

BUTLEIGH

PARISH COUNCIL

A Meeting will be held on Tuesday 3rd February 2026
at 7.30 pm in the Church Rooms, Butleigh

PRE MEETING STATEMENTS & QUESTIONS FROM MEMBERS OF THE PUBLIC IN
RESPECT OF BUSINESS ITEMISED ON THE AGENDA

(A MAXIMUM of 15 minutes will be allowed for this session with no individual speaker having
no more than 3 minutes- Chairman's discretion.)

AGENDA

1. Apologies
2. Statement on Declarations of Interest
3. Urgent Business (if any)
4. Approval of the Minutes of the Meeting held on 2nd December 2025
5. Matters Arising from the minutes (not included later as an Agenda item) Minutes to be posted and available on Village Website
6. Butleigh Play Area. Update on planning decision at Sub Road regarding the request for a footpath through the Play Area.
7. Planning:

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Decisions by Mendip East

2022/2489/REM	Application for approval of reserved matters (following outline approval 2018/2648 OTS for the erection of up to 32 dwellings with details of access only). Matters of appearance/ landscaping/ layout/ scale to be determined. Discharge of conditions 3 (reserved matters), 5 (construction method statement), 8 (parking and turning), 9 (hard and soft landscaping), 10 (surface water drainage), 11 (foul	Land at Sub Road.
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	drainage), 12 (waste and recycling storage) 14 (CEMP Approved)	
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- 8. Highways (KO).**
- 9. Footpath Maintenance (AC).**
- 10. Financial Approvals: Butleigh PCC £180.00 Rent, Somerset Garden Services Village Green £195.00, Street Sweeping £400. Total £595
Somerset Forge Damaged post reinstatement £720.00**
- 11. Finance Report (Clerk)**
- 12. To approve and adopt the following:**
 - Butleigh Parish Council Standing Orders (Updated from 2012)**
 - Butleigh Parish Council Financial Regulations (Updated from 2012)**
 - Butleigh Parish Council Code of Conduct (Updated from 2012)**
 - Butleigh Parish Council Social Media Policy (Updated from 2017)**
 - Butleigh Parish Council IT Policy**
 - Butleigh Parish Council Policy on Audio/visual recording and photography at council meetings**
 - Butleigh Parish Council Transparency Code**
 - Butleigh Parish Council Policy on Complaints (serial and disruptive)**
- 13. Correspondence-**
- 14. Lead Councillors Reports**
- 15. Matters of Report (Items for next meeting).**
Next meeting 3rd March 2026 at 7.30pm

Parish Clerk

27th January 2026