Somerset County Council.

**HIGHWAYS- COMMUNITY SPEEDWATCH UPDATE:** S Alalia reported that the speed gun and directions/information regarding sites was now with the Parish Council. To advertise again in January 2021.

**VILLAGE SIGN LOCATIONS:** Refer to finger posts.

**FINGER POST RENOVATIONS:** Cast iron finger post survey completed by Clerk. Sent to Somerset Forge for individual quotes. Pursue expense within the Precept.

**VILLAGE GREEN TREES:** Work to be carried out on Friday 22<sup>nd</sup> January 2021 .

**PLANNING**

<b>Application Number</b>	<b>Proposal</b>	<b>Applicant &amp; Location</b>
2020/1874/FUL	Change of use of part of the land from 3	Joshua Longhurst-Roberts. Butleigh

	static caravans/holiday lets to 3 traveller pitches & associated landscaping <b>Object as totally unacceptable.</b> Proposed T Wilmott, seconded S Alalia, All in favour.	Landscaping, Wood Lane
<b>Decisions</b>		
2020/1575/HSE	Two storey extension to east elevation <b>Approved.</b>	Mr & Mrs Aitken, 6 Holmans.
2020/1838/TCA	Crown Reduction Horse Chestnut <b>Approved</b>	Butleigh Primary School.

#### FINANCE : CURRENT AC

BALANCE £ 11576.06  
- Som Lscape £ 270.00

**Balance £ 11306.06**

Proposed T Willmott, seconded K Otton , all in favour.

#### BR AC

BALANCE £ 7645.19  
+ Interest .19

**Balance £ 7645.38**

The draft Precept document was circulated for discussion £15,000 budget proposal.  
Proposed T Willmott, seconded K Otton , all in favour.

**IDDEA Solar PV Supply-** Solar Streets proposal in the Brue Valley villages- A Solar PV Initiative. T Willmott proposed to join, seconded S Alalia, all in favour.

**RECORDING THANKS** to Adrian Forsey for arranging the Litter Pick and supplying the advertising banner.

**REMEMBRANCE DAY:** Service to take place on Sunday 8<sup>th</sup> November at the War Memorial in line with Government regulations.

**CORRESPONDENCE:** (a) Fibre to the Premises. [www.01458connected.co.uk](http://www.01458connected.co.uk)

(SA) Note in the News and Views.

(b) Rural Energy Initiative (SA)

**LEAD COUNCILLORS REPORTS.** K Otton – Potholes – Wood Lane, Compton Street, Cedar Avenue (bottom), Baltonsborough Road

#### **MATTERS OF REPORT (Items for the next meeting)**

The meeting closed at 8.43 p.m.

The next meeting 1<sup>st</sup> December 2020.

Chairman  
1<sup>st</sup> December 2020.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 1<sup>st</sup> December 2020 by ZOOM.**

**PARISH COUNCILLORS PRESENT : S Alalia, (Chairman). T Willmott, D Sharland, R Chaddock, K Otton.**

**OTHERS PRESENT : A Fisher, T Hoyle, N Woolcombe-Adams**

**APOLOGIES: None**

**Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda :**

**VISITING COUNCILLORS REPORTS: N Woolcombe-Adams-Unitary Authority 2 options to be decided by central Government. Problems with planning applications to be decided at present due to the RAMSAR site interest – phosphate leakage onto the Levels.**

**N Hewett-Cooper-** report received by email.

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

S Alalia- Parking in High Street.

**URGENT BUSINESS : None**

**MINUTES OF THE MEETING HELD ON 3<sup>rd</sup> November 2020**, having been circulated, were signed as a true and correct record. Proposed S Alalia, seconded T Willmott, all in favour. Minutes to be posted on the Village Website.

**MATTERS ARISING : None**

**HIGHWAYS -Speed Indicator Device- Update (KO) -** electrics installed.  
**Community Speedwatch- Update-** several volunteers have come forward. Wait for the effects of the SID before the Speedwatch Team is co-ordinated.

**PARKING IN THE HIGH STREET:** A Fisher suggested white lines and Keep Clear on the road. T Willmott proposed to keep the pressure on Highways for a simple road marking. Seconded D Sharland.

