

MINUTES OF THE ANNUAL GENERAL MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 7TH MAY 2024 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : T Willmott (Chairman). K Otton, A Coleman. M Acland-Hood

OTHERS PRESENT : Jane Carr, Peter Keggin, Janet Trimmer, Maisie and Barry Foster.

APOLOGIES: None

VISITING COUNCILLORS REPORTS: Rob Read and Clare Sully Somerset Council. None received.

Pre- meeting statements and questions from members of the public in respect of business itemised on the Agenda :

ELECTION OF CHAIRMAN: Trevor Willmott, Proposed A Coleman, seconded M Acland-Hood

Signing of “Declaration of Acceptance of Office” forms by Chairman.

ELECTION OF VICE CHAIRMAN Keith Otton, proposed T Willmott, seconded A Coleman.

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES:

- a. Somerset Association of Local Councils (SALC) A Coleman
- b. Butleigh Playing Fields Association (2) T Willmott
- c. Parish News Board – Peter Derbyshire

DISCUSSION OF LEAD COUNCILLOR’S DUTIES. As 2023

RE-APPOINTMENT OF INTERNAL AUDITOR – Mr S Pouncey

RE-APPOINTMENT OF GRIEVANCE & DISCIPLINARY (K Otton and D Gibson) AND APPEALS PANEL (Chairman and H McNinch).

APPROVAL OF THE MINUTES OF THE ANNUAL PARISH MEETING -2ND APRIL 2024. Proposed A Coleman, seconded M Acland-Hood. All in favour.

MATTERS ARISING FROM THE MINUTES (not included later as an Agenda item).

APPROVAL OF THE MINUTES OF 2ND APRIL 2024 . Proposed A Coleman, seconded K Otton. All in favour

MATTERS ARISING FROM THE MINUTES (not included later as an Agenda item).

NOTICE OF PARISH COUNCIL MEETING DATES FOR 2024/25- Noted

PLANNING:

2022/2489/REM	Application for approval of reserved matters (following outline approval 2018/2648 OTS for the erection of up to 32 dwellings with details of access only). Matters of appearance/ landscaping/ layout/ scale to be determined. Discharge of conditions 3 (reserved matters), 5 (construction method statement), 8 (parking and turning), 9 (hard and soft landscaping), 10 (surface water drainage), 11 (foul drainage), 12 (waste and recycling storage) 14 (CEMP) Revised information received 10.04.2024. Recommend concerns with these proposals, unable to support. Objection. Proposed T Willmott, seconded A Coleman. All in favour.	Galion Homes, Land at Sub Road.
2024/0168/LBC	Replacement of 3 existing windows in study on ground floor. Withdrawn.	40 Water Lane, Butleigh

Report regarding s106 monies from Baltonsborough Road development

2021/2413/FUL for a MUGA. -Clerk has requested that this money goes directly to Butleigh Playing Fields Association for general use due to the development being adjacent to the Baltonsborough Road Playing Field. The Somerset s106 Officer will not agree to this therefore the money has to be allocated for a contribution for a MUGA in Somerset East.

FINANCIAL STATEMENT. Clerk –

CURRENT AC

BALANCE £ 7687.53
+ Somerset Council £19000.00
- K Senior (web) £ 395.00

BR AC

BALANCE £ 3717.91

£ 26292.53

Balance

£ 3717.91

Proposed T Willmott, seconded A Coleman, All in favour.

SIGNING OF AGAR FORMS FOR END OF FINANCIAL YEAR 2023/ 2024 according to Audit Regulations

FINANCIAL APPROVALS : £1223.08 Hiscox Insurance, Citizens Advice Bureau £150, Butleigh PCC £1850, Butleigh PFA £3000, St Margarets Hospice £400, Dorset and Somerset Air Ambulance £350. Proposed T Willmott, seconded A Coleman. All in favour.

HIGHWAYS –(KO) Faults reported have not been repaired. Condition of Back Town, Baltonsborough Road and Henley Lane to be reported. Damage being done by Galion with lorries from Baltonsborough to the Jarmany Hill development. Millfield traffic also a problem due to being diverted due to the erosion in Cedar Avenue.

FOOTPATH MAINTENANCE – (AC) Taking care of access cutting vegetation round gates. Barton Road to Kingweston Road (WS2/32) step, handrail and signpost need adjustment. Obstructing fence at Roods Farm. Clerk to investigate. Wood Lane to Sub Road (WS2/41) overgrown- nettles. Clerk to organise clearance.

PORTRAIT OF THE KING : Portrait offered to all parish, Town and City Council at no cost to install in a public place. It was agreed that Butleigh Church Rooms would be offered the portrait.

FINGER POST WICKHAMS CROSS: Options considered. Agreed to have the three fingers reinstated at a cost of £ 1230.00. The Butleigh/ Glastonbury arm to point in the same direction as the Kingweston/Somerton arm to avoid excess traffic using Bolster Lane, Wood Lane and Compston Street.

CORRESPONDENCE. Flood Resilience (S Council) Has been circulated to councillors to help. Agenda for June.

MATTERS OF REPORT (Items for next meeting) (All)

The meeting closed at 8.40pm

Date of next meeting –4th June 2024 in the Church Rooms.

**Chairman
4th June 2024**