

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It should be entered in the column headed "Year ending 31 March 2026" in Section 2 of the AGAR – and will also agree to Box 7 where the reconciliation is prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: Butleigh Parish Council

County area (local councils and parish meetings only): Somerset

Financial year ending 31 March 2026

Prepared by (Name and Role): Sheila Petherbridge Parish Clerk /RFO

Date: 04.04/2026

	£	£
Balance per bank statements as at 31/3/2026:		
Current Account	6,115.3	
Business Reserve Account	3,809.0	
[add more accounts if necessary]		
		9,924.3
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/2026 (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
		-
Add: any un-banked cash as at 31/3/2026		
		-
Net balances as at 31/3/2026 (Box 8)		9,924.3