**FINGER POST RENOVATION:** Quote received- order of priority to be agreed.

**PLANNING:**

<b>Application Number</b>	<b>Proposal</b>	<b>Applicant &amp; Location</b>
<b>2020/2387/HSE</b>	<b>Erection of rear single storey extension Recommend Approval. Proposed T Willmott, seconded S Alalia. All in favour</b>	<b>M Crocker-Gaines. 11 Holm Oaks.</b>
<b>2020/1878/TCA</b>	<b>Proposed works to trees in a Conservation Area – Prune Ash. Recommend leave to planning officer Proposed T Willmott, seconded S Alalia. All in favour</b>	<b>Mrs B Barnes, 31 High Street.</b>
<b>2020/2448/HSE</b>	<b>Convert existing garage into bedroom &amp; erect new detached garage. Recommend Approval, advise pitched roof instead of flat roof Proposed T Willmott, seconded D Sharland. All in favour</b>	<b>Mr &amp; Mrs Morgan, 9 West Park</b>

**FINANCE : CURRENT AC**

BALANCE                      £ 11306.06  
**Balance                      £ 11306.06**

**BR AC**

BALANCE                      £ 7645.38  
**Balance                      £ 7645.38**

Proposed S Alalia , seconded D Sharland, all in favour.

**FINAL AGREEMENT OF THE 2021/22 PRECEPT.** A precept of £15,000 was agreed.

Proposed S Alalia , seconded T Willmott , all in favour.

**FINANCIAL APPROVALS :** Resolutions to approve the following expenditure : Somerset Garden Services Ltd- Village Green Maintenance £180, Street Sweeping £400. Total £580

Proposed S Alalia , seconded D Sharland. All in favour

**CORRESPONDENCE:** None

**LEAD COUNCILLOR'S REPORTS:** None

The meeting closed at 8 p.m.

The next meeting 5<sup>th</sup> January 2021.

Chairman  
5<sup>th</sup> January 2021.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 5<sup>th</sup> January 2021 BY ZOOM.**

**PARISH COUNCILLORS PRESENT : S Alalia, (Chairman). K Otton, T Willmott, D Sharland, R Chaddock**

**OTHERS PRESENT : T Hoyle, N Woolcombe-Adams at the beginning of the meeting, N Hewett-Cooper for his report.**

**APOLOGIES: None**

**VISITING COUNCILLORS REPORTS:** N Hewett-Cooper reported regarding the current Covid 19 situation, rural broadband and the Unitary bid. Issues with the planning system due to the phosphate situation imposed by the Environment Agency.

**Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda :**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

D Sharland- not able to view the emails currently.

**URGENT BUSINESS : None**

**MINUTES OF THE MEETING HELD ON 1<sup>st</sup> December 2020**, having been circulated, were signed as a true and correct record. Proposed S Alalia, seconded T Willmott, all in favour. Minutes to be posted on the Village Website.

**MATTERS ARISING : None**

**HIGHWAYS - SPEED INDICATOR DEVICE UPDATE:** K Otton report that the device has been approved by Highways. Clerk to contact the supplier.

D Sharland reported that the cable for the electric supply is in place.

Data to be collected with a USB- D Sharland to organise.

**HIGHWAYS –COMMUNITY SPEEDWATCH- FURTHER S.I.D. PROPOSAL**

: K Otton reported that Baltonsborough Parish Council are proposing to purchase a mobile SID and would like Butleigh to share the cost and use on a rotation basis. It can be displayed on existing posts plus other sites that would need to be approved by highways. A bid from the Police Road Safety Fund to be requested. There would be a requirement for a Chapter 8 trained person(s) to install and remove the device from site to site.

Proposed to agree in principle to explore the proposal. S Alalia, seconded D Sharland K Otton to report back to Baltonsborough PC.

**HIGHWAYS- PARKING IN THE HIGH STREET:** Traffic Management have agreed an ‘H’ white line opposite Durham Cottage.

**FINGER POST RENOVATION:** The Clerk gave a report on the proposed finger post renovation with the first 5 posts to be done at a cost of £4345. This would be funded by money from the Precept and the balance of the Telecom Mast money. The remainder to be done in 2022/23. Proposed T Willmott, seconded S Alalia, all in favour.

**PLANNING :**

<b>Application Number</b>	<b>Proposal</b>	<b>Applicant &amp; Location</b>
2020/2498/TCA	Works to trees – height reduction. Recommend Leave to Planning Officer. Proposed T Willmott, seconded S Alalia. All in favour	G de Wilton, Dyers Orchard, Water Lane

**FINANCE : CURRENT AC**

Balance                           £ 11306.06  
Somerset Lscape               £    580.00  
**Balance                           £ 10726.06**

**BR AC**

Balance                           £ 7645.38  
**Balance                           £ 7645.38**

Proposed S Alalia , seconded T Willmott , all in favour.

