

**MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD
ON TUESDAY 1st September 2026 at 7.30pm IN THE CHURCH ROOM,
BUTLEIGH.**

**PARISH COUNCILLORS PRESENT : T. Willmott, . K Otton, A Coleman. D
Sharland, J Pitman, M Acland-Hood**

OTHERS PRESENT : J Webb, P Keggin.

APOLOGIES:

**Pre- meeting statements and questions from members of the public in respect of
business itemised on the Agenda :**

**STATEMENT OF DECLARATIONS OF INTEREST : The Chairman
reminded Councillors of the need to make and to have recorded any
Declarations of Interest made in accordance with the Local Authorities Model
Code of Conduct Order adopted on 7th August 2012. (Based on District/ County
Model) (Chapter 7 of the Localism Act 2011).
M Acland-Hood -2026/1630/LBC Wootton House**

**VISITING COUNCILLORS REPORTS: Monthly report from Claire Sully
circulated.**

**APPROVAL OF THE MINUTES OF 4th August 2026 . Proposed D Sharland
seconded K Otton. All in favour**

**MATTERS ARISING FROM THE MINUTES (not included later as an Agenda
item).**

**APPLICATION FROM JANE WEBB TO BE CO-OPTED AS A PARISH
COUNCILLOR. Proposed T Willmott, seconded A Coleman, All in favour.
Jane Webb signed the Declaration of Acceptance of Office.**

PLANNING:

2026/1538/TCA Notification only	T1 Silver Birch- Whole Crown reduction	.Ms P Turner Rowans, High Street. Butleigh
2026/1503/TCA Notification only	T1 Mulberry- Pollard remaining limbs involving removing up to 4 metres in length off each limb.	Geoff Trenner Perriams, 29 High Street, Butleigh
2026/1616/HDG Notification only	2 no hedgerows located on southern and eastern boundary of Butleigh WRC	Sewage Disposal Works, Back Town, Butleigh.

2026/1630/LBC	Internal works to include the relocation of the staircase as approved on application 2025/1630/LBC application 2025/0362/LBC Leave to Planning Officer Proposed T Willmott, seconded K Otton. All in favour	Wootton House, Butleigh Wootton
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HIGHWAYS (KO). Moorhouse. Bridge repairs with a road closure for 101 days. Flooding will arise in the winter and close the road. The bank is already being eroded by vehicles using the left turn to Baltonsborough.
Suggest road signs that the road is closed at Moorhouse to Glastonbury and Street. Permission has been given to enlarge the Sewage Works, therefore correspondence to Wessex Water and Somerset Council to ensure their lorries use Back Town and not use the High Street. Request a statement from Wessex Water for the News and Views.

LORRIES IN THE HIGH STREET: Suggestion from Galion to put up signs to stop the heavy lorries going to the Baltonsborough Road development down through the High Street and Back Town.
No HGV's for Galion. Helpful if the 'Galion' part could be removed when the development is concluded. Clerk to accept.

FOOTPATH MAINTENANCE (AC).

Harepits lane- gate into orchard needs re-hanging to close.
Henley Lane to Dove Studios. A new gate to be installed by landowner.
(Clerk) WS2/21 Home Farm bungalow across to Cedar Avenue. Unofficial diversion.
Obstructions are recorded on the Somerset PROW Interactive Map.

FINANCE REPORT (CLERK)

CURRENT AC

BALANCE	£ 6,209.95
-Somerset Council	£ 101.40

£ 6,108.55

BR AC

BALANCE	£ 3817.10
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Balance £ 3817.10

BUTLEIGH WOOTTON NOTICEBOARD: M Acland-Hood to inspect and remedy any overgrowth with the tenant.

CORRESPONDENCE- Butleigh Playing Field Association. Trees next to Shared Access Mast. Request to BPFA to cut them back by Shared Access. According to the

lease dated 27.04.2017 the mast site is not within the Parish Council's lease with the BPFA. Therefore any works to be done is the responsibility of the PC should anything obstruct the line of sight of any of the antennas.

There is also a question of the fencing off of the mast site as it is not a substantial fence at present. Due to it being on a playing field and children playing, should there be a more substantial fence and whose responsibility would it be?

D Sharland to cut back any obstructing trees.

Fence not required.

Meeting closed at 8.06 pm

Next meeting 6TH October 2026 at 7.30pm

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Chairman

6th October 2026