

MINUTES OF THE ANNUAL GENERAL MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 17TH MAY 2022 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : K Otton, T Willmott, A Coleman.

OTHERS PRESENT : Cllrs Claire Sully and Alex Wiltshire (SCC Unitary)

APOLOGIES: N Woolcombe-Adams

VISITING COUNCILLORS REPORTS: Cllrs Claire Sully and Alex Wiltshire introduced themselves as the new Somerset County Councillors and left the meeting. Cllr N Woolcombe-Adams will still be the District Councillor for the forthcoming year until it becomes a Unitary Authority.

ELECTION OF CHAIRMAN : T Willmott Proposed K. Otton, seconded A.Coleman, all in favour.

SIGNING OF “DECLARATION OF ACCEPTANCE OF OFFICE” FORMS BY CHAIRMAN & COUNCILLORS. Register of Members Interests form were circulated for delivery direct to Mendip District Council.

ELECTION OF VICE CHAIRMAN : K Otton, proposed T Willmott, seconded A Coleman. All in favour

CO-OPTION OF PROSPECTIVE COUNCILLORS: Richard Chaddock .
Proposed T. Willmott, seconded K. Otton. All in favour

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

ADOPTION OF THE SOMERSET CODE OF CONDUCT AS CIRCULATED:
Proposed T Willmott, seconded A Coleman, all in favour.

APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES:

- a. **SOMERSET ASSOCIATION OF LOCAL COUNCILS (SALC) A**
Coleman
- b. **BUTLEIGH PLAYING FIELDS ASSOCIATION (2) Defer**
- c. **PARISH NEWS BOARD Defer**

DISCUSSION OF LEAD COUNCILLOR’S DUTIES: As per attached list

RE-APPOINTMENT OF INTERNAL AUDITOR – MR S POUNCEY

RE-APPOINTMENT OF GRIEVANCE & DISCIPLINARY AND APPEALS PANELS. G&D - Chairman and D Gibson, Appeals- Chairman & H McNinch Proposed T Willmott, seconded K Otton. All in favour.

URGENT BUSINESS : None

MINUTES OF THE ANNUAL PARISH MEETING HELD ON 3RD MAY 2022, having been circulated, were signed as a true and correct record. Proposed A.Coleman, seconded K. Otton, all in favour. Minutes to be posted on the Village Website.

MATTERS ARISING : None

MINUTES OF THE MEETING HELD ON 3RD MAY 2022, having been circulated, were signed as a true and correct record. Proposed A.Coleman, seconded K.Otton, all in favour. Minutes to be posted on the Village Website

MATTERS ARISING- Website request from S & K Jones. Advice sought and reply refusing businesses to advertise on the Parish Council website. Clerk to inform.

With regard the Rose and Portcullis- A Coleman met with Ian Munday at Mendip District Council to discuss the Community Right to Bid (Assets of Community Value).

T. Willmott reported the War Memorial photos had been taken and are to be collated and sent to the War Memorials Trust in a bid for funding.

No reply had been received from Traffic Management with regard Lorries using the village and the request for signs.

NOTICE OF PARISH COUNCIL MEETING DATES FOR 2022/23. – Circulated and published.

GIGACLEAR REQUEST TO INSTALL APPARATUS ON VILLAGE GREEN.- Defer to next meeting after meeting with Gigaclear to discuss the site of the proposed apparatus.

PLANNING

Application Number	Proposal	Applicant & Location
Decisions		
2022/0744/TCA	T1 Atlas Cedar- Fell-adj to M351 TPO Group Approved	Mr Blake 3 Court Park.

FINANCE : CURRENT AC

BALANCE £14614.97
£14614.97

BR AC

BALANCE £ 5646.49
Balance £ 5646.49

Proposed T. Willmott , seconded A. Coleman, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure :

Gallagher Insurance £1099.23

SALC Good Councillors Guides £51

Proposed T. Willmott, seconded A. Coleman. All in favour

HIGHWAYS –(KO) SPEED INDICATOR DEVICE- UPDATE. : Nothing further to report.

CORRESPONDENCE: None

MATTERS OF REPORT (ITEMS FOR NEXT MEETING) (ALL)

The meeting closed at 8.11 p.m.

The next meeting 7th June 2022.

Chairman
7th June 2022.

BUTLEIGH PARISH COUNCIL

LEAD COUNCILLORS

& APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES:

MAY 2022

Butleigh Playing Field Association – Defer

Parish News Board – Defer

Future Projects –

SALC- A Coleman

Highways and Transport- K Otton

Chapter 8 trained for SID. – A Coleman, K Otton

Environment, Dogs, Cedar Avenue, Litter Pick- A Coleman

Public Footpaths – A. Coleman

Planning – T Willmott.

Community Facilities (Parish Assets) and War Memorial. – T Willmott

Police, Speed Watch, Neighbourhood Watch- K Otton

Village Website – Webmaster -Kath Senior

Local Government and Parish Council Policies- A Coleman

Finance– S Petherbridge

Defibrillator Guardian - K Otton Jennifer Osborne- Guardian

Affordable Housing – T Willmott

Social Media Moderator(s)