The meeting closed at 8.40p.m.

The next meeting 2<sup>nd</sup> February 2021.

Chairman

2<sup>nd</sup> February 2021.



**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 2<sup>nd</sup> February 2021 by Zoom.**

**PARISH COUNCILLORS PRESENT : S Alalia, (Chairman). K Otton, T Willmott, D Sharland,**

**OTHERS PRESENT : A Brown, T Hoyle**

**APOLOGIES: None**

**VISITING COUNCILLORS REPORTS: N Hewett-Cooper -report circulated..**

**Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda :**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

**URGENT BUSINESS : None**

**MINUTES OF THE MEETING HELD ON 5<sup>th</sup> January 2021,** having been circulated, were signed as a true and correct record. Proposed T Willmott, seconded S Alalia, all in favour. Minutes to be posted on the Village Website.

**MATTERS ARISING: None**

**HIGHWAYS – K Otton reported: Speed Indicator Device-** Update. LED Radar Activated 600mm Butleigh gateway sign , Data collection, Data retrieve and carriage.- Ordered from TWM Total £3155.95.

**Community Speedwatch-** Update- further SID proposal in partnership with Baltonsborough– Sites have been decided upon to be agreed by Somerset County Council. Clerk to enquire regarding insurance. A draft agreement between the 2 parishes has been drawn up. The parish needs a trained Chapter 8 volunteer to move the SID at the agreed times.

Asked to comment- A Brown expressed his concern with regard the non existence of a Community Speedwatch Team for some years. The parish is in need of a co-ordinator.

**FINGER POST RENOVATION:** Order for 5 posts to be renovated in 2021 sent to Somerset Forge. Total £ 4345. Remainder to be repaired in 2022/23

**VILLAGE GREEN TREES:** Work completed. Possibly may need further work on the Plane tree bordering Water Lane and the village green. Crown reduce by 2/3 metres, maintaining the current shape of the crown. This will require an application to MDC due to being in a Conservation Area.

**PLANNING APPLICATIONS :**

<b>Application Number</b>	<b>Proposal</b>	<b>Applicant &amp; Location</b>
2020/2416/FUL	Proposed creation of biodiversity & swimming pond with associated engineering work Recommend Approval- Proposed T Willmott, seconded D Sharland. All in favour	S Andrews Wootton House, Back Lane, Butleigh Wootton.
2021/0123/HDG	Application for hedgerow removal. Removal of 4 hedgerows and replanting in order to lay a new water main. Recommend Approval- Proposed T Willmott, seconded K Otton. All in favour.	Ben Sands
<b>Decisions</b>		
2020/2387/HSE	Erection of rear single storey extension- Approved	M Crocker-Gaines 11 Holm Oaks
2020/2498/TCA	Works to trees in a Conservation Area. Approved	G de Wilton Dyers Orchard, Water Lane.
2020/1878/TCA	Proposed works to trees in a Conservation Area	B Barnes 31 High Street

The Clerk brought the MDC Planning Bulletin dated 2<sup>nd</sup> February to Councillors attention. Due to Covid 19, validation of applications, planning decisions, consultation responses, site visits and extensions of time regarding the Phosphate issue are delayed or will be carried out in a different way. They will not be automatically sending out decision notices, therefore the Clerk has registered on the Public Access System and has requested that current applications that have not been determined are tracked. Being tracked means that we are alerted when a decision is made or revised plans are received.

## FINANCE REPORT

### CURRENT AC

BALANCE £ 10726.06

**Balance £ 10726.06**

### BR AC

BALANCE £ 7645.38

Interest £ .18

**Balance £ 7645.56**

### Telecom Fund

Finger posts £ 1056.39

Village Green Maint £ 450.00 Spend pending on tree maintenance

Heritage Trail £ 99.12 Spend pending

**Total £1605.51**

### Footpaths

**Money left uncommitted £ 224.93**

Proposed S Alalia, seconded T Willmott, all in favour.

**FINANCIAL APPROVALS** : : Resolutions to approve the following expenditure :

**Adam Clarke Tree Surgeon £450. M Day Heritage Trail £99.12**

Proposed S Alalia , seconded T Willmott. All in favour

**CO-OPTION OF R CHADDOCK:** Proposed S Alalia, seconded T Willmott. All in favour

**POST COVID DISCUSSIONS:** Happy to hear from groups in the village if they have anything planned.

**CORRESPONDENCE:** Somerset Sight is a local charity which has been supporting sight impaired people across Somerset for over a hundred years and in 2019 won the Queens Award for Voluntary Service.

One of our services is the Volunteer Visiting Service whereby volunteers are matched locally with a sight impaired person for regular visits for company and support, and also helps alleviate their loneliness and isolation.

Volunteers help with a variety of tasks such as reading, correspondence, or making appointments, going out for a drive or just a cup of tea and a chat. Many volunteers get great satisfaction and enjoyment from their voluntary work, many friendships are formed and the people they support very much look forward to their visits. At the current time as face to face visits are not permissible, the service continues with regular phone calls until such time as a visit is allowed again.

For anyone who is sight impaired and would like to know more about our services or if anyone would like to volunteer for the Visiting Service, please contact us on [01823 333818](tel:01823333818) for further information.

**LEAD COUNCILLORS REPORTS.** Rowley Farm entrance -Bristol Water reinstatement of digging has collapsed.  
Gullies from Cedar Walk to Rowley Farm are blocked including a culvert on the Rowley Farm side. Causes water to drain to the low spot at Rowley Farm entrance. – Report to Highways  
Trees High Street corner of Sub Road on both sides. – Chairman to address.

**MATTERS OF REPORT (Items for the next meeting)**  
**The meeting closed at 8.45pm**

**Next meeting 2<sup>nd</sup> March 2021.**

Chairman  
2<sup>nd</sup> March 2021.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 2<sup>nd</sup> March 2021 by Zoom**

**PARISH COUNCILLORS PRESENT : S Alalia, (Chairman). K Otton, T Willmott, D Sharland, R Chaddock**

**OTHERS PRESENT : Andrew Coleman, Pip Atkinson, Tim Hoyle**

**OTHERS PRESENT FOR PLANNING: Alistair & Jo Corfield, Ian & Jackie Lloyd, Kath Lol, Kathy Jones, Louise Innes, Rob Morgan, Gillian Holland, Michael Osborne, Matt Williams (Brimblelea Architects), Mathew Green (Orme Architects).**

**APOLOGIES: The Clerk apologised to those who could not access the Zoom meeting due to technology errors.**

**Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda :**

**Regarding Application 2020/2674/FUL - Development of 37 dwelling houses (C3) & a café/ workhub (E) with associated access, parking and landscaping. Galleon Homes, Land at 352613 133868 Baltonsborough Road, Butleigh. Objections from members of the Parish.**

Sub Road speeding- Gillian Holland.

**VISITING COUNCILLORS REPORTS: N Woolcombe-Adams, N Hewett-Cooper – report circulated.**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

**URGENT BUSINESS : None**

**MINUTES OF THE MEETING HELD ON 2<sup>nd</sup> February 2021, having been circulated, were signed as a true and correct record. Proposed T Willmott, seconded D Sharland, all in favour. Minutes to be posted on the Village Website.**

**MATTERS ARISING : None**

**PLANNING**

<b>Application Number</b>	<b>Proposal</b>	<b>Applicant &amp; Location</b>
2020/2674/FUL	Development of 37 dwelling houses (C3) & a café/ workhub	Galleon Homes

	<p>(E) with associated access, parking and landscaping.  <b>Recommend Refusal</b>  <b>Proposed T Willmott, Seconded D Sharland. All in favour.</b>  <b>See attachment</b></p>	<p><b>Land at 352613 133868</b>  <b>Baltonsborough Road,</b>  <b>Butleigh</b></p>
2021/0158/HSE	<p>Erection of first floor side extension, 2 storey extension to rear &amp; extension to garage.  <b>Recommend Approval</b>  <b>Proposed T Willmott</b>  <b>Seconded K Otton.</b>  <b>All in favour.</b></p>	<p><b>Mrs A Murphy</b>  <b>24 Holm Oaks,</b>  <b>Butleigh.</b></p>
2021/0310/TCA	<p>Proposed works to trees in Cons Area.  <b>Recommend Approval</b>  <b>Proposed T Willmott, Seconded K Otton. All in favour.</b></p>	<p><b>Carrick, High Street.</b></p>
2021/0246/OTA	<p>Application for outline PP with all matters reserved for erection of 3 single storey dwellings with associated garages, and formation of vehicular access.  <b>Recommend Approval</b>  <b>Proposed T Willmott, Seconded K Otton. All in favour.</b></p>	<p><b>Mr R Adeney</b>  <b>Land south of Barton Road, Butleigh</b></p>
2021/0416/TCA	<p>Proposed works to trees in Cons Area  <b>Recommend Leave to Tree Officer.</b>  <b>Proposed T Willmott, seconded D Sharland.</b>  <b>All in favour.</b></p>	<p><b>Mr Padgett</b>  <b>Little Orchard, High Street.</b></p>

<b>2021/0384/HDG</b>	<b>Application for hedgerow removal. Removal of three hedgerows &amp; replanting in order to lay a new water main. Recommend Approval Proposed T Willmott, Seconded D Sharland. All in favour.</b>	<b>Ben Sands Butleigh Court Access Track.</b>
<b>Decisions by MDC</b>		
<b>2020/2416/FUL</b>	<b>Proposed creation of biodiversity &amp; swimming pond with associated engineering work. Approved</b>	<b>S Andrews Wootton House, Butleigh Wootton.</b>
<b>2020/2448/HSE</b>	<b>Convert existing garage into bedroom &amp; erect new detached garage. Recommend Approval, advise pitched roof instead of flat - Approved</b>	<b>Mr &amp; Mrs Morgan, 9 West Park</b>
<b>2021/0123/HDG</b>	<b>Application for hedgerow removal. Removal of 4 hedgerows and replanting in order to lay a new water main. Approved</b>	<b>Ben Sands</b>

**CASUAL VACANCIES: Application – Andrew Coleman S Alalia proposed approval, seconded T Willmott – All in favour. Andrew was welcomed to the Parish Council and signed the Declaration of Acceptance of Office**

**FINANCE : CURRENT AC**

BALANCE £ 10726.06  
 - Adam Clark Trees £ 450.00  
 - M Day Heritage Fund £ 99.12

**Balance £ 10176.94**

**BR AC**

BALANCE £ 7645.56

**Balance £ 7645.56**

<b>Inclusive of: Telecom Fund - Finger posts</b>	<b>£ 1056.39</b>
<b>Footpaths Money left uncommitted</b>	<b>£ 224.93</b>

Proposed S Alalia , seconded D Sharland, all in favour.

**FINANCIAL APPROVALS** : Resolutions to approve the following expenditure :  
 S Petherbridge – Clerks Salary £3601.92, Zoom Sub £143.88, Website £ 103.92, RBL  
 Wreath £100.00, Expenses £444.54, Footpath expenses £43.66 Total £4437.92  
 Proposed S Alalia , seconded K Otton . All in favour

**HIGHWAYS -Speed Indicator Device- Update. (KO) Community Speedwatch-  
 Update- further SID proposal (KO) – Proposal with Highways.**  
 Survey has taken place for white lining and potholes in the Parish- to be sent to  
 Highways.

**PUBLIC FOOTPATHS:** Work has been done on WS 2/26 Wood Lane. Mendip  
 Ramblers to repair wooden kissing gate and alter latch on further gate. Post supplied  
 by the Parish Council.

**CORRESPONDENCE:** 1. G Holland email ref request for rumble strips, Sub Road –  
 T Willmott stated that it was highly unlikely that rumble strips would be agreed.  
 Reiteration of Planning Inspectors statement regarding the Sub Road Development  
 cannot go forward unless there is a footpath away from the road for road safety.  
 Suggested a personal letter to Highways Traffic Management.  
 2. Use of the Green on Sat 3<sup>rd</sup> April for a Church Cake Sale- Permission given  
 Proposed T Willmott, Seconded K Otton. All in favour.

#### **LEAD COUNCILLORS REPORTS.**

**MATTERS OF REPORT** (Items for the next meeting) Review of Lead Councillors  
 T Willmott update on planning for the future- responding to applications following  
 lecture on 22<sup>nd</sup> March.  
 Dog poo bins request.

The meeting closed at 8.40p.m.

The next meeting 6<sup>th</sup> April 2021.

Chairman  
 6<sup>th</sup> April 2021.



Attachment:

**Butleigh PC. 2/3/21**

**Planning advice from Trevor Willmott on application No: 2020/2674/FUL**

In his report on the Appeal against the decision made re the Sub Road development the Planning Inspector noted that MDC's lack of a 5 year land plan was one of the contributing factors which led him to grant the appeal. .

That continuing lack/failure raises the possibility that a community could be overwhelmed by potential developments

The proposal now before us, if granted, would, in my judgement, make that possibility a reality.

I recommend that we oppose the application on 3 grounds.

**Highways**

The proposal allows on-site parking for somewhere in the region of 140 cars without any additional traffic caused by the proposed café hub. All of this traffic would enter and exit via Baltonsborough Road which is a narrow thoroughfare already heavily used especially at the beginning and end of a school day when it is used by a number of non-resident parents ferrying children to and fro the school.

The junction of the road with the High Street by the school is very tight with cars often parked tight up to the junction making turning left or right at times hazardous. A recent accident at the junction highlighted the problem faced by larger vehicles manoeuvring in a very tight space. Concern has been expressed for the safety of children and pedestrians. The Highways Dept. has already acknowledged problems with vehicular access on the High Street particularly when emergency/ delivery vehicles are attempting to pass the increasing number of parked cars along the length of the High Street.

Vehicles turning right out of the proposed development towards Baltonsborough would have to negotiate a series of tight bends which make passing other vehicles difficult. That part of the road is also prone to an increasing flood risk which in turn is rendering the verges of the road increasingly unstable. A major increase in traffic flow which would inevitably be caused if this proposal were to go ahead would only make a bad situation even worse.

**Drainage**

I struggle to understand the point of the pond flood alleviation as detailed in the plans as the field which is already prone to flooding is all but level. The report says that foul waste would use the existing main drainage which will be pumped into the sewer.

This is normal but it fails to take notice of the fact that when it rains the sewerage/drainage system already backs up in Back Town and onwards to the High Street. Any further pressure without substantial improvement/increase will overwhelm the system.

The addition of the café hub for which there is little or no justification nor proven benefit for the village will only exacerbate the situation with regard to Highways and Drainage.

**Phosphate and Ramsar**

While the publication yesterday of the phosphate calculator is a big step forward in addressing this issue it's only a beginning. What types of compensatory measures, and their design, will be needed and suitable for a development of this size are yet to be addressed.

I therefore urge the Council to oppose this application. .

Trevor Willmott

As the minutes of our meeting of 2/3/21 will show, the Parish Council voted unanimously to recommend refusal of permission.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD BY ZOOM ON TUESDAY 6<sup>th</sup> April 2021 at 7.30 pm BY ZOOM.**

**PARISH COUNCILLORS PRESENT : K Otton (Chairman), T Willmott, A Coleman, D Sharland.**

**OTHERS PRESENT : G Hughes**

**APOLOGIES: S Alalia**

**VISITING COUNCILLORS REPORTS: N Hewett-Cooper.**

**Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda :**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

**URGENT BUSINESS : K Otton reported that a document needed to be signed by the Chairman, Vice Chairman and Clerk regarding the partnership of the SID with Baltonsborough plus the Memorandum of Understanding with Somerset County Council**

**MINUTES OF THE MEETING HELD ON 2<sup>nd</sup> March 2021, having been circulated, were signed as a true and correct record. Proposed T Willmott, seconded A Coleman, all in favour. Minutes to be posted on the Village Website.**

**MATTERS ARISING : None. Minutes to be posted and available on Village Website**

**PLANNING :**

<b>Application Number</b>	<b>Proposal</b>	<b>Applicant &amp; Location</b>
<b>2021/0399/FUL</b>	<b>Development of 50mx30m manege &amp; timber framed, timber clad stable block. Recommend Approval. Proposed T Willmott, seconded A Coleman. All in favour.</b>	<b>Nikki Spooner Well House, Kingweston Road, Butleigh</b>

<b>Decisions</b>		
<b>2021/0158/HSE</b>	<b>Erection of first floor side extension, 2 storey extension to rear &amp; extension to garage. <b>Approved</b></b>	<b>Mrs A Murphy 24 Holm Oaks, Butleigh.</b>
<b>2021/0310/TCA</b>	<b>Works to trees in Cons Area <b>Approved</b></b>	<b>Carrick, High Street, Butleigh</b>

**CASUAL VACANCIES:** No further applicants

**FINANCE :**

<b>CURRENT AC</b>		<b>BR AC</b>	
BALANCE	£ 10176.94	BALANCE	£ 7645.56
- S Petherbridge	£ 4437.92	+ int	
<b>Balance</b>	<b>£ 5739.02</b>	<b>Balance</b>	<b>£ 7645.56</b>

Proposed K Otton, seconded A Coleman, all in favour.

**HIGHWAYS** -Speed Indicator Device- Update. (KO) In transit to Sourdown Farm. Community Speedwatch- Update- further SID proposal as above under Urgent Matters. (KO)

**REVIEW OF LEAD COUNCILLORS:** New list agreed and circulated.

**UPDATE ON PLANNING FOR THE FUTURE-** responding to applications following lecture on 22<sup>nd</sup> March. (TW)

Note MDC is the only Council in Somerset without a 5 year allocation therefore the Local Plan is not fit for purpose. Under National Planning Guidelines which then apply there is an assumption in favour of a planning application with the only principle reasons for refusal being Highways, Drainage, Sewage and Environmental i.e. phosphates.

As a consequence a Neighbourhood Plan is recommended by SALC which can take 18 months to complete. Grants are available and a lead person to take it forward.

**LOCAL GOVERNMENT RE-ORGANISATION (AC)** The Government consultation closes on 19<sup>th</sup> April with 2 bids to consider.

**Stronger Somerset** will make 2 Unitary Councils. Butleigh will come under the East Somerset Unitary Council which would encompass South Somerset and Mendip. The proposal will have a Locality Agreements Charter, will devolve assets and services and offer practical help.

**One Somerset** will be Somerset County Council, creating local community networks based on clinical commissioning groups. Butleigh would be in West Mendip. Services could be devolved to Parish Councils to take decisions on minor highway issues, minor development control, environmental issues.

The latest proposal from the 4 District Leaders is to hold a referendum in Somerset after the consultation deadline.

It was agreed we would monitor the ongoing situation carefully.

**DOG POO BINS REQUEST.** Defer to next meeting.

**CORRESPONDENCE:** None

**LEAD COUNCILLORS REPORTS.** Further traveller in Green Pits lane. Butleigh Parish owns Long Drove. The Blagrove end is gated and needs to be kept locked due to travellers in the Glastonbury area. There are 5 local farmers needing access and the gate is constantly being unlocked and left open. K Otton to speak to the Burroughs at Home Farm, Butleigh Wootton to insist that the gate is closed and locked when leaving the drove.

**MATTERS OF REPORT (Items for the next meeting)** Risk Assessment for the Church Rooms as the June meeting onwards has to be legally held in person.  
June : Neighbourhood Plan.

The meeting closed at 8.36 p.m.  
Next meeting 4<sup>th</sup> May 2021. AGM

Chairman  
4<sup>th</sup> May 2021.

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 4<sup>th</sup> May 2021 by Zoom.**

**PARISH COUNCILLORS PRESENT : S Alalia, (Chairman). K Otton, T Willmott, A Coleman.**

**OTHERS PRESENT : Mr & Mrs N Padgett**

**APOLOGIES: D Sharland, N Hewett-Cooper- (Report sent and circulated).**

**VISITING COUNCILLORS REPORTS: N Woolcombe-Adams-** Conducting a poll regarding the future of local government in Mendip. 2 questions- Stronger Somerset or One Somerset- SCC option at a cost of £61K.  
Phosphate issues- arrears of 11,000 cases waiting to be determined in Somerset- looking at the balance-suggesting to plant more trees or re-arrange sewage treatment works with Wessex Water.  
Back to face to face meetings on 17<sup>th</sup> May. Judicial review was turned down.

**Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda :**

**ELECTION OF CHAIRMAN: Savannah Alalia** Proposed, T Willmott seconded K. Otton. All in favour.

**SIGNING OF “DECLARATION OF ACCEPTANCE OF OFFICE” forms by Chairman**

**ELECTION OF VICE CHAIRMAN :** Keith Otton. Proposed T Wilmott, seconded S Alalia. All in favour.

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model ) (Chapter 7 of the Localism Act 2011).**

**APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES:**

- a. Somerset Association of Local Councils (SALC) A Coleman
- b. Butleigh Playing Fields Association (2) S Alalia, D Sharland
- c. Parish News Board S Alalia

Proposed T Willmott, seconded K Otton. All in favour.

**DISCUSSION OF LEAD COUNCILLOR’S DUTIES:** noted from the April meeting

**RE-APPOINTMENT OF INTERNAL AUDITOR – Mr S Pouncey** Proposed T Willmott, seconded A Coleman. All in favour.

**RE-APPOINTMENT OF GRIEVANCE & DISCIPLINARY AND APPEALS PANELS.** G&D - Chairman and D Gibson, Appeals- Chairman & H McNinch  
Proposed T Willmott, seconded K Otton. All in favour.

**APPROVAL OF THE MINUTES OF THE ANNUAL PARISH MEETING - 6TH APRIL 2021.** Proposed T Willmott, seconded A Coleman. All in favour.  
Minutes to be posted on the Village Website.

**MATTERS ARISING FROM THE MINUTES ( NOT INCLUDED LATER AS AN AGENDA ITEM).** None

**APPROVAL OF THE MINUTES OF 6TH APRIL 2021.** Proposed K Otton, seconded T Willmott. All in favour. Minutes to be posted on the Village Website.

**MATTERS ARISING FROM THE MINUTES (NOT INCLUDED LATER AS AN AGENDA ITEM).** None

**NOTICE OF PARISH COUNCIL MEETING DATES FOR 2021/22:** Circulated.

**PLANNING APPLICATIONS:**

<b>Application Number</b>	<b>Proposal</b>	<b>Applicant &amp; Location</b>
2021/0849/HSE	<p><b>Relace conservatory with flat roof and alterations.</b></p> <p>Recommend. <b>Approval</b> Proposed T Willmott, seconded S Alalia. All in favour.</p>	<p><b>Mr &amp; Mrs Padgett</b> <b>Little Orchard, High Street</b></p>
2021/0894/HSE	<p><b>Proposed replacement porch</b></p> <p>Recommend Approval. Proposed T Wilmott, seconded S Alalia. All in favour.</p>	<p><b>Mr C Reeve</b> <b>3 West Park</b></p>
<b>Decisions</b>		
2021/0384/HDG	<p><b>Application for hedgerow removal. Removal of three hedgerows &amp;</b></p>	<p><b>Ben Sands</b> <b>Butleigh Court Access Track.</b></p>

	replanting in order to lay a new water main. <b>Approved</b>	
2021/0416/TCA	Proposed works to trees in Cons Area <b>Approved</b>	Mr Padgett Little Orchard, High Street.
2021/0246/OTA	Application to build 3 bungalows- <b>Refused</b>	R Adeney Land south of Barton Road
2020/2674/FUL	Development of 37 dwelling houses (C3) & a café/ workhub (E) with associated access, parking and landscaping. <b>Withdrawn</b>	Galleon Homes Land at 352613 133868 Baltonsborough Road, Butleigh

**APPROVAL OF ANNUAL ACCOUNTS IN PREPARATION FOR ANNUAL AUDIT.** The books and annual audit, having been signed off by the Internal Auditor were signed by the Clerk and Chairman, ready to be sent to PFK Littlejohn for exempt audit purposes. The audit being advertised on line and noticeboards. Proposed T Willmott, seconded S Alalia. All in favour.

**FINANCE : CURRENT AC**

BALANCE	£ 5739.02
+ Precept	£ 15000.00
<b>Balance</b>	<b>£ 20739.02</b>

**BR AC**

BALANCE	£ 7645.56
+ int	£ .19
<b>Balance</b>	<b>£ 7645.75</b>

Proposed S Alalia , seconded A Coleman , all in favour.

**FINANCIAL APPROVALS:**

**Resolutions to approve grants/payment as provided for in the 2021/22 Precept, as follows:**

- a. Somerset and Dorset Air Ambulance £350 (LGA 1972 s137)
- b. Butleigh PCC Churchyard Grant £ 1850 (LGA 1972 s214)
- c. BPFa Playing Field Maintenance Grant – Grounds maintenance £2000 (LGA 1976 s19)
- d. Citizens Advice Bureau £150 (LGA 1972 s142)
- e. St Margaret’s Hospice £200 (LGA 1976 s19)
- f. SALC Training fees £70

Proposed S Alalia , seconded K Otton, all in favour.



**HIGHWAYS -Speed Indicator Device- Update. (KO)** SID returned to manufacturer due being damaged on arrival. Cost to install £180

**Community Speedwatch** - Equipment with K Otton.

**Update- further SID proposal** Suggested sites with Highways for approval. A bid from the Police Road Safety Fund to be requested.

**DOG POO BINS:** Further exploration required. Sites and cost of bins.

**FIBRE TO THE PREMISES. 01458 CONNECTED (TW)** Proposed leaflet drop by the company.

**RISK ASSESSMENT AT CHURCH ROOMS FOR SOCIALLY DISTANCED MEETINGS:** Circulated. If more than 20 people in attendance the meeting may have to be held outside.

**CORRESPONDENCE.:** None

**LEAD COUNCILLOR'S REPORTS :** None

**MATTERS OF REPORT (Items for next meeting)** (All) 1. Neighbourhood Plan after SALC briefing.

The meeting closed at 8.12 p.m.

The next meeting 1<sup>st</sup> June 2021.

Chairman  
1<sup>st</sup> June 2021.